

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, MARCH 11, 2015 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, March 11, 2015.

The meeting was called to order at 6:15 p.m. by Courtney Parks, Vice President in the Island Heights Grade School large group room. The Vice President led the group in the flag salute.

MEMBER PRESENT: Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Courtney Parks and Matt Tsucalás

MEMBERS ABSENT: Kate Frankovich

Mr. Ciak arrived at 6:17 p.m.

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator Ben Montenegro, Board Attorney and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 9, 2015 advance written notice of this meeting was delivered to the Asbury Park Press and Star Ledger and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Star Ledger on January 12, 2015.

Upon motion of Mr. Tsucalás seconded by Mrs. Batyr the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on March 11, 2015 at 6:20 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel and Enrollment

BE IT FURTHER RESOLVED, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

BE IT FURTHER RESOLVED, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq

This resolution shall become effective immediately.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Parks and Mr. Tsucalás

The board meeting resumed session at 7:15 p.m.

REGULAR MEETING

Upon motion of Mr. Tsucalas seconded by Mrs. Batyr the following resolution was approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

February 11, 2015 - Regular Meeting & Closed Session

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew and Mr. Tsucalas

NAYES: Mrs. Parks

Upon motion of Mr. Tsucalas seconded by Mrs. Batyr the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period February 7, 2015 through March 6, 2015 as follows:

Current Account	\$221,583.61
Lunch Account	1,690.87

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of January 31, 2015, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of March 6, 2015, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of March 6, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Parks and Mr. Tsucalas

COMMITTEE REPORTS

Finance Committee – Mr. Frazee reported the finance committee met this evening prior to this meeting and discussed the budget. There is no vote required as the district is in the 2% guidelines. This budget is cutting a teaching position as well as other reductions in line items. We need to make cuts in the amount of \$136, 000. The special education costs are extremely expensive.

Mr. Frazee presented the budget for the 2015-16 school year. Mrs. Fuhring thanked Mr. Frazee and Mrs. Brendel for all their hard work on this budget.

Upon motion of Mrs. Drew seconded by Mr. Tsucalas the following resolution was approved:

SUPERINTENDENT'S RECOMMENDATIONS

MINUTES REGULAR MEETING MARCH 11, 2015

PAGE 3

ADOPTION OF THE TENTATIVE BUDGET 2015-2016

**Travel and Related Expense Reimbursement
2015-2016**

WHEREAS, the Island Heights Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1000.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$5,000.00 for all staff and board members.

**Adoption of Tentative Budget
2015-2016**

BE IT RESOLVED that the tentative budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	Total
2015-16 Total Expenditures	2,192,800	32,598	77,958	2,303,356
Less: Anticipated Revenues:				
State Aid	298,423			298,423
Special Revenues		32,598		32,598
Revenue from another LEA	40,000			40,000
Miscellaneous	5,452			5,452
Maintenance Reserve	10,000			10,000
Budget			1	
Taxes to be Raised	1,838,925	0	77,957	1,916,882

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Island Heights Grade School, Island Heights, New Jersey on April 27, 2015 at 5:00 p.m. for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Parks and Mr. Tsucalas

MINUTES REGULAR MEETING MARCH 11, 2015

PAGE 4

Upon motion of Mr. Tsucalas seconded by Mrs. Drew the following resolution was approved:

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences February: Zero

VIOLENCE & VANDALISM REPORT

Number of Incidences: Zero (September 2014-December 2014)

APPROVE THE FOLLOWING WORKSHOPS

RESOLVED, That the Board of Education approve the following workshops:

- Loren Fuhring to attend NJASA Annual Spring Conference at Caesars Atlantic City May 13-15, 2015 at a cost of \$475.00 plus hotel stay and mileage not to exceed \$400.00.
- Kaitlyn Prior to attend Best IPAD Apps and IPAD Strategies Workshop at the Mansion on Main Street in Cherry Hill, NJ on March 26, 2015 at a cost of \$239.00 plus mileage not to exceed \$50.00

APPROVE SUBMISSION OF BULLYING GRANT

RESOLVED, That the Board of Education approve the submission of the Anti-Bullying Grant for the 2014-15 school year.

RECOMMENDATION TO APPROVE SCHOOL CALENDAR FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve the school calendar for the 2015-16 school year as presented. The Board of Education will build in three snow days for the 2015-16 School Year at the end of year and if additional days are used we will take from Spring break (April 1, 2016 backwards).

APPROVE SECOND READING OF POLICY ASSESSMENT

RESOLVED, That the Board of Education approve the second reading policy assessment provided by Strauss Esmay.

Policy 2622

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Parks and Mr. Tsucalas

Upon motion of Mrs. DeSanto seconded by Mrs. Parks the following resolutions were approved:

OFFER AFLAC TO THE ISLAND HEIGHTS SCHOOL DISTRICT

RESOLVED, That the Board of Education offer AFLAC to the Island Heights School District.

DISCUSSION:

School Calendar 2014-15 School Year. The Board of Education approved the 2014-15 calendar by adding two additional days at the end of calendar. The additional days will be June 22, 2015 and June 23, 2015.

Mrs. Dosio submitted a letter of maternity leave/disability from May 22, 2015 returning November 23, 2015. Mrs. Fuhring asked Board if she could return on December 1, 2015. The Board also stated that she could return on 11/23/15 and get herself acclimated back to work. Mrs. Parks asked if the staff needed to give notice earlier. Mrs. Fuhring stated no the staff does not.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Parks and Mr. Tsucalas

Upon motion of Mrs. Batyr seconded by Mrs. DeSanto the following resolution was approved:

APPROVE USE OF FACILITIES

RESOLVED, That the Board of Education approve use of facilities for Girl Scout Troop 101 Mom/Daughter Zumba Night on Friday, May 1, 2015 from 5:00-8:30 p.m. at a cost of \$50.00 plus Certificate of Insurance naming Island Heights Board of Education.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Parks and Mr. Tsucalas

MINUTES REGULAR MEETING MARCH 11, 2015

PAGE 5

Upon motion of Mrs. Batyr seconded by Mrs. Drew the following resolution was approved:

APPROVE NON-TUITION NON CHOICE STUDENTS

RESOLVED, That the Board of Education approve the non-tuition, non-choice current students for the 2015-16 school year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Parks and Mr. Tsucalas

New Business:

Mrs. Fuhring wanted the Board of Education to be aware that Mr. Frazee received the Distinguished Service Award and this entitles him to be in the running with five other people to be School Business Administrator of the Year. This announcement will take place later in the spring. The Board congratulated Mr. Frazee and wished him well on his accomplishment.

Mrs. Fuhring addressed Birthday celebrations at the Island Heights School. She and Mrs. Mekles are discussing no food Birthdays, because of all the students with food allergies in the school. There have been some close calls and we don't want any child hurt. The changes will take place in September.

Announcements

Wednesday, April 1, 2015 – Regular Meeting 6:15 p.m.

Monday, April 27, 2015 – Public Hearing 5:00 p.m.

Upon motion of Mrs. Drew seconded by Mrs. Parks the meeting was adjourned at 7:55 pm.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 4/1/15