

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, AUGUST 9, 2017 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, August 9, 2017.**

The meeting was called to order at 6:15 p.m. by Kate Frankovich, President in the Island Heights Borough Hall. The President led the group in the flag salute.

**MEMBER PRESENT:** Sara Bornebush, Wayne Cimorelli, Maureen DeSanto, Kate Frankovich, and Bob MacNeal

**MEMBERS ABSENT:** Courtney Parks

**ALSO PRESENT:** Tim Rehm, Superintendent, Frank Frazee, School Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 5, 2017 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 9, 2017.

Fire Inspector Reichert had concerns and gave the Board President a Violation report. He informed the Board that the reason the Board Meeting is being held at the Borough as the school does not have a certificate of occupancy. Mrs. Frankovich thanked him and stated we would address this matter. Discussion arose. Mr. Hemschot of Woodward Construction addressed Mr. Reichert's concerns and the construction manager will contact Mr. Reichert first before putting the alarm on test and we all need to work together to finish the project.

Mr. Hemschot of Woodward Construction gave an update on the school progress of the referendum everything seems to be on schedule.

**REGULAR MEETING**

**BOARD SECRETARY REPORTS**

Upon motion of Mr. Cimorelli seconded by Mrs. Bornebusch the following resolutions were approved:

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

July 13, 2016 Regular & Closed Session  
July 26, 2017 – Special Meeting - Budget

**APPROVE PAYMENT OF BILLS**

**RESOLVED,** That the Board of Education approve the payment of bills for the period August 1, 2017 through August 31, 2017 as follows:

Current Account                      \$568,368.10

**APPROVE FINANCIAL REPORTS**

**RESOLVED,** That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of June 30, 2017, which are in agreement.

MINUTES REGULAR MEETING AUGUST 9, 2017

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of August 2, 2017, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of August 2, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Frankovich and Mr. MacNeal

**Buildings & Grounds –** Mr. Cimorelli reported that Mr. Rehm, Mrs. Frankovich and Mrs. Brendel met this evening prior to this meeting. He stated that later in the meeting we will approve a shared services agreement with the Board of Education and the Borough of Island Heights for grass cutting service. Mr. Cimorelli also reported on the Rain Garden that will begin in the Fall and will be completed Spring of 2018. The Ocean County Trade Tree Commission will donate 6 trees to the Island Heights Grade School. Mr. Cimorelli also stated we will be looking into replacing the fence around the school.

Mr. Rehm reported that Woodward Construction and team very professional and are doing a great job.

The in service for the staff will be September 5, 2017 and the first day of school will be September 6, 2017. Also, September 12, 2017 will be Back to School Night and full staff is in place and we will introduce Project Team to everyone in the upcoming school year.

Upon motion of Mr. MacNeal seconded by Mr. Cimorelli the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**READOPT POLICIES AND BYLAWS FOR THE 2017-18 SCHOOL YEAR**

**RESOLVED,** That the Board of Education readopt policies and bylaws for the 2017-18 school year.

**APPROVE THE ANNUAL SCHOOL SAFETY & SECURITY PLAN FOR THE 2017-18 SCHOOLYEAR**

**RESOLVED,** That the Board of Education approve the annual school safety and security plan for the 2017-18 school year.

**APPROVE SCHOOL SELF ASSESSMENT FOR DETERMINING HIB GRADES FOR THE 2016-17 SCHOOL YEAR**

**RESOLVED,** That the Board of Education approve school self-assessment for determining HIB grades for the 2016-17 school year.

**APPROVE THE WAIVER FOR ACHIEVE NJ FOR ONE ADMINISTRATOR**

**RESOLVED,** That the Board of Education approve Achieve NJ for one administrator for the 2017-18 school year.

**APPROVE CODE BLUE PROTOCOLS FOR THE 2017-18 SCHOOL YEAR**

**RESOLVED,** That the Board of Education approve Code Blue Protocols for the 2017-18 school year.

**APPROVE REGISTRATION FOR 2017 ANNUAL NJSBA WORKSHOP**

RESOLVED, That the Board of Education approve the registration for the 2017 Annual NJSBA workshop held in Atlantic City, NJ October 23-26, 2017 for Tim Rehm and Lillian Brendel at a cost \$600. All board members are invited to attend cost not to exceed \$1,500.00.

**APPROVE BOARD ATTORNEY FOR THE 2017-18 SCHOOL YEAR**

RESOLVED, That the Board of Education approve Cleary, Giacobbe, Alfieri and Jacobs, LLC as Board Attorney for the 2017-18 school year.

**APPROVE KELLY BULGER TO WORK ADDITIONAL HOURS BEGINNING AUGUST 10, 2017-AUGUST 31, 2017**

RESOLVED, That the Board of Education approve Kelly Bulger to work additional hours beginning August 10, 2017-August 31, 2017 at a cost not to exceed \$1600.

Mrs. DeSanto asked questions regarding the additional work hours for Mrs. Bulger. Mr. Rehm stated it is the same as last year except it was in July and she could not work here in July due to the renovations.

**MONTHLY REPORT HARASSMENT INTIMIDATION AND BULLYING INCIDENCES JULY 2017**

- Number of Incidences: Two Unfounded

**ROLL CALL:**

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Frankovich and Mr. MacNeal

Upon motion of Mr. Cimorelli seconded by Mrs. Bornebusch the following resolution was approved:

**APPROVE PRESCHOOL DISABLED STUDENT TO ATTEND LAKEHURST ELEMENTARY SCHOOL DISTRICT**

RESOLVED, That the Board of Education approve S.C. to attend Lakehurst Elementary School District in the preschool disabled program per IEP at a cost of \$7,749.50 for the 2017-18 school year.

**ROLL CALL:**

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. Frankovich and Mr. MacNeal

RECUSE: Mrs. DeSanto

Upon motion of Mr. Cimorelli seconded by Mrs. Bornebusch the following resolutions were approved:

**APPROVE USE OF FACILITIES**

RESOLVED, That the Board of Education approve use of facilities for the Methodist Church on December 1, 2017 and December 2, 2017 at a cost of \$225.00.

**APPROVE USE OF FACILITIES**

RESOLVED, That the Board of Education approve use of facilities Kamal Kensu for \$350 per month assuming it is a for profit organization.

**ROLL CALL:**

AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. DeSanto, Mrs. Frankovich and Mr. MacNeal

**Announcements**

Wednesday, September 13, 2017 Regular Meeting 6:15 p.m.

Upon motion of Mrs. De Santo seconded by Mr. Cimorelli the Board of Education moved into Executive Session to conduct Board Member Interviews at 6:45 p.m.

The regular meeting resumed at 7:45 p.m.

Mr. Frazee thanked all the candidates for submitting their letters and announced the unanimous appointment of Brooke Kelly Smith.

Mr. Frazee performed the oath of office to Brooke Kelly Smith.

Mrs. Frankovich stated to all the candidates that there were three seats available in November and to do a write in campaign if interested

Upon motion of Mr. Cimorelli seconded by Mrs. Frankovich the following resolution was approved:

**RESOLVED, That the Board of Education move into a shared service agreement for grass cutting with the Borough of Island Heights at a cost of \$75 per cut.**

**ROLL CALL:**

**AYES: Mrs. Bornebusch, Mr. Cimorelli, Mrs. Frankovich and Mr. MacNeal**

**ABSTAIN: Mrs. DeSanto and Mrs. Smith**

The meeting was adjourned at 8:15 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 9/13/17