

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, DECEMBER 9, 2015 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, December 9, 2015.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School board room. The President led the group in the flag salute.

MEMBER PRESENT: Laura Batyr, Karl Ciak, Maureen DeSanto, Kate Frankovich, Courtney Parks

MEMBERS ABSENT: Melissa Drew and Matthew Tsucalas

ALSO PRESENT: Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 9, 2015 advance written notice of this meeting was delivered to the Asbury Park Press and Star Ledger and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Star Ledger on January 12, 2015.

Upon motion of Mrs. Frankovich seconded by Mrs. DeSanto the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 9, 2015 at 6:20 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:
The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel & Contract

BE IT FURTHER RESOLVED, The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

BE IT FURTHER RESOLVED, that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich and Mrs. Parks

The board meeting resumed session at 6:40 p.m.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mrs. Batyr seconded by Mrs. Frankovich the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

November 11, 2015 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Frankovich, and Mrs. Parks

ABSTAIN: Mrs. DeSanto

Upon motion of Mrs. Batyr seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period December 1, 2015 through December 22, 2015 as follows:

Current Account	\$185,503.47
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APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of October 31, 2015, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of December 4, 2015, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of December 4, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: None

APPROVE THE SECURITY & FIRE DRILLS FOR NOVEMBER & DECEMBER 2015

RESOLVED, That the Board of Education approve the security drills and fire drills for November and December 2015.

APPROVE BUDGET CALENDAR

RESOLVED, That the Board of Education approve the 2016-17 budget calendar as follows:

- 1/13/16 Finance Committee meets to discuss the 2016-17 budget
- 1/29/16 All budget requests are due to board office
- 2/10/16 the Board of Education reviews the Budget
- 3/9/16 the Board of Education approves the Budget
- 3/22/16 the budget is submitted to the County Office

APPROVE THE 2016-17 SCHOOL CALENDAR AS PRESENTED

RESOLVED, That the Board of Education approve the 2016-17 school calendar as presented.

REQUEST A WAIVER FOR SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

RESOLVED, That the Board of Education request a waiver for the Special Education Medicaid Initiative (SEMI) Program for the 2016-17 school year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mrs. Parks

Upon motion of Mrs. Parks seconded by Mrs. Batyr the following resolutions were approved:

APPROVE THE FOLLOWING TEACHER WORKSHOPS

- Kelly Bulger and Kelly Torres to attend Motivating the Unmotivated Practical Strategies for teaching the Hard to Reach Student (Title 1) on February 9, 2016 at cost of \$239 each in South Plainfield and mileage not to exceed \$35.00.

APPROVE SARA DONOHUE FOR LONG TERM SUBSTITUTE FOR SPECIAL EDUCATION

RESOLVED, That the Board of Education approve Sara Donohue as the long term substitute from December 10, 2015-January 22, 2016 at a cost of \$4,059.00

APPROVE JOB DESCRIPTION FOR PARAPROFESSIONAL

RESOLVED, That the Board of Education approve job description for paraprofessional as presented.

APPROVE USE OF FACILITIES FOR TOMS RIVER FUTBALL TEAM UNION U-11 BOYS

RESOLVED, That the Board of Education approve use of facilities for Toms River Football Team Union U-11 boys from February 4, 2016-March 22, 2016.

Correspondence: Accept Letter from Mrs. Royer

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mrs. Parks

DISCUSSION:

Abby Yedman Photography

Upon motion of Mrs. Parks seconded by Mrs. Batyr the following resolution was approved:

APPROVE YEDMAN PHOTOGRAPHY FOR SCHOOL PICTURES FOR THE 2016-17 SCHOOL YEAR

RESOLVED, That the Board of Education approve Yedman Photography for the school pictures for the 2016-17 school year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto and Mrs. Parks

NAYES: Mrs. Frankovich

Upon motion of Mrs. Parks seconded by Mrs. Batyr the following resolutions were approved:

APPROVE USE OF FACILITIES

RESOLVED, That the Board of Education approve use of facilities of the gymnasium for Toms River Football Mr. Decker's team from January 5, 2016 through February 23, 2016 at a cost of \$200 per month from 6:15 p.m. to 7:15 p.m.

RESOLVED, That the Board of Education approve use of facilities for Berkeley Soccer Association U-12 team from January 8, 2016-February 26, 2016 at a cost of \$200 per month from 6:00 p.m. to 7:00 p.m.

APPROVE PROFESSIONAL WORKSHOP

RESOLVED, That the Board of Education approve Beth Smutz, Brooke Nelson and Kelly Bulger to attend Sustainable Schools workshop facilitated by NJSBA on January 8, 2016 at no cost mileage not to exceed \$30.00.

APPROVE KELLY BULGER FROM PART-TIME TO FULL-TIME GUIDANCE COUNSELOR

RESOLVED, That the Board of Education approve Kelly Bulger as full time guidance counselor beginning January 22, 2016 through June 30, 2016 on Step 5 at a cost of \$45,434 (pro-rated).

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Frankovich, and Mrs. Parks

Mr. Rehm reported on PARCC scores of the 2015 test with a presentation. He stated this is a baseline on where students have strengths and weaknesses. We will do a parent informational night to explain what this all means after the break.

Privilege of the Floor

Mr. Bob Sabinto from Toms River Little League asked if we could send flyers home with students. Mr. Rehm stated that we could and to bring them to main office when they were ready.

Announcements

Wednesday, January 6, 2016 Reorganization Meeting – 4:30 p.m.

Wednesday, January 13, 2016 Regular Meeting 6:15 p.m.

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the board moved back into executive session at 7:35 p.m.

The board resumed from executive session at 7:55 p.m.

Upon motion of Mrs. Batyr seconded by Mrs. Frankovich the following resolutions were approved:

Authorize the Business Administrator to accept preliminary eligible cost for state project #2350-505-16-1000. The district also elects to construct the project within approved by the Commissioner pursuant to the act.

APPROVE SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON MARCH 8, 2016

RESOLVED, That the Board of Education approve a special school district election to be held on March 8, 2016 from 2:00 to 9:00 p.m. for consideration of bond proposal by the legally qualified voters of the school district.

ACCEPT THE AMENDED ARCHITECTURAL PROPOSAL AS PRESENTED

RESOLVED, That the Board of Education approve architectural proposal as presented.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto and Mrs. Frankovich

NAYES: Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. DeSanto the meeting was adjourned at 8:00 p.m.

Respectfully submitted:
Lil Brendel, Board Secretary
APPROVED: lb 1/13/16