

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, NOVEMBER 11, 2015 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, November 11, 2015.**

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School Board Room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Melissa Drew, Kate Frankovich, Courtney Parks and Matthew Tsucalas

**MEMBERS ABSENT:** Maureen DeSanto

**ALSO PRESENT:** Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 9, 2015 advance written notice of this meeting was delivered to the Asbury Park Press and Star Ledger and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Star Ledger on January 12, 2015.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

**WHEREAS**, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 11, 2015 at 6:20 P.M, and

**WHEREAS**, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel & Contract

**BE IT FURTHER RESOLVED**, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**BE IT FURTHER RESOLVED**, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

The board meeting resumed session at 6:45 p.m.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

October 14, 2015 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Frankovich and Mrs. Parks

ABSTAIN: Mrs. Drew and Mr. Tsucalas

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period October 31, 2015 through November 30, 2015 as follows:

Current Account	\$249,131.54
Lunch Account	1,991.30

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of September 30, 2015, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of November 4, 2015, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of November 4, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Mr. Rehm discussed the spaghetti dinner and how our sixth graders did a great job.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolutions were approved:

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Zero Incidences for October

APPROVE THE SECURITY & FIRE DRILLS FOR OCTOBER 2015

RESOLVED, That the Board of Education approve the fire and security drills for October 2015

**APPROVE THE FOLLOWING CLASS TRIPS**

RESOLVED, That the Board of Education approve the following class trips:

- School Wide trip to attend Central Regional High School for the rehearsal of the Winter Concert on December 16, 2015 at no cost transportation only transportation only

**APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS**

RESOLVED, That the Board of Education approve the following professional workshops:

- Beth Major to attend Common Core & PARCC Aligned, Train the Trainer on December 11, 2015 Crown Plaza Monroe in Monroe Township at a cost of \$199 plus mileage not to exceed \$25.11.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolutions were approved:

**APPROVE THE FOLLOWING SUBSTITUTE**

RESOLVED, That the Board of Education approve Barbara Costello as a substitute teacher for the 2015-16 school year.

**APPROVE KELLY TORRES AS FULL TIME TEACHER**

RESOLVED, That the Board of Education approve Kelly Torres as full time teacher beginning November 23, 2015 – June 30, 2016 on Step 5 at a cost of \$44,317 (pro-rated). Mr. Rehm welcomed Mrs. Torres to the district.

CORRESPONDENCE:

Letter from Mrs. Prior – This item will be tabled.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolutions were approved:

**APPROVE BOARD AND DISTRICT GOALS FOR THE 2015-16 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the board and district goals for the 2015-16 school year.

**APPROVE USE OF FACILITIES**

RESOLVED, That the Board of Education approve use of facilities of the gymnasium from November 30, 2015 – March 21, 2016 for a profit organization facilitated by Kemal Kensu at a cost of \$350.00 per month.

**APPROVE THE RESCINDING OF RENOVATIONS AND APPROVE THE SUBMISSION OF RENOVATIONS AT THE ISLAND HEIGHTS ELEMENTARY SCHOOL**

BE IT RESOLVED, by the Island Heights Board of Education to approve the rescinding of the renovations at Island Heights Elementary School to the New Jersey Department of Education, DOE State Project #29-2350-050-15-1000 due to the failed referendum.

BE IT RESOLVED, by the Island Heights Board of Education to approve the submission of the renovations at Island Heights Elementary School to the New Jersey Department of Education, DOE State Project #29-2350-050-16-1000, for review and Department approval of a “Schools Facilities” project with Debt Service Aid funding. Further, the Board authorizes Spiezle Architectural Group, Inc., to make the submission to the Department of Education on behalf of the district.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Discussion arose regarding a referendum committee for the District. It would include 3 councilmen, 3 board members, 3 community members, Tim Rehm, Frank Frazee, Steve Siegel and Ed Crawford. We will meet next Wednesday at 6:00 p.m. in the board room.

Mrs. Frankovich discussed today's honor and recognition of our Veteran's. Mr. Rehm thanked staff, teachers, students and Vets. Everyone was pleased with this celebration.

Mrs. Parks would like to have a curriculum meeting sometime soon.

**Announcements**

Wednesday, December 10, 2014 – Regular Meeting 6:15 p.m.

New Business: Mr. Ciak congratulated the members of the Board on their election.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the meeting moved back into executive session to discuss personnel.

The meeting moved out of executive session at 7:05 p.m.

The Board accepted Mrs. Prior's letter.

Upon motion of Mrs. Parks seconded by Mrs. Drew the meeting was adjourned at 7:10 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary  
APPROVED: LB 12/9/15