ISLAND HEIGHTS BOARD OF EDUCATION

ISLAND HEIGHTS, NEW JERSEY

REGULAR MEETING, JULY 9, 2025 AT 6:15 P.M.

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, July 9, 2025.

The meeting was called to order at 6:15 p.m. by Bob MacNeal in the Gymnasium at the Island Heights Grade School. The President led the group in the flag salute.

MEMBER PRESENT: Quinn Arevalo, Ashley Edwards, Maureen DeSanto, Bob King, Bob MacNeal and Cody Wilber

MEMBERS ABSENT: Mrs. Weber

ALSO PRESENT: Lisa Royer, Superintendent, Craig Lorentzen, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was delivered to the Asbury Park Press, Micro Media Publications and the Island Heights Grade School on December 16, 2024. The meeting was published in the Asbury Park Press and Micromedia Publications on December 28, 2024.

No committee reports at this time.

Mrs. Royer thanked everyone for her position in the district and discussed the end of year items. (Flag Day, Graduation June was very busy. She reported that ESY started on Tuesday, 7/8/25. The program will run for the month of July. Mrs. Royer is looking forward to the school year and working with everyone.

 REGULAR MEETING

Upon motion of Miss Arevalo seconded by Ms. Edwards the following resolutions were approved:

APPROVE MINUTES

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE

FOLLOWING MEETINGS:

June 11, 2025 Regular Meeting and Closed Session Meeting

 AYES: Miss Arevalo, Mrs. DeSanto, Ms. Edwards, Mr. King and Mr. MacNeal

 ABSTAIN: Mr. Wilber

APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES JUNE 2025

June – Two Incidences Unfounded

 APPROVE MEMBERSHIP DUES

 RESOLVED, That the Board of Education approve the membership dues for the 2025-26 school

 year as follows:

 Board NJSBA $2,153.09

 NJASA 1,943.00

NJPSA 905.00

APPROVE ROBERT HULSART & COMPANY FOR THE 2024-2025 AUDIT

RESOLVED, That the Board of Education approve Robert Hulsart & Company as our auditor for the 2024-25 school year at a cost of $7,000.00.

APPROVE INSURANCE FOR THE 7/1/25-6/30/26 POLICY TERM

RESOLVED, That the Board of Education approve New Jersey School Boards Insurance Group through CBIZ Insurance Agency dba CBIZ Centric to provide the insurance package that includes

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Property, General Liability, Automobile (Hired & non-owner). Electronic Data Processing, DIC Flood/Earthquake, Crime (Public Employees), Boiler Machinery, School Leaders, Excess Liability and Workmen’s Compensation for a total cost of $44,503.0

APPROVE USE OF FACILITY FOR THE UNITED METHODIST CHURCH HOUSE TOUR ON DECEMBER 6, 2025

RESOLVED, That the Board of Education approve the use of facility for the United Methodist Church on December 5, 2025 and December 6, 2025 to set it up at a cost of $225.

APPROVE THE JOB DESCRIPTION FOR SUPERVISOR OF STUDENT SERVICES

RESOLVED, That the Board of Education approve the job description for Supervisor of Student Services.

We will table approving Amanda Andrews for Supervisor of Student Services until we can discuss items in executive session.

APPROVE THE FOLLOWING WORKSHOPS

RESOLVED, That the Board of Education approve the following workshops:

* Pat Olsen to attend School Annual Conference on Wednesday, October 22, 2025 at a cost of $250 in Somerset, NJ.
* Bailey Seltenrich to attend workshop online “The Summer Summit” at a cost of $85

APPROVE THE ATTENDANCE AT THE NJSBA CONVENTION IN ATLANTIC CITY, NJ OCTOBER 20-23, 2025

RESOLVED, That the Board of Education approve the attendance at the NJSBA Convention in Atlantic City, NJ from October 20-23, 2025 of superintendent, board secretary and entire board of education at a cost of $2,300.

ROLL CALL:

AYES: Miss Arevalo, Mrs. Desanto, Ms. Edwards, Mr. King, Mr. MacNeal and Mr. Wilber

Upon motion of Mr. King seconded by Mrs. DeSanto the following resolutions were approved.

Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending May 31, 2025, as reconciled.

Certification of No Over-expenditures: Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending May 31, 2025, certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Island Heights Board of Education.

 Board Certification: Recommend acceptance that through the adoption of this resolution, the Island Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of July 3, 2025 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 APPROVE THE BILLS LISTS

 RESOLVED, That the Board of Education approve the following bills lists:

Current Account June: $50,931.49

Lunch Account June: 341.40

Current Account July: $300,463.41

ROLL CALL:

AYES: Miss Arevalo, Mrs. Desanto, Ms. Edwards, Mr. King, Mr. MacNeal and Mr. Wilber

Upon motion of Miss Arevalo seconded by Ms. Edwards the following resolutions were approved:

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APPROVE THE FOLLOWING GRANTS FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following grants for the 2025-26 school year as presented:

IDEA:

BASIC: $39,010

PRESCHOOL: $797

APPROVE SHARED SERVICE AGREEMENT BETWEEN ISLAND HEIGHTS BOARD OF EDUCATION AND BOROUGH OF ISLAND HEIGHTS FOR MIKE CIPRIANO AS OUR CLASS III OFFICER FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve a shared service agreement between Island Heights Board of Education and Borough of Island Heights for Mike Cipriano as our Class III Officer for the 2025-26 school year at a cost of $32.80 per hour.

 APPROVE SHARED SERVICE AGREEMENT BETWEEN ISLAND HEIGHTS BOARD OF EDUCATION AND BOROUGH OF ISLAND HEIGHTS FOR SNOW REMOVAL FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve a shared service agreement between Island Heights Board of Education and Borough of Island Heights for snow removal for the 2025-26 school year at a cost of $3,000.

APPROVE THE WITHDRAWL OF $5,850 FROM MAINTENANCE RESERVE TO BE APPROPRIATED FOR THE 2025-26 REQUIRED MAINTENANCE ACCOUNT

RESOLVED, That the Board of Education approve the withdrawal of $5,850 from the district’s maintenance reserve account to be appropriated in the 2025-2026 required maintenance account for the purpose of repairing, sealcoating and striping the parking lot at Island Heights Elementary School.

ROLL CALL:

AYES: Miss Arevalo, Mrs. Desanto, Ms. Edwards, Mr. King, Mr. MacNeal and Mr. Wilber

ANNOUNCEMENTS: Next Meeting August 13, 2025 at 6:15 p.m. Ethics Training at 5:00 p.m. by NJSBA.

Upon motion of Mr. King seconded by Mrs. DeSanto the board moved into Executive Session to discuss Personnel for ½ hour.

Upon motion of Mr. King seconded by Mr. Wilber the meeting moved out of Executive Session at 7:10 p.m.

Upon motion of Mr. King seconded by Mrs. DeSanto the following resolution was approved:

APPROVE AMANDA ANDREWS AS SUPERVISOR OF STUDENT SERVICES FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve Amanda Andrews as Supervisor of Student Services for the 2025-26 school year at a cost of $70,000 and 10 additional days over the summer.

ROLL CALL:

AYES: Miss Arevalo, Mrs. Desanto, Ms. Edwards, Mr. King, Mr. MacNeal and Mr. Wilber

Respectfully submitted:

Lil Brendel, Board Secretary

Approved: LB 8/13/25