

**ISLAND HEIGHTS BOARD OF EDUCATION  
115 SUMMIT AVENUE  
ISLAND HEIGHTS, NJ 08732  
REGULAR MEETING**

**AGENDA  
May 14, 2025**

1. Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was of the Board of Education was provided in the following manner.  
On December 16, 2024 advance written notice of this meeting was delivered to the Asbury Park Press, Micromedia Publications and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Micromedia Publications on December 28, 2024.
2. Executive Session – Personnel
3. Election of Officers
4. Pledge of Allegiance
5. Roll Call:
6. Recognize UnSung Hero: Aaron Irons
7. Recognize Teacher of the Year: Megan Shoemaker
8. Addendum

**RECOMMENDATION TO APPROVE SUPERINTENDENT/PRINCIPAL MRS. LISA A. ROYER'S CONTRACT FOR JULY 1, 2025 - JUNE 30, 2028.**

RESOLVED, That the Board of Education approve Mrs. Lisa A. Royer's contract for July 1, 2025-June 30, 2028 as presented and approved by the Executive County Superintendent of Schools.

9. **APPROVAL OF THE MINUTES:**

April 9, 2025 – Regular Meeting, Closed Session  
May 1, 2025 – Public Hearing, Closed Session

10. **COMMITTEE REPORTS:**

11. **PRINCIPAL'S REPORT:**

12. **SUPERINTENDENT'S REPORT:**

13. **Open to Public Comment for Agenda Items Only**

**RECOMMENDATIONS FROM THE SUPERINTENDENT  
Consent agenda items 14-24**

14. **RECOMMENDATION TO APPROVE TENURED, NON-CERTIFICATED AND NON-TENURED STAFF**

RESOLVED, That the Board of Education approve the following list of personnel for employment for the 2025-26 school year.

Craig Lorentzen, CPA Business Administrator  
Lil Brendel, Board Secretary  
Elizabeth Smutz, School Secretary  
Diane Caputo, Classroom Teacher  
Kelly Torres – Classroom Teacher  
Rebecca Connell – Classroom Teacher (non-tenured)  
Michael Bruner Classroom Teacher  
Elizabeth Major Classroom Teacher  
Lori Romano, Gifted & Talented Teacher  
Michele LeBlanc, Special Ed Teacher, LDTC  
Brooke Nelson, Special Ed Teacher  
Evan Gingrich, Special Ed Teacher (non-tenured)  
Megan Shoemaker, Classroom Teacher  
Bailey Seldenrich, Classroom Teacher  
Jennifer Wisniewski, Pre-K Teacher  
Lisa Bowman, Pre-K Teacher (non-tenured)  
Chrisie Stankowitz, Social Worker (tenured March 12, 2026)  
Tim Legendre, Physical Education Teacher  
Pat Olsen, Nurse (non-tenured)  
Emma Zermane – Guidance  
Michelle Brick, Music Teacher/Instrumental Music  
Stephanie Kitzmiller, Art Teacher (tenured April 2026)  
Christopher Rauscher, Technology  
Cynthia Wood, Lunch Worker  
Doug Morone, Custodian  
Tim Lawrence, Custodian  
Ed Crawford, Facilities Manager  
Dorothea Jansen, Secretary  
Kathleen Angellella, Aide  
Gina Crosby, Aide  
Stephanie Kitzmiller, Aide  
Laura Fox-Mongaliri, Aide  
Raquel Dumplet, Aide  
Domenica Bracco, Aide  
Jennifer Muldowney, Aide  
Chloe Colaner, Aide

15. RECOMMENDATION TO APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: April – 1 Unfounded

16. RECOMMENDATION TO APPROVE FIRE AND SECURITY DRILLS FOR APRIL 2025

RESOLVED, That the Board of Education approve the fire and security drills for April 2025

17. RECOMMENDATION TO APPROVE THE COMPREHENSIVE EQUITY PLAN 2025-2028

RESOLVED, That the Board of Education approve the Comprehensive Equity Plan 2025-2028 as presented.

18. RECOMMENDATION TO APPROVE THE NJSIG SAFETY GRANT FOR SCHOOL YEAR 2025-26

RESOLVED, That the Board of Education approve the NJSIG Safety Grant for the school year 2025-26 in the amount of \$2,000.

19. RECOMMENDATION TO APPROVE THE FOLLOWING EMPLOYEES FOR THE ESY PROGRAM FROM JULY 8, 2025-JULY 31, 2025

RESOLVED, That the Board of Education approve the following employees for the ESY Program from July 8-31, 2025:

- Evan Gingrich ESY Teacher Tuesday, Wednesday, Thursday at a cost of \$2,160
- Dawn Henninger ESY Teacher Tuesday, Wednesday, Thursday at a cost of \$2,160
- Lisa Bowman ESY Paraprofessional Tuesday, Wednesday, Thursday at a cost of \$1,440.

20. RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENTS WITH SEASIDE HEIGHTS BOARD OF EDUCATION FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve shared service agreements with Seaside Heights Board of Education for the 2025-26 school year as follows:

- Preschool Intervention and Referral Team Liaison, Family Parent Liaison and Facilitator Coach (Master Teacher) at a cost of \$18,246.
- World Language Teacher at a cost of \$16,123.

21. RECOMMENDATION TO ACCEPT MRS. WISNIEWSKI LETTER OF FAMILY LEAVE FROM SEPTEMBER TO DECEMBER 2025

RESOLVED, That the Board of Education accept Mrs. Wisniewski Letter of Family Leave from September 22, 2025 to December 19, 2025.

22. RECOMMENDATION TO APPROVE LEN PASCHALL TO PART-TIME CUSTODIAN FROM MAY 19, 2025 – JUNE 30, 2025.

RESOLVED, That the Board of Education approve Len Paschall to part-time custodian from May 19, 2025-June 30, 2025.

23. RECOMMENDATION TO APPROVE THE FOLLOWING SUBSTITUTE CUSTODIAN FOR THE REMAINDER OF THE 2024-25 SCHOOL YEAR

RESOLVED, That the Board of Education approve John Klag as substitute custodian for the remainder of the school year at a cost of \$18.00 per hour.

24. RECOMMENDATION TO APPROVE THE FOLLOWING SUBSTITUTE NURSE FOR THE REMAINDER OF THE 2024-25 SCHOOL YEAR

RESOLVED, That the Board of Education approve Ann Marie Cecere, RN as substitute nurse for the remainder of the school year at a cost of \$200 per day.

**CORRESPONDENCE:**

Letter from Central Regional

**BUSINESS ADMINISTRATOR**  
**Consent agenda items 25-28**

25. **Financial Reports:**

Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending March 31, 2025 as reconciled.

26. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending March 31, certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Island Heights Board of Education.
27. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Island Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of May 9, 2025 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

28. **RECOMMENDATION TO APPROVE THE BILLS LISTS**

RESOLVED, That the Board of Education approve the April bills list:

Current Account May 1-31, 2025: \$306,858.77

Lunch Account: April 2025                      893.46

29. New Business

30. Old Business

31. Board Comment

32. Public Comment on Non-Agenda Items

Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

33. Announcements: Next Regular Meeting June 11, 2025 at 6:15 p.m.

34. Executive Session: Student Information

35. Motion to Adjourn