

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, DECEMBER 13, 2016 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, December 13, 2016.

The meeting was called to order at 6:15 p.m. by Kate Frankovich, President in the Island Heights Grade School Board Room. The President led the group in the flag salute.

MEMBER PRESENT Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich, and Courtney Parks

MEMBERS ABSENT: Laura Batyr and Sara Bornebusch

ALSO PRESENT: Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

Upon motion of Mr. Ciak seconded by Mrs. DeSanto the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 13, 2016 at 6:15 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel

BE IT FURTHER RESOLVED, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

BE IT FURTHER RESOLVED, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq

This resolution shall become effective immediately.

ROLL CALL:

AYES: Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, and Mrs. Parks

The Board of Education resumed Regular Meeting at 6:30 p.m.

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On December 8, 2016 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on December 10, 2016.

Mr. Frazee read a statement from Mr. Rehm thanking Mr. Ciak and Mrs. Batyr for their service as board members and for the great things that we have accomplished.

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

REGULAR MEETING

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

November 9, 2016 – Regular Meeting

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, and Mrs. Parks

ABSTAIN: Mrs. Drew and Mrs. DeSanto

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period December 1, 2016 through December 22, 2016 as follows:

Current Account	\$326,398.40
Lunch Account	913.58

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of October 31, 2016, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of December 8, 2016, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of December 8, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, and Mrs. Parks

Personnel: Mr. Ciak stated the teachers and personnel committee met and settled the contract. Under the superintendent recommendations we will approve this contract for July 2017-June 2020. It was rewarding for both sides.

Curriculum – Mrs. Parks reported that the SAIL program is moving along and we are awaiting the Cogat results once that transpires the program will be moving forward. The STEAM initiative is great and when Mr. Rehm returns curriculum will meet again.

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: None for November 2016

APPROVE FIRE & SECURITY DRILLS FOR NOVEMBER 2016

RESOLVED, That the Board of Education approve the fire and security drills for November 2016.

APPROVE THE 2015-16 AUDIT

RESOLVED, That the Board of Education approve the audit for the 2015-16 school year performed by Robert Hulsart & Company. There were no recommendations. Mr. Frazee reported that Mr. Rehm has helped the district with restructuring and we have a financially sound district.

APPROVE BUDGET CALENDAR

RESOLVED, That the Board of Education approve the 2017-18 budget calendar as follows:

- 1/11/17 Finance Committee meets to discuss the 2017-18 budget
- 1/31/17 All budget requests are due to board office
- 2/8/17 the Board of Education reviews the Budget
- 3/8/17 the Board of Education approves the Budget
- 3/20/17 the budget is submitted to the County Office

REQUEST A WAIVER FOR SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

RESOLVED, That the Board of Education request a waiver for the Special Education Medicaid Initiative (SEMI) Program for the 2017-18 school year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolution was approved:

APPROVE USE OF FACILITIES

RESOLVED, That the Board of Education approve the use of facilities to the following teams on Tuesdays from 5-6 and 6-7 respectively for the months of January and February at a cost of \$200 per month per team:

- 2006 Sanchez
- 2005 Shearer

ROLL CALL:

AYES: Mr. Ciak, Mrs. DeSanto, Mrs. Drew, and Mrs. Frankovich

ABSTAIN: Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

APPROVE INTERLOCAL AGREEMENT BETWEEN BOROUGH OF ISLAND HEIGHTS AND ISLAND HEIGHTS BOARD OF EDUCATION

RESOLVED, That the Board of Education approve an interlocal agreement between the Borough of Island Heights and the Island Heights Board of Education for snow removal at a cost of \$4,000 plus materials.

AWARD THE BID FOR RENOVATIONS FOR SPRING 2017

RESOLVED, That the Board of Education award the bid for renovations at the school for spring 2017 to Woodward Construction Company, Matawan, NJ at a cost of \$1,833,203.

ROLL CALL:

AYES: Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, and Mrs. Parks

CORRESPONDENCE

- Card from Ciak family

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

APPROVE THE RESOLUTION INVOKING THE DOCTRINE OF NECESSITY TO APPROVE A MEMORANDUM OF AGREEMENT FOR A SUCCESSOR COLLECTIVE NEGOTIATIONS AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE ISLAND HEIGHTS TEACHERS ASSOCIATION

RESOLVED, That the Board of Education approve the resolution invoking the doctrine of necessity to approve a memorandum of agreement for a successor collective negotiations agreement between the Board of Education and the Island Heights Teacher's Association.

APPROVE USE OF FACILITIES FOR TRFC FLASH U-13 GIRLS SOCCER

RESOLVED, That the Board of Education approve TRFC Flash U-13 Girls soccer on Thursday evenings from 6:15-7:15 p.m.

APPROVE THE ISLAND HEIGHTS TEACHER ASSOCIATION CONTRACT FROM JULY 1, 2017-JUNE 30, 2020.

RESOLVED, That the Board of Education approve the IHTA Contract from July 1, 2017-June 30, 2020 school years.

ROLL CALL:

AYES: Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, and Mrs. Parks

Announcements

Wednesday, January 4, 2017 Reorganization Meeting 4:30 p.m.

Wednesday, January 11, 2017 Regular Meeting – 6:15 p.m.

Mrs. Parks informed the district that a letter was written to Mayor Silver, Kevin Arnold and Mr. Rehm regarding her driveway being blocked in the mornings.

Mr. MacNeal introduced himself as a new board member.

Mr. Pillion was interested in the building being under budget with roof and also the renovation project during the spring of 2017. He reiterated that there will be no savings if we spend. Mr. Frazee stated we would send him a spreadsheet of what was spent so far.

Mr. Pillion also was interested in the contract settlement. Mr. Frazee informed him that it was 3.8%, 3.5% and 3.5% and the district had a savings on health benefits.

Mrs. Wudzski discussed after school yoga program sponsored by the PTO for grades 3-6.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: lb 1/11/17