

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, JANUARY 13, 2016 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, January 13, 2016.**

The workshop meeting was called to order at 6:15 p.m. by Kate Frankovich, President in the Island Heights Board Room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich, Courtney Parks and Matthew Tsucalas

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolution was approved:

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

**WHEREAS**, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 13, 2016 at 6:15 P.M, and

**WHEREAS**, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

**1) Personnel and Student Information**

**BE IT FURTHER RESOLVED**, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**BE IT FURTHER RESOLVED**, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq

This resolution shall become effective immediately.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

The meeting resumed at 6:30 p.m.

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 8, 2016 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 11, 2016.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Ciak seconded by Mrs. Batyr the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

December 9, 2015 – Regular Meeting & Closed Session  
January 6, 2016 – Reorganization Meeting

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, Mrs. Parks

ABSTAIN: Mrs. Drew and Mr. Tsucalas

Upon motion of Mr. Ciak seconded by Mrs. Batyr the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period January 1, 2016 through January 29, 2016 as follows:

Current Account	\$184,832.36
-----------------	--------------

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of November 30, 2015, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of January 8, 2016, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of January 8, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Curriculum – Mrs. Parks reported that Mr. Rehm will meet with committee within the next few weeks.

Referendum Ad Hoc Committee – Mrs. Frankovich reported that we have been meeting for a few months now regarding referendum. The committee is a great committee working together for this referendum. Our next meeting is January 20, 2016.

Mr. Rehm informed the Board that January was Recognition Month for the Board of Education. He thanked them for all they do. He stated we had a PARCC meeting last night and discussed scores with parents. The PARCC window for this year is April 4, 2016-May 14, 2016. There will be a theater week for the students beginning February 16, 2016 and the performance will be at Central Regional on February 19, 2016.

Mrs. Frankovich assigned the different committees.

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Number of Incidences: Zero

**APPROVE THE FOLLOWING BUDGET TRANSFERS**

RESOLVED, That the Board of Education approve the following budget transfers for the 2015-16 school year.

**APPROVE THE 2014-15 AUDIT**

RESOLVED, That the Board of Education approve the audit for the 2014-15 school year performed by Robert Hulsart & Company. There were no recommendations.

**APPROVE DOROTHEA JANSEN AS SUBSTITUTE FOR THE 2015-16 SCHOOL YEAR**

RESOLVED, That the Board of Education approve Dorothea Jansen as substitute teacher for the 2015-16 school year.

**APPROVE THE FOLLOWING WORKSHOPS**

RESOLVED, That the Board of Education approve the following workshops:

- Lil Brendel & Cheryl Thomas to attend certification meeting on January 26, 2016 beginning at 1:00 p.m. at the Toms River Administration Building.
- Judith Mekles to attend after school professional workshop at Centra State, Freehold NJ on January 20, February 18 and April 14, 2016 at a cost of \$135 plus mileage not to exceed \$16.75 per workshop.

**ACCEPT MRS. TEMPLETON'S RETIREMENT EFFECTIVE JULY 1, 2016**

RESOLVED, That the Board of Education accept the resignation of Mrs. Templeton effective on July 1, 2016 for retirement. Mr. Rehm stated he was happy to hear from Mrs. Templeton that she was blessed to work at Island Heights for many years. He also thanked her for all of years of service.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mr. Ciak seconded by Mr. Tsucalas the following resolutions were approved:

**APPROVE MARCELLA WYRSCH AS SUBSTITUTE FOR THE 2015-16 SCHOOL YEAR**

RESOLVED, That the Board of Education approve Marcella Wyrsh as substitute for the 2015-16 school year.

**APPROVE SPECIAL EDUCATION LONG TERM SUBSTITUTE**

RESOLVED, That the Board of Education approve Sara Donohue as special education long term substitute teacher from January 25, 2016 through end of school year or when teacher returns at a rate of \$235 per day.

**APPROVE THE FOLLOWING TEACHER WORKSHOP**

RESOLVED, That the Board of Education approve Lori Romano to attend PARCC Math Workshop on January 29, 2016 in Monroe Township at a cost of \$149 and mileage not to exceed \$25.00.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mr. Ciak seconded by Mr. Tsucalas the following resolution was approved:

**APPROVE AGREEMENT WITH BOROUGH OF ISLAND HEIGHTS FOR SNOW REMOVAL**

**RESOLVED**, That the Board of Education approve interlocal agreement with the Borough of Island Heights for snow removal at a cost not to exceed \$4, 000.

Discussion arose regarding snow removal.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mr. Tsucalas

**ABSTAIN:** Mrs. Desanto

**NAYES:** Mrs. Parks

**Privilege of the Floor**

**Announcements**

Wednesday, February 10, 2016 – Regular Meeting 6:15 p.m.

Upon motion of Mr. Tsucalas seconded by Mrs. Drew the meeting was adjourned at 6:50 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: February 10, 2016