

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, JUNE 10, 2015 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, June 11, 2014.**

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich and Courtney Parks

**MEMBERS ABSENT:** Matthew Tsucalas

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

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On January 9, 2015 advance written notice of this meeting was delivered to the Asbury Park Press and Star Ledger and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Star Ledger on January 12, 2015.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 10, 2015 at 6:20 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

**NOW THEREFORE, BE IT RESOLVED,** by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel and Students

**BE IT FURTHER RESOLVED,** The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**BE IT FURTHER RESOLVED,** that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

The board meeting resumed session at 6:45 p.m.

**REGULAR MEETING**

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolutions was approved:

**BOARD SECRETARY REPORTS**

**APPROVE MINUTES**

RESOLVED, That the Board of Education approve the minutes of the following meetings:

May 20, 2015 - Regular Meeting & Closed Session

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew and Mrs. Frankovich

**ABSTAIN:** Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period May 29, 2015 through June 23, 2015 as follows:

Current Account                      \$197,584.45

**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of April 30, 2015, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of June 5, 2015, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of June 6, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolution was approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**APPROVE SALARY RESOLUTIONS**

RESOLVED, That the Board of Education approve the salary resolutions as presented for the 2015-16 school year.

**APPROVE PAYMENT FOR UNUSED SICK AND PERSONAL TIME**

RESOLVED, That the Board of Education authorize the Board Secretary to make payment for unused sick and personal time in accordance with the provisions of the contracts.

**APPROVE PETTY CASH FUND**

RESOLVED, That the Board of Education approve a petty cash fund for the 2015-16 school year in the amount of \$350.00.

**APPROVE GENERAL FUND AND DEBT SERVICES TAXES FOR THE 2015-16 SCHOOL YEAR**

CURRENT EXPENSE	DUE DATE	AMOUNT
	July 1, 2015	\$153,244
	August 5, 2015	153,244
	September 2, 2015	153,244
	October 7, 2015	153,244
	November 4, 2015	153,244
	December 2, 2015	153,244
	January 6, 2016	153,244
	February 3, 2016	153,244
	March 2, 2016	153,244
	April 6, 2016	153,244
	May 4, 2016	153,244
	June 1, 2016	153,241
		<b>\$1,838,925</b>
<b>DEBT SERVICE</b>		
	October 7, 2015	\$69,556
	April 6, 2016	8,401

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

**APPROVE NECESSARY TRANSFERS AND PAYMENT OF BILLS IN THE 2014-15 BUDGET**

**RESOLVED,** That the Board of Education authorize the Board Secretary, with the approval of the Superintendent to make any transfers necessary between June 23 and June 30, 2015. The transfers and bills list will be approved at the July 2015 board meeting.

**APPROVE INTERLOCAL AGREEMENT WITH CENTRAL REGIONAL SCHOOL DISTRICT FOR THE 2015-2016 SCHOOL YEAR**

**RESOLVED,** That the Board of Education approve interlocal agreement with Central Regional District for the 2015-16 school year at a cost of \$2.50 per lunch.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolution was approved:

**ENTER INTO AN INTERLOCAL AGREEMENT WITH LAKEHURST BOARD OF EDUCATION FOR CHILD STUDY TEAM SERVICES**

**RESOLVED,** That the Board of Education enter into an interlocal agreement with Lakehurst Board of Education for the 2015-16 School Year at a rate of \$20,000.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. Drew and Mrs. Frankovich

**NAYES:** Mrs. Parks

**RECUSE:** Mrs. DeSanto

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolution was approved:

**MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

**Number of Incidences:** Zero

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Parks seconded by Mrs. Drew the following resolutions were approved:

**APPROVE THE SECURITY & FIRE DRILLS FOR JUNE 2015**

**RESOLVED,** That the Board of Education approve the fire and security drills for June 2015.

APPROVE BROWN & BROWN

RESOLVED, That the Board approve Brown & Brown for renewal of dental and vision rates for the 15-16 school year as follows:

Dental per month

Single	\$ 55.72
Parent/Child	110.57
Employee Spouse	110.57
Family	166.33

Vision per month 10.52

APPROVE COMPREHENSIVE EQUITY PLAN

RESOLVED, That the Board of Education approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2015-16 School Year.

APPROVE ON-TECH CONSULTING FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve On-Tech Consulting as our e-rate vendor for the 2015-16 school year.

APPROVE TREASURER

RESOLVED, That the Board of Education appoint Jayne Tompkins as Treasurer of School Money for the year 2015-16 at a rate of \$1,793.00 for the year.

APPROVE ATTENDANCE OFFICER

RESOLVED, That the Board of Education approve Cheryl Thomas as Attendance Officer for the Island Heights School District for the 2015-16 school year at a rate of \$700.00.

APPROVE NON-TUITION NON-CHOICE STUDENT

RESOLVED, That the Board of Education approve M.M. as non-tuition non-choice student for the 2015-16 school year.

CORRESPONDENCE:

Letter from Mrs. Royer

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolution was approved:

APPROVE THE FOLLOWING INTERLOCAL AGREEMENTS WITH LAKEHURST BOARD OF EDUCATION FOR THE 2015-16 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following interlocal agreements with Lakehurst Board of Education for the 2015-16 school year.

- Technology \$12,000
- Art Teacher \$12,000

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Drew, and Mrs. Frankovich

NAYES: Mrs. Parks

RECUSE: Mrs. DeSanto

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE THERESA FIRETTO AS FAMILY LEAVE REPLACEMENT

RESOLVED, That the Board of Education approve Theresa Firetto as family leave replacement for third grade at a cost of \$23,816.00.

**APPROVE THE FOLLOWING NON-CHOICE NON-TUITION STUDENTS FOR THE 2015-16 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the following additional non-choice non-tuition students for the 2015-16 school year pending interviews A.P., A.K., J.A., I.D.

**APPROVE INSURANCE FOR THE 7/1/15-6/30/16 POLICY TERM**

RESOLVED, That the Board of Education approve New Jersey School Boards Insurance Group through CBIZ Insurance Agency dba CBIZ Centric to provide the insurance package that includes Property, General Liability, Automobile (Hired & non-owner), Electronic Data Processing, DIC Flood/Earthquake, Crime (Public Employees), Boiler Machinery, School Leaders, Excess Liability and Workmen's Compensation for a total cost of \$35,157

**RATIFY APPOINTMENT OF BOND COUNSEL FOR REFERUNDUM**

RESOLVED, That the Board of Education approve McManimon, Scotland & Baumann LLC. as bond counsel for the referendum.

**ROLL CALL:**

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolutions were approved:

**APPROVE FRANK FRAZEE AS SCHOOL BUSINESS ADMINISTRATOR**

RESOLVED, That the Board of Education approve Frank Frazee as school business administrator for the 2015-16 school year at a cost of \$32,045.00.

**ROLL CALL:**

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Mr. Frazee wanted to recognize Mrs. Fuhring as being selected at the 2015 Ocean County Superintendent of the Year.

**APPROVE SCHOLARSHIPS IN MEMORY OF ROBERT "CZ" CZARNIEWSKI**

RESOLVED, That the Board of Education approve two \$1,000 scholarships as discussed by the committee who consisted of Mr. Dan Czarniewski, Mrs. Kathleen Czarniewski, Mrs. Fuhring and Mrs. Brendel as well as staff to establish criteria to a 6<sup>th</sup> grade student as well as a high school senior.

**ROLL CALL:**

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

**ACCEPT RESIGNATION OF MRS. FUHRING**

RESOLVED, That the Board of Education accept the resignation of Mrs. Fuhring.

**ROLL CALL:**

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto,  
AYES With Regret: Mrs. Drew and Mrs. Frankovich  
NAYES: Mrs. Parks

**Announcements**

Wednesday, July 8, 2015 Regular Meeting – 6:15 p.m.

Mrs. Fuhring wanted to report that Graduation will be held on June 23, 2015 at 10:30 a.m. Mrs. Batyr will represent the Board of Education.

Mrs. Fuhring also reported that a statute and plaque will be placed in the garden sometime this month.

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the Board moved back into Executive Session at 7:20 p.m. to discuss the CSA Evaluation

**The Board moved back into open session at 7:59 p.m.**

**Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the meeting was adjourned at 8:00 p.m.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary**

**APPROVED: LB 7/8/15**