

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, APRIL 1, 2015 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, April 1, 2015.**

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich, Courtney Parks and Matthew Tsucalas

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

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On January 9, 2015 advance written notice of this meeting was delivered to the Asbury Park Press and Star Ledger and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Star Ledger on January 12, 2015.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Island Heights Board of Education has determined that an issue permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on April 1, 2015 at 6:20 P.M, and

WHEREAS, the specific exception pursuant to N.J.S.A. 10:4-12(b)(7) being invoked is the litigation exception, and

**NOW THEREFORE, BE IT RESOLVED,** by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel and Students

**BE IT FURTHER RESOLVED,** The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**BE IT FURTHER RESOLVED,** that the Board secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

This resolution shall become effective immediately.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Parks and Mr. Tsucalas

The board meeting resumed session at 6:40 p.m.

Mrs. Fuhring wanted to acknowledge Mr. Frazee for being School Business Administrator of the Year. The Board congratulated him.

REGULAR MEETING

Upon motion of Mr. Tsucalas seconded by Mrs Drew the following resolution was approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

March 11, 2015 – Special Meeting, Regular Meeting & Closed Session

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

**ABSTAIN:** Mr. Ciak and Mrs. Frankovich

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period March 7, 2015 through March 31, 2015 April 5, 2014 through May 9, 2014 as follows:

Current Account                      \$189,868.32

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of February 28, 2015, which are in agreement.

APPROVE BOARD SECRETARY’S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of March 31, 2015, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION’S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of March 31, 2015 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

**COMMITTEE REPORTS:** No committee reports at this time.

**PRESENTATION:** Mr. Steven Siegel, Spiezle Architectural Group, LLC. presented the preliminary budget for the Island Heights Referendum. Discussion arose and questions were answered regarding the budget.

Mr. Frazee thanked Mr. Siegel for his hard work and for putting everything together.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

**BE IT RESOLVED,** by the Island Heights Board of Education to approve the submission of the renovations at Island Heights Grade School to the New Jersey Department of Education, DOE State Project #29-2350-050-15-1000 for review and Department approval of a “Schools Facilities” project with Debt Service Aid funding. Further the Board authorizes Spiezle Architectural Group, Inc. to make the submission to the Dept. of Education on behalf of the district.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

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**SUPERINTENDENT'S RECOMMENDATIONS**

Upon motion of Mrs. Frankovich seconded Mrs. Drew the following resolutions were approved:

**APPROVE TENURED, NON-CERTIFICATED AND NON-TENURED STAFF**

**RESOLVED**, That the Board of Education approve the following list of personnel for employment for the 2015-16 school year.

Frank J. Frazee, CPA Business Administrator  
Lil Brendel, Board Secretary  
Cheryl Thomas, School Secretary  
Jayne Baumann, Kindergarten Teacher  
Diane Caputo, 1<sup>st</sup> Grade Teacher  
Lynn Templeton, 2<sup>nd</sup> Grade Teacher  
Lisa Royer, 3<sup>rd</sup> Grade Teacher  
Charlene Mass, 4<sup>th</sup> Grade Teacher  
Elizabeth Major 5<sup>th</sup> Grade Teacher  
Lori Romano, 6<sup>th</sup> Grade Teacher  
Michele LeBlanc, Special Ed Teacher  
Brooke Nelson, Special Ed Teacher  
Kaitlyn Prior, Special Ed Teacher, (non-tenured)  
Nina Dosio, Special Ed Teacher  
Robert Czarniewski, Physical Education Teacher (50%)  
Judith Mekles, Nurse  
Brooke Borel Guidance, (non-tenured)  
Bethann Barneman – Spanish, (non-tenured)  
Barbara Parisi, Hands on Science Teacher & Playground Aide  
Cynthia Wood, Lunch Worker  
Robert Czarniewski, Groundskeeper  
Elizabeth Smutz, Part time secretary, Part time aid  
James Garibaldi, Custodian  
Doug Morone, Custodian  
Ed Crawford, Facilities Manager  
Carl Brodbeck, Instrumental Music

Mrs. Fuhring stated that art and music will be available to the Island Heights Grade School.

**APPROVE SECURITY AND FIRE DRILLS FOR MARCH 2015**

**RESOLVED**, That the Board of Education approve the security and fire drills for March 2015.

**APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENTS**

Number of Incidences: March – One Incident (Founded)

**APPROVE THE FOLLOWING SUBSTITUTES FOR THE 2015-16 SCHOOL YEAR**

- Cheryl Thomas
- Barbara Parisi

**APPROVE THE FIRST READING OF THE FOLLOWING MANDATED POLICIES**

**RESOLVED**, That the Board of Education approve the first reading of the following mandated policies:

- 3218 Substance Abuse Teaching Staff Member
- 4218 Substance Abuse Support Staff Member
- 5200 Attendance

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas

Upon motion of Mr. Tsucalas seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE ACACIA FINANCIAL GROUP AS FINANCIAL ADVISORS**

**RESOLVED, That the Board of Education approve Acacia Financial Group as the Financial Advisor to the Island Heights School District.**

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**ROLL CALL:**

**AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas**

**Upon motion of Mr. Tsucalas seconded by Mrs. Frankovich the following resolution was approved:**

**APPROVE THE NON-TUTION NON CHOICE WAITING LIST**

**RESOLVED, That the Board of Education approve the non-tuition non-choice waiting list as of March 31, 2015.**

**ROLL CALL:**

**AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Tsucalas**

**Announcements**

**Wednesday, May 20, 2015 Regular Meeting – 6:15 p.m.**

**Mrs. Fuhring also stated that the Spring Concert will be held on June 1, 2015 at Central Regional at 7:00 p.m.**

**Mrs. Weber asked if more sinks would be put into budget with the referendum. Mr. Frazee explained it was an application to move forward with planning. At the present time there are no drawings of the school. We will take it under consideration.**

**Mrs. Wudzski was concerned about technology. Mrs. Fuhring stated all teachers will be teaching technology themselves with the services of Lakehurst Board of Education.**

**Mrs. Sinnett had concerns with special education needs and Mr. Frazee said he has had same discussion with Mrs. Fuhring, and he stated Mrs. Fuhring advised him that we have to follow the student's IEP.**

**Mrs. Frankovich asked if students are late can parents walk students in and sign in. Mrs. Fuhring stated that parents are to walk in and sign them in.**

**Mrs. Pasalano asked about lunch recess and the advisors. Mrs. Fuhring stated please come to my office and we will discuss further.**

**Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the meeting moved back into executive session to discuss student incident at 7:29 p.m.**

**The meeting resumed at 7:40 p.m.**

**Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the meeting was adjourned at 7:49 p.m.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary**

**APPROVED: 5/20/15**