

**AM Session: 8:45 AM to 11:30 AM**  
*(Monday, Tuesday, Thursday, Friday)*

***Parents will be sent an online health questionnaire through Google Forms each morning. This form needs to be completed and submitted by 8 AM each morning for students in the AM session.***

**8:35-8:45 AM~Drop Off Line/Arrival**

Assigned staff will come outside at 8:35 to greet cars at the drop off line on Summit Avenue in front of the school. If your family arrives early, please wait in your car on the drop off line until staff members direct you to open your door. There is no supervision prior to 8:35 AM (even in inclement weather), so please do not have your child arrive earlier than 8:35 AM. A staff member will come to your family's car and take your child's temperature through the open window prior to his/her departure. Staff members will be wearing masks, and students and families should be wearing masks during the drop off screening process. Please have your child seated on the passenger side of your vehicle. If your child does not have a temperature over 100°, your child will be directed to open the car door, unbuckle, gather their belongings, and shut the car door. Your child should continue to wear their mask. Unfortunately due to the circumstances this year, staff members will not be able to open car doors and help your child to get out of the car. To ensure a smooth drop off line, please practice and review these procedures with your child at home. If you have multiple children the process will repeat for each child. If you have a Kindergartner or 1st grader they are to remain in the vehicle and move to Simpson Ave by the gate to gather their belongings and exit your car.

Once children are directed out of their car they will be directed to the appropriate door to enter the school building. Students will be reminded to keep their mask on and maintain social distancing. Each entrance will be monitored by a staff member. Grades 5 and 6 will enter through the door by the Main Entrance, while Grades 2,3 and 4 will enter through the door by the 3rd grade classroom. For students in Kindergarten and Grade 1, parents will follow the drop off line to Simpson Avenue where kindergartners and first graders will be directed towards their entrance as stated above. Kindergarteners and Grade 1 will enter through the rear classroom doors off the blacktop in the back.

Students who walk or bike to school must report to the main drop off area in front of the school to be screened and have their temperature taken.

Once students enter the building they will be directed to continue wearing their masks and practice social distancing while walking to their classroom. Homeroom teachers will be inside the classroom to greet students and to direct them to unpack and get settled for the start of the school day. Students will stay in their classroom with their class cohort and teacher for the entirety of the session, except if a child receives pull-out instruction.

**Masks will be worn at all times during the school day unless medically necessary not to wear one.**

**Preschool children will report to the side door to the Preschool room at 9am for screening.**

### **8:45-8:50 AM~Homeroom**

IHGS will continue our homeroom period with the schoolwide daily announcements and flag salute. This will be conducted by a rotation of our sixth graders, who will participate by using the intercom system from the 6th grade classroom. Teachers will take attendance during this time, so please arrive promptly to school.

### **8:50-11:30~Academic Instruction**

Students are required to receive 240 minutes of academic instruction per day. 160 minutes of instruction (English Language Arts and Mathematics) will take place in person at IHGS, the remaining 80 minutes of instruction (Science, Social Studies, DEAR) will be done in the afternoon remotely from home through Google Classroom and/or Teacher webpage postings.

After homeroom, students will promptly begin their morning of academic instruction. Students will receive approximately 80 minutes of English Language Arts instruction as well as approximately 80 minutes of Mathematics instruction each day (Monday, Tuesday, Thursday, Friday). The order of this instruction will vary depending on each grade's individual schedule.

During this time students will be seated in desks that are 6 feet apart from one another. Desks will be facing forward and separated from one another. The teacher will be wearing a mask during the whole time of instruction. Students will be required to wear masks at all times as well. Students will be in a class cohort of no more than 12 students, and as small as 4 students. While in the classroom, teachers will continue to remind students of proper hygiene, social distancing, and mask protocols.

### **11:30~Dismissal**

Each class cohort will be dismissed one at a time, exiting from the same door that they entered at the beginning of the school day. Kindergarten and 1st grade will dismiss from their rear doors on the blacktop at 11:25 so that parents are able to walk back up to the front to pick up grades 2-6. Please make sure that your child is picked up promptly at 11:30 AM, as the staff needs time to eat lunch and properly disinfect and prepare for the afternoon session. Parents should wait for their children on the sidewalk of Summit Avenue (grades 2-6) and the blacktop behind the

school (K,1). Families are encouraged to practice social distancing protocols while awaiting for students to be dismissed and to take your child home immediately after dismissal.

### **Remote Instruction**

The remaining 80 minutes of the required 240 minutes of required instruction will take place remotely from home during the afternoon. Teachers will post the required afternoon assignments on Google Classroom each day. Students can send the teacher a question through Google Classroom and they will try their best to get back to the student by the end of the school day. Keep in mind teachers will be teaching the PM students, so it may be difficult to reach them during that time. Students will need to complete and turn in these required assignments on Google Classroom by the end of each day.

- Science~30 minute assignment each day
- Social Studies~30 minute assignment each day
- DEAR (Independent Reading Time)~20 minutes each day (Students will need to log their time and the book they read during this required reading period.)
- On Tuesday and Thursday, Physical Education will be delivered remotely as well. Students will log into Mr. L's Google Classroom for instructions.

## **PM Session: 12:30 PM to 3:15 PM** *(Monday, Tuesday, Thursday, Friday)*

***Parents will be sent an online health questionnaire through Google Forms each morning. This form needs to be completed and submitted by 8 AM for students in the PM session.***

### **12:20-12:30 PM~Drop Off Line/Arrival**

Assigned staff will come outside at 12:20 to greet cars at the drop off line on Summit Avenue in front of the school. If your family arrives early, please wait in your car on the drop off line until staff members direct you to open your door. There is no supervision prior to 12:20 PM (even in inclement weather), so please do not have your child arrive earlier than 12:20 PM. A staff member will come to your family's car and take your child's temperature through the open window prior to his/her departure. Staff members will be wearing masks, and students and families should be wearing masks during the drop off screening process. Please have your child seated on the passenger side of your vehicle. If your child does not have a temperature over 100°, your child will be directed to open the car door, unbuckle, gather their belongings, and shut the car door. Your child should continue to wear their mask. Unfortunately due to the circumstances this year, staff members will not be able to open car doors and help your child to get out of the car. To ensure a smooth drop off line, please practice and review these procedures with your child at home. If you have multiple children, the process is repeated for each. If you have a Kindergartner or 1st grader they are to remain in the vehicle and move to Simpson Ave by the gate to gather their belongings and exit your car.

Once children are directed out of their car they will be directed to the appropriate door to enter the school building. Students will be reminded to keep their mask on and maintain social distancing. Each entrance will be monitored by a staff member.. Grades 5 and 6 will enter through the door by the Main Entrance, while Grades 2, 3, and 4 will enter through the door by the 3rd grade classroom. For students in Kindergarten and Grade 1, parents will follow the drop off line to Simpson Avenue where kindergarteners and first graders will then be directed towards their entrance as stated above. Kindergarteners and Grade 1 will enter through the rear classroom doors off the blacktop in the back.

Once students enter the building they will be directed to continue wearing their masks and practice social distancing while walking to their classroom. Homeroom teachers will be inside the classroom to greet students and to direct them to unpack and get settled for the start of the school day. Students will stay in their classroom with their class cohort and teacher for the entirety of the session, except if a child receives pull-out instruction.

Students who walk or bike to school must report to the main drop off area in front of the school to be screened and have temperature taken.

**Masks will be worn at all times during the school day unless medically necessary not to wear one.**

**Preschool children will be dropped off at 12:30pm for screening and have their temperature taken.**

### **12:30-12:35 PM~Homeroom**

IHGS will continue our homeroom period with the schoolwide daily announcements and flag salute. This will be conducted by a rotation of our sixth graders, who will participate by using the intercom system from the 6th grade classroom. Teachers will take attendance during this time, so please arrive promptly to school.

### **12:35-3:15 PM~Academic Instruction**

Students are required to receive 240 minutes of academic instruction per day. 160 minutes of instruction (English Language Arts and Mathematics) will take place in person at IHGS, the remaining 80 minutes of instruction (Science, Social Studies, DEAR) will be done in the morning remotely from home.

After homeroom, students will promptly begin their afternoon of academic instruction. Students will receive approximately 80 minutes of English Language Arts instruction as well as approximately 80 minutes of Mathematics instruction each day (Monday, Tuesday, Thursday, Friday). The order of this instruction will vary depending on each grade's individual schedule.

During this time students will be seated in desks that are 6 feet apart from one another. Desks will be facing forward and separated from one another. The teacher will be wearing a mask during the whole time of instruction. Students will be required to wear masks at all times as well. Students will be in a class cohort of no more than 12 students, and as small as 4 students. While in the classroom, teachers will continue to remind students of proper hygiene, social distancing, and mask protocols.

### **3:15 PM~Dismissal**

Each class cohort will be dismissed one at a time, exiting from the same door that they entered at the beginning of the school day. Kindergartners and 1st graders will be dismissed at 3:10pm to enable parents to walk back to the front of the school to pick up 2-6. Parents should wait for their children on the sidewalk of Summit Avenue (grades 2-6) and the blacktop for grades K-1.

Families are encouraged to practice social distancing protocols while awaiting for students to be dismissed and to take your child home immediately after dismissal.

### **Remote Instruction**

The remaining 80 minutes of the required 240 minutes of required instruction will take place remotely from home during the morning prior to arriving for the PM session. Teachers will post the required morning assignments on Google Classroom each day. Students can send the teacher a question through Google Classroom and they will try their best to get back to the student by the end of the school day. Keep in mind teachers will be teaching the AM students, so it may be difficult to reach them during that time. Students will need to complete and turn in these required assignments on Google Classroom by the end of each day.

- Science~30 minute assignment each day
- Social Studies~30 minute assignment each day
- DEAR (Independent Reading Time)~20 minutes each day (Students will need to log their time and the book they read during this required reading period.)
- On Tuesday and Thursday, Physical Education will be delivered remotely as well. Students will log into Mr. L's Google Classroom for instructions.

## **Wednesdays~Remote Learning**

### *Specials Day*

On Wednesdays students will stay home and work remotely on assignments that are posted by our special teachers. Students are required to work for **4 hours (9am-1pm)** This day also allows the building to be empty to complete a thorough midweek cleaning. During this day, classroom and special education teachers will use this time for planning and grading assignments. ALL teachers will be available from 9 AM to 1 PM each Wednesday to answer questions and emails.

Students will log onto Google Classroom from home and complete 240 minutes of instruction, which will include assignments posted from their Special teachers as well as assignments on the Pathblazer learning platform. Based on a student's MAP Growth scores, the Pathblazer program creates an individual learning path to strengthen students English Language Arts and Mathematics skills. On Pathblazer a teacher can monitor student progress as well as time on tasks, so please make sure your child is completing the required time on this program.

Students will complete the following assignments on Wednesdays:

- Music (Mrs. Brick)~40 minute assignment
- Art (Mr. Cote)~40 minute assignment
- Spanish (TBD)~40 minute assignment
- Guidance (Mrs. Zermane)~40 minute assignment
- Health (Mr. L)~40 minute assignment
- Pathblazer~Work for 20 minutes on their individual learning path. (Rotating between English Language Arts and Mathematics each week)
- DEAR (Independent Reading Time)~20 minutes each day (Students will need to log their time and the book they read during this required reading period.)

## **Additional Information**

### **Physical Education (Mr. Legendre)**

On Tuesdays and Thursdays Mr. L will be conducting Physical Education lessons remotely via Google Classroom for both the AM and PM sessions. Each session will be approximately 20 minutes long. Students are to log into Google Classroom on Tuesday and Thursday when they are not in school (either AM or PM) and complete assignments.

### **Special Education**

Students that receive pull-out special education instruction will be pulled out by their special education teacher and work in that teacher's room during the subjects needed. One special education teacher will work with the same grade level cohort for the whole half day session to limit student and teacher exposure. Students that receive in-class instruction will have a special education teacher push into the classroom setting. The same special education teacher will remain with the same grade level cohort for the whole half day session to limit student and teacher exposure. Related services will be delivered virtually/remotely during this special schedule.

### **Water**

Students will not be able to utilize the water fountain during the school session. They may bring their own water bottle; however, they will not be allowed to refill it during the course of the session.

### **Bathroom**

Kindergarten students will be allowed to use the bathroom within their classroom. The teacher will monitor the usage of this bathroom. Teachers in grades 1 and 2 may choose to schedule a bathroom and drink break during the course of the half day session. Students that need to utilize the bathroom will need to wear their mask when leaving the classroom. A "Stop/Go" sign will be posted on the bathroom door to ensure that only 1 student enters the bathroom at a time. Signs will be posted to remind students to wash their hands upon exiting the bathroom. The bathroom will be cleaned and disinfected frequently throughout each session on a set schedule or as needed.

### **Dropping Off Personal Items**

Unfortunately due to restrictions we will not be able to allow parents into the building to drop off items. This includes things students may forget, such as sneakers for gym, homework, books, etc.



## **Library**

At this time we will not be able to resume our weekly sessions at the Island Heights Library. We look forward to the day we can return to normal and continue our wonderful walks and visits to our town library. In the meantime, students should participate in DEAR every day by using books from home or their classroom library. Books in the classroom libraries will be returned to a “book quarantine” bin after student use. Once the quarantine is complete the books will begin to recirculate to the classroom library.

## **Clubs**

After School clubs will not be started until such time we are back on a regular 8:45-3:15 schedule.

**AM Childcare: 9:00 AM to 12:30 PM**  
*(Monday, Friday)*

**9:00 AM~Drop Off/Arrival**

Childcare will take place in the gym. Parents will need to park on Lake Avenue and walk students to the back gym door. Both students and parents should be masked and follow proper social distancing protocols. Students will have their temperatures taken prior to entering the building. Students should come with their lunch, drink, and backpack with school materials. Students will not be allowed to leave childcare to retrieve items from the classroom during this time.

**9:00-11:30 AM**

During this time students will be working on their remote assignments (Science, Social Studies, and DEAR). Students should be equipped with their chromebook and charger to complete their assignments.

**11:30 AM-12:30 PM**

Students will be instructed to wash their hands before eating their lunch and participating in recess during this time.

**12:20-12:30 PM**

Students will be instructed to wash their hands before gathering their items and be dismissed from the childcare program and lead to their homeroom. Students will be required to wear masks during this transition period. Once students enter their homeroom they will not be allowed to return to their childcare program to retrieve items.

**PM Childcare: 11:30-3:00 PM**  
*(Monday, Friday)*

**11:30 AM~Arrival**

Childcare will take place in the gym. Students should come to school in the morning with their lunch, drink, and backpack with school materials. At the end of the AM session, students in the childcare program will be supervised as they leave their classrooms and walk to the gym. Students will be required to wear a mask during this time. Students will not be allowed to leave childcare to retrieve items from the classroom during this time.

**11:30 AM-12:30 PM**

Students will be instructed to wash their hands before eating their lunch and participating in recess during this time.

**12:30 PM-3:00 PM**

During this time students will be working on their remote assignments (Science, Social Studies, and DEAR). Students should be equipped with their chromebook and charger to complete their assignments.

**2:50-3:00 PM**

Students will be instructed to wash their hands before gathering their items and be dismissed from the childcare program from the back gym door. Parents will need to park on Lake Avenue and walk to the back gym door to pick up their child promptly at 3:00 PM.

**Wednesday Childcare: 9:00 AM to 3:00 PM**

**9:00 AM~Drop Off/Arrival**

Childcare will take place in the gym. Parents will need to park on Lake Avenue and walk students to the back gym door. Both students and parents should be masked and follow proper social distancing protocols. Students will have their temperatures taken prior to entering the building. Students should come with their lunch, drink, and backpack with school materials. Students will not be allowed to leave childcare to retrieve items from the classroom during this time.

**9:00-11:30 AM**

During this time students will be working on their remote assignments (Music, Art, Spanish, Guidance, Health, Pathblazer, DEAR). Students should be equipped with their chromebook and charger to complete their assignments.

**11:30 AM-12:30 PM**

Students will be instructed to wash their hands before eating their lunch and participating in recess during this time.

**12:30 PM-3:00 PM**

During this time students will continue to work on their remote assignments (Music, Art, Spanish, Guidance, Health, Pathblazer, DEAR). The childcare coordinator and staff may also

offer an opportunity for students to watch a movie, go outside, or participate in other activities during this time.

**2:50-3:00 PM**

Students will be instructed to wash their hands before gathering their items and be dismissed from the childcare program from the back gym door. Parents will need to park on Lake Avenue and walk to the back gym door to pick up their child promptly at 3:00 PM.