

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, FEBRUARY 10, 2016 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, February 10, 2016.**

The meeting was called to order at 6:15 p.m. by Kate Frankovich, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Maureen DeSanto, Melissa Drew, Kate Frankovich, Courtney Parks and Matthew Tsucalas

**MEMBERS ABSENT:** Karl Ciak

**ALSO PRESENT:** Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 8, 2016 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 11, 2016.

Upon motion of Mrs. Drew seconded by Mrs. DeSanto the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 10, 2016 at 6:15 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel and Student Information

BE IT FURTHER RESOLVED, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

BE IT FURTHER RESOLVED, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq

This resolution shall become effective immediately.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

The board meeting resumed session at 6:50 p.m.

**REGULAR MEETING**

Upon motion of Mrs. Drew seconded by Mr. Tsucalas the following resolution was approved:

**BOARD SECRETARY REPORTS****APPROVE MINUTES**

RESOLVED, That the Board of Education approve the minutes of the following meetings:

January 13, 2016 – Regular Meeting & Closed session

**ROLL CALL:**

AYES: Mrs. Batyr, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period February 1, 2016 through February 29, 2016 as follows:

Current Account	\$171,207.40
Lunch Account	1,869.00

**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of December 31, 2015, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of February 5, 2016, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of February 5, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

AYES: Mrs. Batyr, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

**COMMITTEE REPORTS:**

Mrs. Frankovich discussed the referendum committee and thanked Mrs. Parks for a wonderful presentation to the PTO. It was well received. There will be a Bond Referendum Forum in the gymnasium on February 24, 2016 to answer questions all are welcome to attend.

Curriculum Committee: Mrs. Parks reported that the committee met on February 4, 2016. The members in attendance were Laura Batyr, Maureen DeSanto and Tim Rehm. The committee discussed STEM/STEAM related programs and materials, novel studies incorporated into the Literacy Curriculum and QSAC and student participation or lack of for the PARCC test administered for the 2014-15 school year. The next meeting will be February 25, 2016.

Mr. Frazee stated the Finance Committee will meet next month prior to our Board Meeting on the 2016-17 school budget.

Mr. Rehm wanted to remind everyone about Theater Week February 16-19, 2016. The students will rehearse afterschool Tuesday, Wednesday and Thursday and will present it at Central Regional on Friday, February 19, 2016 at 7:00 p.m.

Mr. Rehm reported that Todd Flora and Judee DeStenafano came to the school on January 29, 2016 for QSAC review. Mr. Flora and Ms. DeStefano were so impressed with the school and students of Island Heights.

Upon motion of Mrs. Batyr seconded by Mrs. Drew the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

APPROVE THE SECURITY & FIRE DRILLS FOR JANUARY AND FEBRUARY 2016

RESOLVED, That the Board of Education approve the fire and security drills for January 2016 and February 2016.

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: Zero

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Kelly Bulger and Kelly Torres to attend Title 1 Technical Assistance for new program Directors at NJ Forensic Science Technology Center in Hamilton, NJ on March 17, 2016 at no cost mileage not to exceed \$25.00.
- Lisa Royer to attend Effective Math Practices for grades 3-5 at NJASCD 12 Centre Drive, Monroe Township, NJ on February 29, 2016 at a cost of \$145 mileage not to exceed \$25.00.
- Tim Rehm and Kelly Bulger to attend PARCC training at Forsgate Country Club in Monroe Township, NJ on March 7, 2016 at no cost mileage not to exceed \$25.00.

APPROVE ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

RESOLVED, That the Board of Education approve acknowledgement of receipt of code of ethics for school board members

APPROVE THE FOLLOWING SUBSTITUTE TEACHERS

RESOLVED, That the Board of Education approve the following substitute teachers for the 2015-16 school year.

- Honour Harrington
- Holly Kumpf

APPROVE THE FOLLOWING CURRICULUMS FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following curriculums to specifically align with the most recent State Board adopted version of the NJCCCS and CCSS in the following areas for the 2015-16 school year.

- English Language Arts: CCSS for ELA & Literacy June 2010
- Math: CCSS for Math June 2010
- Science: NJCCSS June 2009
- Social Studies: NJCCSS June 2009
- Visual and Performing Arts: NJCCCS June 2009
- Technology NJCCCS June 2009
- 21<sup>st</sup> Century Life and Careers: NJCCCS June 2009
- Comprehensive Health & Phys. Ed.: NJCCS June 2009

APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trips:

- Grade 2 to attend Academy of Natural Sciences on May 17, 2016 at a cost of \$369.00 plus transportation.
- Grade 6 to attend Liberty State Park- Statue of Liberty on June 1, 2016.
- Grade 6 to attend Medieval Times on May 11, 2016.
- The sixth grade trips are at no cost to District as children have done the fundraising for these trips.

**APPROVE ESEA ACCOUNTABILITY ACTION PLAN ASSURANCES – PARTICIPATION RATE 2015**

**RESOLVED, That the Board of Education approve ESEA Accountability Action Plan Assurances Participation Rate for 2015.**

**Mr. Rehm discussed PARCC and the reasons for the action plan. He is hoping for more participation for the 2016 test.**

**Announcements**

**Wednesday, February 24, 2016 – Referendum Forum 6:30 p.m.**

**Wednesday, March 9, 2016 - Regular Meeting 6:15 p.m.**

**Privilege of the Floor – No privilege of the floor.**

**Upon motion of Mrs. Drew seconded by Mrs. Batyr the meeting was adjourned at 7:10 pm.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary**

**APPROVED: LB 3/9/16**