

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, MAY 11, 2016 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, May 11, 2016.**

The meeting was called to order at 6:15 p.m. by Kate Frankovich, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich, Courtney Parks and Matt Tsucalas

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 8, 2016 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 11, 2016.

Upon motion of Mr. Ciak seconded by Mrs. DeSanto the following resolution was approved:

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

**WHEREAS**, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 11, 2016 at 6:15 P.M, and

**WHEREAS**, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel

**BE IT FURTHER RESOLVED**, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**BE IT FURTHER RESOLVED**, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

The board meeting resumed session at 7:00 p.m.

Mr. Rehm presented the 2016 Unsung Hero of the Year to Sloane Nelson.

Mr. Rehm presented the 2016 Teacher of the Year to Brooke Nelson.

**REGULAR MEETING**

Upon motion of Mrs. Drew seconded by Mr. Tsucalas the following resolution was approved:

**BOARD SECRETARY REPORTS**

**APPROVE MINUTES**

**RESOLVED**, That the Board of Education approve the minutes of the following meetings:

April 13, 2016 Regular Meeting & Closed Session

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

**RESOLVED**, That the Board of Education approve the minutes of:

April 27, 2016 Public Hearing

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, and Mrs. Frankovich

**ABSTAIN:** Mrs. Parks and Mr. Tsucalas

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

**RESOLVED**, That the Board of Education approve the payment of bills for the period May 1, 2016- May 31, 2016 as follows:

Current Account	\$189,309.75
Lunch Account	1,845.80

**APPROVE FINANCIAL REPORTS**

**RESOLVED**, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of March 31, 2016, which are in agreement.

**APPROVE BOARD SECRETARY’S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of May 6, 2016, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION’S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of May 6, 2016 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

**COMMITTEE REPORTS:** No committee reports at this time.

Upon motion of Mrs. DeSanto seconded by Mrs. Drew the following resolutions were approved:

**SUPERINTENDENT’S RECOMMENDATIONS**

**APPROVE THE SECOND READING OF THE FOLLOWING MANDATED POLICIES**

**RESOLVED**, That the Board of Education approve the second reading of the following mandated policies:

- 1240 Evaluation of the Superintendent
- 3222 Evaluation of Teaching Staff Members excluding teachers and administrators
- 5516 Use of Electronic Communication & Recording Devices
- 5310 Health Services
- 5330 Administration of Medication

- 5330.01 Administration of Medical Marijuana
- 5339 Screening for Dyslexia
- 5615 Suspected Gang Activity
- 8462 Reporting Potentially Missing or Abused Children
- 8550 Outstanding Food Service Charges

**APPROVE SECURITY AND FIRE DRILLS FOR APRIL 2016**

RESOLVED, That the Board of Education approve the security and fire drills for April 2016.

**APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENTS**

- Number of Incidences: April - Zero

**APPROVE REALTIME STUDENT INFORMATION SYSTEM FOR THE 2016-17 SCHOOL YEAR**

RESOLVED, That the Board of Education approve Realtime Student Information System and staff evaluation for the 2016-17 school year at a cost of \$3,245.00.

**APPROVE A.D. TO ATTEND LAKEHURST ELEMENTARY SCHOOL PER IEP**

RESOLVED, That the Board of Education approve A.D. to attend Lakehurst Elementary School at a cost of \$73.66 per diem beginning May 5, 2016-June 22, 2016.

**APPROVE TRANSPORTATION FOR A.D. PER IEP**

RESOLVED, That the Board of Education approve MOESC to transport A.D. to from May 9, 2016-June 22, 2016 at a cost of \$77.60 per diem.

**APPROVE THE FOLLOWING PROFESSIONAL WORKSHOP**

RESOLVED, That the Board of Education approve Diane Caputo, Jayne Baumann, Brooke Nelson, Michele LeBlanc, Kaitlyn Prior, Nina Dosio and Kelly Torres to attend Orton Gillingham training at Berkeley School District at a cost of \$910 each on June 6-10, 2016.

**CHANGE CALENDAR FOR THE 2015-16 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the change in calendar for Monday, June 20, 2016 to be a half day.

**Announcements**

Wednesday, June 1, 2016 – Special Meeting – 5:00 p.m.  
Wednesday, June 15, 2016 –Regular Meeting 6:15 p.m.

Mr. Rehm reported that the PTO Fun Run will be on May 20, 2016.

Sandra Snow stated they were in the process of trying to put the Recreation Program together. Mrs. Frankovich stated that the running club was very well organized and Mr. Legendre must have 20K as he was running back and forth with all the students of Island Heights very well attended.

Mr. Rehm also stated we will be under construction for the roof by June 27, 2016.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted:  
Lil Brendel, Board Secretary  
APPROVED: 6/15/16