

**ISLAND HEIGHTS BOARD OF EDUCATION**  
**ISLAND HEIGHTS, NEW JERSEY**  
**REORGANIZATION MEETING**  
**JANUARY 8, 2025 5:00 P.M.**

*AGENDA*

1. **CALL TO ORDER - FLAG SALUTE**
2. **PUBLIC ANNOUNCEMENT - OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner.

On December 16, 2024 advance written notice of this meeting was delivered to the Asbury Park Press, Micromedia Publications and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Micromedia Publications on December 28, 2024.

3. **ELECTION RESULTS AND OATH OF OFFICE.**

4. **ROLL CALL**

5. **ELECTION OF OFFICERS**

NOMINATIONS FOR PRESIDENT

NOMINATIONS FOR VICE PRESIDENT

6. **APPOINTMENTS**

ANNUAL MEETING NOTICE

OFFICIAL DEPOSITORIES

OFFICIAL NEWSPAPER

AGENCY COMPLIANCE OFFICER

AFFIRMATIVE ACTION OFFICER

504 COMMITTEE COORDINATOR

PURCHASING AGENT

CONTRACTS TO BID THRESHOLD AND SET QUOTE THRESHOLD

ASBESTOS MANAGEMENT OFFICER  
INDOOR AIR QUALITY DESIGNEE  
SAFETY & HEALTH DESIGNEE  
INTEGRATED PEST MANAGEMENT COORDINATOR  
RIGHT TO KNOW OFFICER  
CHEMICAL HYGIENE OFFICER  
CUSTODIAN OF RECORDS  
AHERA COORDINATOR  
TAX SHELTER ANNUITY COMPANY  
PAYMENT OF BILLS BETWEEN BOARD MEETINGS  
PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCIES  
(STATE CONTRACTS)  
PARLIAMENTARY PROCEDURES  
COMMITTEE APPOINTMENTS

7. **PRIVILEGE OF THE FLOOR**

8. **MEETING ADJOURNED**

ISLAND HEIGHTS BOARD OF EDUCATION

ISLAND HEIGHTS, NJ

STATEMENT OF RESULTS

District No. 1 of the District School Election of Island Heights, County of Ocean, held on November 5, 2024 pursuant and in accordance with state law. The election was via mail.

VOTES COUNTED FOR CANDIDATES (OFFICIAL)

<u>Three-Year Term</u>	<u>Total</u>
Quinn Arevalo	708
A.Robert King	651
Cody Joseph Wilber	696
Write In	23

Respectfully Submitted:

Lil Brendel  
Board Secretary

*ISLAND HEIGHTS BOARD OF EDUCATION  
115 SUMMIT AVENUE, PO BOX 329  
ISLAND HEIGHTS, NJ 08732*

**ANNUAL MEETING NOTICE**

**IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1976, THE FOLLOWING IS A SCHEDULE OF THE MEETINGS FOR THE ISLAND HEIGHTS BOARD OF EDUCATION FOR THE YEAR 2025 TO BE HELD AT THE ISLAND HEIGHTS GRADE SCHOOL, 115 SUMMIT AVENUE, ISLAND HEIGHTS, NJ THE MEETINGS WILL BEGIN AT 6:15 P.M.**

**REGULAR MEETINGS WILL BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH UNLESS OTHERWISE STATED.**

**REGULAR MEETINGS**

**January 8, 2025  
February 12, 2025  
March 12, 2025  
April 8, 2025  
May 14 2025  
June 10, 2025**

**July 9, 2025  
August 13, 2025  
September 10, 2025  
October 8, 2025  
November 12, 2025  
December 3, 2025\*\***

**\*\*1<sup>st</sup> Wednesday**

APPOINTMENTS

OFFICIAL DEPOSITORIES

RESOLVED, That the Board of Education designate the following as Official Depositories of funds of the Island Heights School District until next reorganization meeting.

Ocean First Bank

OFFICIAL NEWSPAPERS

RESOLVED, That the Board of Education designate the following newspaper to public matters of the Board of Education

Asbury Park Press & Micromedia Publications

AGENCY COMPLIANCE OFFICER

RESOLVED, That the Board of Education approve Tim Rehm as Agency Compliance Officer until next reorganization meeting.

AFFIRMATIVE ACTION OFFICER

RESOLVED, That the Board of Education approve Bailey Seltenrich and Jennifer Wisniewski as Affirmative Action Officer until the next reorganization meeting.

504 COMMITTEE COORDINATOR

RESOLVED, that the Board of Education approve Emma Zermane as 504 Committee Coordinator until the next reorganization meeting.

PURCHASING AGENT

RESOLVED, That the Board of Education approve Craig Lorentzen as the purchasing agent until next reorganization meeting.

CONTRACTS TO BID THRESHOLD AND SET QUOTE THRESHOLD

RESOLVED, That the Board of Education authorize Craig Lorentzen to award contracts up to bid threshold, and set quote threshold until next reorganization meeting.

APPROVE ASBESTOS MANAGEMENT OFFICER

RESOLVED, That the Board of Education approve Lil Brendel as Asbestos Management Officer until the next reorganization meeting.

**APPROVE INDOOR AIR QUALITY DESIGNEE**

RESOLVED, That the Board of Education approve Lil Brendel as Indoor Air quality designee until the next reorganization meeting.

**APPROVE SAFETY & HEALTH DESIGNEE**

RESOLVED, That the Board of Education approve Pat Olsen as safety and health designee until the next reorganization meeting.

**APPROVE INTEGRATED PEST MANAGEMENT COORDINATOR**

RESOLVED, That the Board of Education approve Lil Brendel as the Integrated Pest Management Coordinator until the next reorganization meeting.

**APPROVE RIGHT TO KNOW OFFICER**

RESOLVED, That the Board of Education approve Lil Brendel as the Right to Know Officer until the next reorganization meeting.

**APPROVE CHEMICAL HYGIENE OFFICER**

RESOLVED, That the Board of Education approve Lil Brendel as the Chemical Hygiene Officer until the next reorganization meeting.

**APPOINT CUSTODIAN OF RECORDS**

RESOLVED, That the Board of Education appoint Lil Brendel as the Custodian of Records until the next reorganization meeting.

**APPOINT AHERA COORDINATOR**

RESOLVED, That the Board of Education appoint Lil Brendel as AHERA Coordinator until the next reorganization meeting.

**APPROVE TAX SHELTER ANNUITY COMPANY**

RESOLVED, That the Board of Education designate the following tax shelter annuity company until the next reorganization meeting.

AXA Equitable

**APPROVE PAYMENT OF BILLS BETWEEN BOARD MEETINGS**

RESOLVED, That the Board of Education approve payment of Bills between Board Meetings.

**APPROVE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCIES (STATE CONTRACTS)**

**RESOLVED, That the Board of Education approve Craig Lorentzen for procurement of goods and services through state agencies (state contracts).**

**PARLIAMENTARY PROCEDURES**

**RESOLVED, That the Board of Education adopt the policies of the board. Roberts Rules of Order Shall be Followed for the conduct of business.**

**RESOLVED, That the Board of Education approve the chart of accounts as per GAAP until the next reorganization meeting.**

**RESOLVED, That the Board of Education adopts the current board policies until the next reorganization meeting.**