

ISLAND HEIGHTS BOARD OF EDUCATION

ISLAND HEIGHTS, NEW JERSEY

REGULAR MEETING, WEDNESDAY, MAR 13, 2024

6:15 pm

AGENDA

1. CALL TO ORDER - FLAG SALUTE

2. ROLL CALL

3. PUBLIC ANNOUNCEMENT - OPEN PUBLIC MEETINGS ACT

Members of the Public may discuss an agenda item at this time. New Business may be discussed during privilege of the floor.

Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

4. APPROVE MINUTES

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETING:

February 15, 2024-- Regular Meeting

5. APPROVE PAYMENT OF BILLS

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS MARCH 1, 2024 THROUGH MARCH 31, 2024, AS FOLLOWS:

CURRENT ACCOUNT \$305,377.98

LUNCH ACCOUNT 1,800.95

6. APPROVE FINANCIAL REPORTS

RESOLVED THAT THE BOARD OF EDUCATION APPROVE THE FINANCIAL REPORTS OF THE BOARD SECRETARY AND THE TREASURER OF SCHOOL MONEY, FOR THE MONTH OF JANUARY 31, 2024, WHICH ARE IN AGREEMENT.

7. **APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**
PURSUANT TO N.J.A.C. 6A:23-2.11@3 I, STEVE CORSO, INTERIM SCHOOL BUSINESS ADMINISTRATOR, CERTIFY THAT AS OF MARCH 8, 2024, NO BUDGETARY LINE ITEM ACCOUNT HAS OBLIGATIONS AND PAYMENTS (CONTRACTED ORDER) WHICH IN TOTAL EXCEED THE AMOUNT APPROPRIATED BY THE DISTRICT BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:22-8.1, THAT THE DISTRICT FINANCIAL ACCOUNTS HAVE BEEN RECONCILED AND ARE IN BALANCE.

8. **APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**
THROUGH THE ADOPTION OF THIS RESOLUTION, WE THE ISLAND HEIGHTS BOARD OF EDUCATION, PURSUANT TO NJAC 6A22-2.11 (C) 4, CERTIFY THAT AS OF MARCH 8, 2024 AFTER REVIEW OF THE SECRETARY'S MONTHLY FINANCIAL REPORT (APPROPRIATIONS SECTION) AND UPON CONSULTATION WITH THE BUSINESS ADMINISTRATOR AND OTHER APPROPRIATE DISTRICT OFFICIALS, THAT TO THE BEST OF OUR KNOWLEDGE, NO MAJOR ACCOUNT OR FUND HAS BEEN OVEREXTENDED IN VIOLATION OF NJAC 6A:22-2.11(C)4 1-vi AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO MEET THE DISTRICT'S FINANCIAL OBLIGATIONS FOR THE REMAINDER OF THE FISCAL YEAR.

9. **COMMITTEE REPORTS**
10. **PRINCIPAL'S REPORT**

11. **REPORT AND RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**
Attached
12. **ANNOUNCEMENTS**
Wednesday, April 10, 2024 – Regular Meeting 6:15 pm
13. **UNFINISHED/NEW BUSINESS**

14. **PRIVILEGE OF FLOOR**

Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

15. **EXECUTIVE SESSION – Student Information**

16. **MEETING ADJOURNED**

SUPERINTENDENT RECOMMENDATIONS

1. ADOPTION OF THE TENTATIVE BUDGET 2024-2025

**Travel and Related Expense Reimbursement
2024-2025**

WHEREAS, the Island Heights Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1000.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$5,000.00 for all staff and board members.

Adoption of Tentative Budget
2024-25

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2024-25 Total Expenditures	3,071,367	496,560	191,263	3,759,190
Less: Anticipated Revenues:				
State Aid	404,425		65,030	469,455
Special Revenues		496,500		496,560
Miscellaneous	5,000			5,000
Surplus	70,000			70,000
Taxes to be Raised	2,591,942		126,233	2,718,175
Total Revenues	3,071,367	496,560	191,263	3,759,190

Adjustment for HEALTH CARE COSTS

BE IT RESOLVED that the Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$19,944. The additional funds will be used to pay for the additional increases in health benefit premiums and the use of Bank Cap in the amount of \$117,433.

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Island Heights Grade School, Island Heights, New Jersey on May 1, 2024 at 5:00 p.m. for conducting a public hearing on the budget for the 2024-25 School Year.

2. **MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Number of Incidences: February – 1 Founded

3. **RECOMMENDATION TO APPROVE THE SECURITY & FIRE DRILLS FOR FEBRUARY 2024**

RESOLVED, That the Board of Education approve the fire and security drills for February 2024.

4. **RECOMMENDATION TO APPROVE PRESCHOOL BUDGET FOR THE 2024-25 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the Preschool Budget for the 2024-25 school year.

5. **RECOMMENDATION TO APPROVE THE FOLLOWING SHARED SERVICE AGREEMENT FOR J.S. TO ATTEND HUGH J BOYD SCHOOL PER IEP FROM MARCH 4, 2024-JUNE 30, 2024**

RESOLVED, That the Board of Education approve the following shared service agreement for J.S. to attend Hugh J. Boyd School per IEP from March 4, 2024-June 30, 2024 at a cost of \$5,779.20 plus transportation.

6. **RECOMMENDATION TO APPROVE THE FOLLOWING TEACHER WORKSHOP FOR LORI ROMANO**

RESOLVED, That the Board of Education approve the following teacher workshop for Lori Romano to attend NJAGC Conference on April 12, 2024 at a cost of \$249.

7. **RECOMMENDATION TO APPROVE THE MACHADO LAW GROUP AS BOARD ATTORNEY EFFECTIVE MARCH 1, 2024**

RESOLVED, That the Board of Education approve the Machado Law Group as Board Attorney effective March 1, 2024.

ADDENDUM
March 13, 2024

1. **RECOMMENDATION TO APPROVE LEAVE REPLACEMENT**

RESOLVED, That the Board approve Jennifer Muldowney from April 22, 2024- June 17, 2024 for leave replacement for Lori Romano who will be taking Rebecca Connell's place at a cost of \$311.11 per day totaling \$12,444.40.

2. **USE OF FACILITIES**

RESOLVED, That the Board of Education approve the use of facilities for the Island Heights Branch, Ocean County Library on May 29, 2024 from 6:00-8:30 p.m. for Educational/Entertaining Authentic Polynesian Luau Show.