

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, JULY 13, 2016 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, July 13, 2016.**

The meeting was called to order at 6:15 p.m. by Kate Frankovich, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich, Courtney Parks and Matthew Tsucalas

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 8, 2016 advance written notice of this meeting was delivered to the Asbury Park Press and Star Ledger and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 11, 2016.

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolution was approved:

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

**WHEREAS**, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on July 13, 2016 at 6:20 P.M, and

**WHEREAS**, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:  
The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel

**BE IT FURTHER RESOLVED**, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**BE IT FURTHER RESOLVED**, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

The board meeting resumed session at 6:25 p.m.

**REGULAR MEETING**

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolution was approved:

**BOARD SECRETARY REPORTS**

**APPROVE MINUTES**

RESOLVED, That the Board of Education approve the minutes of the following meetings:

June 15, 2016 - Regular Meeting & Closed Session

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

**ABSTAIN:** Mr. Tsucalas

**RECUSE:** Mrs. Batyr

Upon motion of Mr. Ciak seconded by Mrs. Drew seconded the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period June 22, 2016 through July 29, 2016 as follows:

Current Account July	\$92,963.37
Current Account June	48,480.67
Lunch Account	3,365.01

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of July 8, 2016, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of July 8, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

**COMMITTEE REPORTS:**

Policy Committee – Melissa Drew stated that the Policy Committee met prior to the meeting and we are looking to look at the use of electronic devices during recess and what students are looking at during this time period. We will meet with Mr. Rehm to discuss.

Mr. Rehm stated that the personnel committee will be meeting sometime in September to start working on negotiations for the upcoming teacher's contract.

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**APPROVE SUBSTITUTE TEACHER SUB LIST**

RESOLVED, That the Board of Education approve the attached list of substitute teachers

APPROVE MEMBERSHIP DUES

RESOLVED, That the Board of Education approve the membership dues for the 2016-17 school year as follows:

Board	NJSBA	\$1,576.05
Superintendent	NJ ASA	\$1,429.00

APPROVE THE FOLLOWING TRANSFERS

RESOLVED, That the Board of Education approve the following transfers as presented.

APPROVE TREASURER

RESOLVED, That the Board of Education appoint Jayne Tompkins as Treasurer of School Money for the year 2016-17 at a rate of \$1,837.00 for the year

APPROVE ROBERT HULSART & COMPANY FOR THE 2015-16 AUDIT

RESOLVED, That the Board of Education approve Robert Hulsart & Company as our auditor for the 2015-16 school year at a cost of \$7,000.

APPROVE THE SUBMISSION OF THE NCLB GRANT FOR THE 2016-17 SCHOOL YEAR

RESOLVED, That the Board of Education approve the submission of the NCLB Grant for the 2016-17 school year.

Title II A	\$ 5,722
Title I	\$22,000

APPROVE THE SUBMISSION OF THE IDEA GRANT FOR THE 2016-17 SCHOOL YEAR

RESOLVED, That the Board of Education approve the submission of the NCLB Grant for the 2016-17 school year.

Basic	\$34,288
Preschool	623

APPROVE KELLEY FERA AS SPECIAL EDUCATION/BASIC SKILLS TEACHER FOR THE 2016-17 SCHOOL YEAR

RESOLVED, That the Board of Education approve Kelley Fera as special education /basic skills teacher for the 2016-17 school year on Step 3 at a cost of \$42,365.

APPROVE ACACIA FINANCIAL FOR ANNUAL DISCLOSURE COMPLIANCE SERVICES

RESOLVED, That the Board of Education approve Acacia Financial for annual disclosure compliance services at an annual fee of \$500.

APPROVE CM3 SERVICES FOR THE 2016-17 SCHOOL YEAR

RESOLVED, That the Board of Education approve CM3 Services for the 2016-17 school year at a rate of \$3,660.

AUTHORIZE THE CLOSING DOCUMENTS FOR THE SALE OF BONDS TO BE EXECUTED

RESOLVED, That the Board of Education authorize the closing documents for the sale of bonds to be executed on July 19, 2016.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mr. Ciak seconded by Mr. Tsucalas the following resolution was approved:

**APPROVE SUPERINTENDENT TIMOTHY REHM'S CONTRACT FOR JULY 1, 2016-JUNE 30, 2018.**

**RESOLVED**, That the Board of Education approve Timothy Rehm's contract for July 1, 2016-June 30, 2018.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

**Announcements**

**Wednesday, August 10, 2016 Regular Meeting – 6:15 p.m.**

**Wednesday, August 10, 2016 Board Goals Meeting 4:45 p.m.**

**New Business:**

**Mrs. Parks inquired about the roof and when the anticipated start date is. Mrs. Brendel stated that the company was awaiting background checks.**

**Mr. Rehm thanked the Board for approving his contract and wanted to inform them he is very happy here and will work together with them for continued success at Island Heights Grade School.**

**Privilege of the Floor**

**Ms. Daley inquired about the new special education teacher as well as the other special education teachers and wanted to know if they knew sign language. Mr. Rehm informed her that he would get back to her on that matter. He informed her that she will need to be trained in Orton and Gillingham like the rest of the special education teachers.**

**Mr. Ciak informed the Board that he will not be running for the upcoming election and Mrs. Batyr informed the Board that she will not be running for the upcoming election.**

**Upon motion of Mr. Ciak seconded by Mrs. Drew the meeting was adjourned at 6:40 p.m.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary**

**APPROVED: lb 8/10/16**