

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, SEPTEMBER 9, 2015 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, September 9, 2015.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich, Courtney Parks and Matthew Tsucalas

MEMBERS ABSENT: None

ALSO PRESENT: Timothy Rehm, Superintendent, Frank Frazee, School Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 9, 2015 advance written notice of this meeting was delivered to the Asbury Park Press and Star Ledger and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Star Ledger on January 12, 2015.

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

On September 9, 2015 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session . Whereas, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 9, 2015 and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

Personnel

BE IT FURTHER RESOLVED, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

BE IT FURTHER RESOLVED, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Closed session ended at 6:30 p.m.

Steve Siegel, Tim Rehm and Frank Frazee presented on the upcoming referendum which will take place on September 29, 2015.

Mr. Rehm introduced himself to public and explained he just went through this project in his prior district. The 40% debt service aid is here now for the taking.

Mr. Frazee also stated to public if you are worried as a taxpayer, senior citizens are eligible to receive these taxes back, if you qualify to file for a tax rebate PTR 1 Form.

Discussion arose.

Dorey Leonard: Concerns of being a choice school. Mr. Rehm explained being a choice district brings in state aid for children.

Bob McNeal:- Questions regarding school closing. Mr. Rehm responded we are not here to discuss closing the school we are here to discuss referendum.

Frank Mahone: Concerns of how much aid the Board will receive for this project. Mr. Rehm and Mr. Siegel responded 40% will be coming from the State of NJ.

Mr. Tsucas: These projects seem to be needed and it appears you cannot pass up the funding.

Mr. Riechert: Fire official in town just wanted to make sure the Board was not using scare tactics and wanted to make sure the Board knew he was doing his job. Mr. Siegel responded you are doing job the school is safe, however if we were to pass referendum there are fire issues that need to be brought up to code.

Mrs. Wudzki: We have a great safe school and have some issues with the building. We are optimistic about filling more choice seats with more students and the referendum is needed. We will be receiving 40% from state that seems like a great opportunity for the Island Heights District.

Mrs. Cowdrick: She thanked the Board on the Presentation and felt the school needed the HVAC and need to go after the aid when available. She stated she was on Board at Central Regional and they did upgrades there, but did not receive 40% from the State; that was not available at the time they did there renovations.

Mr. Gavin: He wanted to discuss the arrival and dismal of school and feels it is a safety issue. Mr. Rehm responded to come into school and make an appointment to discuss.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mrs. Drew seconded by Mrs. Batyr the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

August 12, 2015 – Regular and Closed Session

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks and Mr. Tsucas

Upon motion of Mrs. Drew seconded by Mrs. Batyr the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period September 1, 2015 – September 30, 2015 as follows:

Current Account	\$184,191.38
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APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of July 31, 2015, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of September 4, 2015, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of September 4, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, and Mr. Tsucalas

Upon motion of Mrs. Parks seconded by Mrs. Drew the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

APPROVE BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN

RESOLVED, That the Board of Education approve the blood borne pathogens exposure plan for the 2015-16 school year. (Available in Board office)

APPROVE WRITTEN HAZARD COMMUNICATION PROGRAM

RESOLVED, That the Board of Education approve the Written Hazard Communication Program for the 2015-16 school year required by PEOSHA as recommended by NJSBA Insurance Group. (Available in Board Office)

APPROVE SCHOOL HEALTH STANDING ORDERS

RESOLVED, That the Board of Education approve the School Health Standing Orders for the 2015-16 school year.

APPROVE IPM PLAN FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve the IPM Plan for the 2015-16 school year.

APPROVE AIR QUALITY PLAN FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve the Air Quality Plan for the 2015-16 school year.

APPROVE ANNUAL ASBESTOS PLAN FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve the annual asbestos plan for the 2015-16 school year.

APPROVE UPDATE TO UNIFORM STATE MEMORANDUM AGREEMENT

RESOLVED, That the Board of Education approve the update to Uniform State Memorandum Agreement between education and law enforcement officials for the 2015-16 school year.

APPROVE LORI ROMANO AS TEACHER IN CHARGE

RESOLVED, That the Board of Education approve Lori Romano as teacher in charge for the 2015-16 school year at a cost of \$1,200.00.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, and Mr. Tsucalas

Upon motion of Mrs. Drew seconded by Mrs. DeSanto the following resolution was approved:

APPROVE THE LONG TERM SUB POSTIONS

RESOLVED, That the Board of Education approve Carol Shipman for the third grade long term substitute from September 1, 2015- February 19, 2015 at a cost of \$24, 205 and Sara Donahue for the long term substitute from September 1, 2015 – November 25, 2015 at a cost of \$13,160.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Tsucalas

ABSTAIN: Mrs. Batyr, Mrs. DeSanto Mrs. Parks

Upon motion of Mrs. Drew seconded by Mrs. Frnkovich the following resolutions were approved:

APPROVE THE MUSIC TEACHER FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve Kyle Sheehan at a cost of \$8,473 for the 2015-16 school year.

APPROVE THE FOLLOWING CLUBS AND STAFF MEMBERS

RESOLVED, That the Board of Education approve the following clubs for the 2015-16 school year.

- Sports Clubs, Mr. Legendre 3 days a week not to exceed \$4560.00
- Homework Club, Mrs. Templeton not to exceed \$5200.00
- Seasonal Running Club, Mrs. Romano and Mrs. Royer not to exceed \$560.00
- Band, Mr. Brodbeck not to exceed \$4,000.

APPROVE S.E. TO ATTEND BERKELEY SCHOOL DISTRICT FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve S.E. to attend Berkeley School District for the 2015-16 school year at a cost of \$20,209.

APPROVE TRANSPORTATION TO BERKELEY SCHOOL DISTRICT

RESOLVED, That the Board of Education approve MOESC to transport S.E. to Berkeley Township School District for the 2015-16 school year.

APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trip:

- Johnson's Farm – Kindergarten and First September 21, 2015 at a cost of \$13 per person totaling \$377.00 plus \$253.00.

APPROVE THE FOLLOWING WORKSHOPS:

Michele LeBlanc, Brooke Nelson and Kaitlyn Prior to attend workshop on September 16-17, 2015 at a cost of \$195 per person plus mileage not to exceed 25.00 per day.

Tim Rehm, Kelly Bulger, Beth Major and Kaitlyn Prior to attend Strauss Esmay Seminar on October 6, and 8 at a cost of \$125 per person.

Tim Rehm, Kelly Bulger, Beth Major and Kaitlyn Prior to attend seminar for the School Climate Team at the NJ State Bar Foundation free of charge on October 15, 2015.

Discussion Items:

- Back to School night September 22, 2015.
- Great Opening!

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, and Mr. Tsucalas

Announcements

Wednesday, October 14, 2015 Regular Meeting 6:15 p.m.

Privilege of the Floor - No public comment.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the meeting was adjourned at 7:50 pm

Respectfully submitted:

**Lil Brendel, Board Secretary
APPROVED: LB 10/14/15**