

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, NOVEMBER 9, 2016 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, November 9, 2016.**

The meeting was called to order at 6:15 p.m. by Kate Frankovich, President in the Island Heights Grade School Board Room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Sara Bornebusch, Karl Ciak, Kate Frankovich, and Courtney Parks, Melissa Drew arrived at 6:20 p.m.

**MEMBERS ABSENT:** Maureen DeSanto

**ALSO PRESENT:** Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 8, 2016 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 11, 2016.

Upon motion of Mr. Ciak seconded by Mrs. Batyr the following resolutions were approved:

**REGULAR MEETING**

**BOARD SECRETARY REPORTS**

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

October 12, 2016 – Regular Meeting & Closed Session

**APPROVE PAYMENT OF BILLS**

**RESOLVED,** That the Board of Education approve the payment of bills for the period November 1, 2016 through November 30, 2016 as follows:

Current Account	\$299,640.23
Lunch Account	1,858.01

**APPROVE FINANCIAL REPORTS**

**RESOLVED,** That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of September 30, 2016, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of November 2, 2016, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of November 2, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:****AYES:** Mrs. Batyr, Mrs. Bornebusch, Mr. Ciak, Mrs. Frankovich, and Mrs. Parks

**Personnel:** Mr. Ciak stated the teachers and personnel committee met to evaluate the proposals of the teachers contract and will meet again on November 16, 2016. The negotiations are progressing.

**Curriculum –** Mrs. Parks reported that the gifted and talented program is moving along and the STEAM program is underway. Some ideas include Rain Barrel at Barnegat Bay Blitz. Mrs. Batyr reported on New Jersey School Boards convention and we attended a workshop which included a National Guard representative and he would come to our school to be involved in an assembly or help us with any needs we may have.

**Buildings & Grounds –** Mrs. Frankovich reported that she and Mrs. Brendel walked through the school and most of the projects will be addressed with the referendum.

Upon motion of Mr. Ciak seconded by Mrs. Bornebusch the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS****MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Zero Incidences for October

**APPROVE FIRE & SECURITY DRILLS FOR OCTOBER 2016**

**RESOLVED,** That the Board of Education approve the fire and security drills for October 2016.

**APPROVE THE FOLLOWING CLASS TRIPS**

**RESOLVED,** That the Board of Education approve the following class trip:

- School Wide trip to attend Central Regional High School for the rehearsal of the Winter Concert of December 14, 2016 at no cost transportation only

**APPROVE THE SUBMISSION OF THE QSAC STATEMENT OF ASSURANCES FOR 2016-17**

**RESOLVED,** That the Board of Education approve the submission of the QSAC Statement of Assurances for 2016-17.

**APPROVE THE USE OF FACILITIES FOR THE FOLLOWING TEAMS AND TIMES**

**RESOLVED,** That the Board of Education approve the use of facilities for the following teams and days:

- Stacey Crutchley Toms River Futbol Tuesdays for November and December from 6-7:30 at a cost of \$250.00.
- Toms River FC Independence and Toms River FC Leicester City for the months of January, February and March 2017 on Thursdays at a cost of \$200 per month for each team.

**APPROVE WRIGHT COMMISSIONING FOR REVIEWING AND ADDING MECHANICAL SPECIFICATIONS AND PROVIDING COMMISSIONING OVERVIEW AND REPORTS ON ALL NEW MECHANICAL EQUIPMENT INSTALLED**

**RESOLVED,** That the Board of Education approve Wright Commissioning for reviewing and adding Mechanical Specifications and providing commissioning overview and reports on all new mechanical equipment installed on the renovations.

**CORRESPONDENCE:**

- Card from Lynn Templeton

**ROLL CALL:****AYES:** Mrs. Batyr, Mrs. Bornebusch, Mr. Ciak, Mrs. Frankovich, and Mrs. Parks

**Announcements**

**Tuesday, December 13, 2016 – Regular Meeting 6:15 p.m.** The meeting was changed due to the Winter Concert being on December 14, 2016.

**Mrs. Mekles wanted to thank Mrs. Bulger and Mr. Rehm for a wonderful assembly today celebrating Veteran's Day. It was very well attended.**

**Upon motion of Mr. Ciak seconded by Mrs. Batyr the meeting moved into executive session to discuss student information at 6:20 p.m.**

**Upon motion of Mrs. Batyr seconded by Mrs. Drew the meeting was adjourned at 6:35 p.m.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary  
APPROVED: LB 12/13/16**