

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, APRIL 13, 2016 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, April 13, 2016.

The meeting was called to order at 6:15 p.m. by Karl Ciak, Vice President in the Island Heights Grade School large group room. The Vice President led the group in the flag salute.

MEMBER PRESENT: Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Courtney Parks, Matt Tsucalas. Kate Frankovich arrived at 6:19 p.m.

MEMBERS ABSENT: None

ALSO PRESENT: Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 8, 2016 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 11, 2016.

Upon motion of Mr. Tsucalas seconded by Mrs. Drew the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on April 13, 2016 at 6:18 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel

BE IT FURTHER RESOLVED, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

BE IT FURTHER RESOLVED, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

The board meeting resumed session at 7:00 p.m.

REGULAR MEETING

Upon motion of Mr. Ciak seconded by Mrs. Batyr the following resolution was approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

March 9, 2016 – Regular Meeting

ROLL CALL:

AYES: Mrs. Batyr, Mrs. DeSanto, Mrs. Drew, and Mrs. Parks

ABSTAIN: Mrs. Frankovich and Mr. Tsucalas

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period April 1, 2016 through April 29, 2016 as follows:

Current Account	\$193,582.16
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APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of February 29, 2016, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of April 8, 2016, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of April 8, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

COMMITTEE REPORTS: No committee reports at this time.

Mr. Ciak asked about the first reading of policy 1240 evaluation of the superintendent on non-tenure of a superintendent. Mr. Frazee stated it is the first reading and we will look into it with Strauss Esmay.

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS
APPROVE TENURED, NON-CERTIFICATED AND NON-TENURED STAFF

RESOLVED, That the Board of Education approve the following list of personnel for employment for the 2016-17 school year.

Frank J. Frazee, CPA Business Administrator
Lil Brendel, Board Secretary
Cheryl Thomas, School Secretary
Jayne Baumann, Kindergarten Teacher
Diane Caputo, 1st Grade Teacher
Lisa Royer, 3rd Grade Teacher
Charlene Mass, 4th Grade Teacher
Elizabeth Major 5th Grade Teacher
Lori Romano, 6th Grade Teacher
Michele LeBlanc, Special Ed Teacher
Brooke Nelson, Special Ed Teacher
Nina Dosio, Special Ed Teacher
Kaitlyn Prior, Special Ed Teacher
Tim Legendre, Physical Education Teacher (50%) (non-tenured)
Judith Mekles, Nurse
Kelly Bulger – Guidance, (non-tenured)
Kelly Torres – Gifted & Talented, Basic Skills, Spanish, (non-tenured)
Barbara Parisi, Hands on Science & Playground Aide
Cynthia Wood, Lunch Worker
Elizabeth Smutz, Part time secretary, Part time aid
James Garibaldi, Custodian
Doug Morone, Custodian
Ed Crawford, Facilities Manager
Carl Brodbeck, Instrumental Music
Kyle Sheehan, Music Teacher (non-tenured)

APPROVE SECURITY AND FIRE DRILLS FOR MARCH 2016

RESOLVED, That the Board of Education approve the security and fire drills for March 2016.

APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENTS

Number of Incidences: March – None

TO APPROVE THE FIRST READING OF THE FOLLOWING MANDATED POLICIES

RESOLVED, That the Board of Education approve the first reading of the following mandated policies:

- 1240 Evaluation of the Superintendent
- 3222 Evaluation of Teaching Staff Members excluding teachers and administrators
- 5516 Use of Electronic Communication & Recording Devices
- 5310 Health Services
- 5330 Administration of Medication
- 5330.01 Administration of Medical Marijuana
- 5339 Screening for Dyslexia
- 5615 Suspected Gang Activity
- 8462 Reporting Potentially Missing or Abused Children
- 8550 Outstanding Food Service Charges

APPROVE AFFIRMATIVE ACTION OFFICER FOR THE 2016-17 SCHOOL YEAR

RESOLVED, That the Board of Education approve Kelly Bulger as the affirmative action officer for the 2016-17 school year.

APPROVE COMPREHENSIVE EQUITY PLAN

RESOLVED, That the Board of Education approve the Comprehensive Equity Plan for school years 2016-2019.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolution was approved:

APPROVE THE FOLLOWING INTERLOCAL AGREEMENTS WITH LAKEHURST BOARD OF EDUCATION

CST SERVICES	\$20,000
TECHNOLOGY	\$14,000
ART	\$14,000

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, and Mr. Tsucalas

RECUSE: Mrs. DeSanto

NAYES: Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolutions were approved:

APPROVE THE AGREEMENT BETWEEN ISLAND HEIGHTS BOARD OF EDUCATION AND SPIEZLE ARCHITECTURAL AGREEMENT

RESOLVED, That the Board of Education approve the agreement between Island Heights Board of Education and Spiezle Architectural Agreement as presented.

APPROVE RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF THE \$2,992,000 SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE BOROUGH OF ISLAND HEIGHTS AND PROVIDING FOR THEIR SALE

RESOLVED, That the Board of Education approve the following resolution determining the form and other details of the \$2,992,000 school bonds of the board of education and providing for their sale as presented.

APPROVE QSAC SCORES FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve the QSAC scores for the 2015-16 school year as presented.

APPROVE THE CHANGE IN CALENDAR FOR THE 15-16 SCHOOL YEAR

RESOLVED, That the Board of Education change the calendar for the last day of school to be June 21, 2016.

The Board of Education received letters from Mrs. Prior and Mrs. Dosio stating their return from leave in September 2016.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mrs. Batyr seconded by Mr. Ciak the following resolutions were approved:

APPROVE NON-CONTRACTUAL EMPLOYEES INCREASES AS RECOMMENDED BY THE SUPERINTENDENT

RESOLVED, That the Board of Education approve the employee increases as presented for the 2016-17 school year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mrs. Batyr seconded by Mr. Ciak the following resolution was approved:

APPROVE TWO HOURS PER WEEK FOR FIVE WEEKS FOR INSTRUCTION FOR AN IEP STUDENT

RESOLVED, That the Board of Education approve two hours per week for five weeks for instruction for an IEP student at a cost of \$400.00.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

RECUSE: Mrs. DeSanto

Announcements

Wednesday, May 11, 2016 - Regular Meeting – 6:15 p.m.

Wednesday, April 27, 2016 – Public Hearing 5:00 p.m.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 5/11/16