

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, MARCH 8, 2017 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, March 8, 2017.

The meeting was called to order at 6:15 p.m. by Katel Frankovich, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Sara Bornebusch, Wayne Cimorelli, Maureen DeSanto, Melissa Drew, Kate Frankovich, Bob MacNeal and Courtney Parks

MEMBERS ABSENT: None

ALSO PRESENT: Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 5, 2017 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and posted at the IH Post Office on January 9, 2017.

REGULAR MEETING

Upon motion of Mrs. DeSanto seconded by Mrs. Drew the following resolutions were approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meeting:

February 8, 2017 - Regular Meeting & Closed Session

ROLL CALL:

AYES: Mrs. Bornebush, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

Upon motion of Mrs. Drew seconded by Mrs. DeSanto the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period March 1, 2017 through March 31, 2017 as follows:

Current Account	\$228,537.75
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APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of January 31, 2017, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of March 3, 2017, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of March 3, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Bornebush, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

COMMITTEE REPORTS

Finance Committee – Mr. MacNeal reported on finance meeting held on March 1, 2017. The committee discussed projects in the referendum not bid, allowable change order costs, recommendations of committee and administration and the public hearing. Mr. Frazee will present the budget. Discussion arose regarding items that will be added to scope of work. The three main items are new generator, entire new fire alarm system, and replace the carpet upstairs with VCT. Mr. MacNeal stated that if all monies were not used it would be a relief to the taxpayer.

Upon motion of Mr. Cimorrelli seconded by Mrs. Drew the following resolution was approved:

AUTHORIZED BUSINESS ADMINISTRATOR TO GET PRICING ON THE ADDITIONAL SCOPE OF WORK OF THE REFERENDUM

RESOLVED, That the Board of Education authorize the Business Administrator to get pricing on the additional scope of work of the referendum.

ROLL CALL:

AYES: Mrs. Bornebush, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

Mr. Rehm discussed the horrific accident that occurred this week and claimed the life of one of our student's parent and commended Mrs. Mass, Mrs. Bulger, and Mrs. Torres on how they handled the situation.

Mr. Rehm stated that our STEAM fair will be held on April 6, 2017 from 5-7 p.m. Everyone is invited to come.

Mr. Rehm thanked the PTO for the Theater Week 65 of our students participated in the show on March 3, 2017. Great job.

PARCC testing will be held April 24, 2017-May 19, 2017.

SUPERINTENDENT'S RECOMMENDATIONS

Upon motion of Mrs. Drew seconded by Mrs. Bornebusch the following resolutions were approved:

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: February Zero

APPROVE THE FOLLOWING WORKSHOPS

- Kelly Bulger to attend NJ ASK training on March 16, 2017 at the Hotel Mt. Laurel, Rt. 73, Mount Laurel, NJ at no cost mileage not to exceed \$31.00.

ROLL CALL:

AYES: Mrs. Bornebush, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

Upon motion of Mrs. Drew seconded by Mrs. Bornebusch the following resolution was approved:

APPROVE THE FOLLOWING SHARED SERVICE AGREEMENT

RESOLVED, That the Board of Education approve B.O. to attend Lakehurst Elementary School beginning March 6, 2017 through June 30, 2017 at a cost of \$4,907.00.

APPROVE TRANSPORTATION FOR B.O. AND A.D. TO LAKEHURST ELEMENATARY SCHOOL

RESOLVED, That the Board of Education approve transportation for B.O. and A.D. to Lakehurst Elementary School at a cost of \$12,234.20 from March 6, 2017-June 30, 2017.

ROLL CALL:

AYES: Mrs. Bornebush, Mr. Cimorelli, Mrs. Drew, Mrs. Frankovich, and Mr. MacNeal

RECUSE: Mrs. DeSanto

ABSTAIN: Mrs. Parks

Upon motion of Mrs. Drew seconded by Mrs. Bornebusch the following resolutions were approved:

APPROVE THE TUITION AGREEMENT WITH WILINGBORO SCHOOL DISTRICT

RESOLVED, That the Board of Education approve tuition contract with Willingboro School district for J.B. from November 2, 2017-June 20, 2017 at a cost of \$11,175.00

APPROVE THE FOLLOWING INCREASE IN ART CLUB

RESOLVED, That the Board of Education approve the following increase in the Art Club for afternoons beginning March 8, 2017 at a cost not to exceed \$520.

APPROVE ADDITIONAL SERVICES FOR THE ISLAND HEIGHTS SCHOOL DISTRICT

RESOLVED, That the Board of Education approve the following additional services provided by Spiezie Architechtural Group at a cost of \$16, 000.

CORRESPONDENCE

Letter from Ms. Kostiuk

ROLL CALL:

AYES: Mrs. Bornebush, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

Mr. Frazee presented the budget to the Board. There is no vote required as the district is in the 2% guidelines. We have used \$62,000 from this year's budget.

Upon motion of Mr. MacNeal seconded by Mr. Cimorelli the following resolution was approved:

ADOPTION OF THE TENTATIVE BUDGET 2017-20187

Travel and Related Expense Reimbursement
2017-2018

WHEREAS, the Island Heights Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1000.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$5,000.00 for all staff and board members.

Adoption of Tentative Budget
2017-2018

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2017-18 Total Expenditures	2,279,800	56,189	186,809	2,522,798
Less: Anticipated Revenues:				
State Aid	299,583		38,626	338,209
Special Revenues		56,189		56,189
Miscellaneous	4,999			4,999
Surplus	62,000			62,000
Taxes to be Raised	1,913,218	0	148,143	2,061,401

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Island Heights Grade School, Island Heights, New Jersey on May 3, 2017 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

ROLL CALL:

AYES: Mrs. Bornebush, Mr. Cimorelli, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mr. MacNeal and Mrs. Parks

Mr. Rehm presented his goals for the 2016-17 school year.

New Business: Mrs. Parks asked how the school district is handling the new legislature regarding RICE notices. Mr. Rehm reported that we will send RICE notices as we usually do when we talk about rehiring staff members. We will not RICE teachers if they are attending a trip or workshop.

Mr. MacNeal asked how much will the taxes be going up? Mr. Frazee approximately 37,514.

Mrs. Wudzki asked about the \$62,000. Mr. Frazee replied that cuts would need to be made if we did not have that moving forward at the end of the 2016-17 school year.

Announcements

Wednesday, April 5, 2017 – Regular Meeting 6:15 p.m.
Wednesday, May 3, 2017 Public Hearing 7:00 p.m.

Upon motion of Mrs. Drew seconded by Mrs. Parks the meeting was adjourned at 6:30 pm.

Respectfully submitted:

Lil Brendel, Board Secretary
APPROVED: LB 4/5/17