

ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, WEDNESDAY, JUNE 14, 2023

5:45 pm

AGENDA

1. **CALL TO ORDER - FLAG SALUTE**
2. **ROLL CALL**
3. **PUBLIC ANNOUNCEMENT - OPEN PUBLIC MEETINGS ACT**

MEMBERS OF THE PUBLIC MAY DISCUSS AN AGENDA AT THIS TIME.
NEW BUSINESS MAY BE DISCUSSED DURING PRIVILEGE OF THE FLOOR. PLEASE
STATE YOUR NAME FOR THE RECORD.

4. **EXECUTIVE SESSION – PERSONNEL & HIB**
5. **APPROVE MINUTES**

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE
FOLLOWING MEETING:

May 10, 2023 – Regular Meeting & Closed Session

6. **APPROVE PAYMENT OF BILLS**

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS
JUNE 1-16, 2023, AS FOLLOWS:

CURRENT ACCOUNT \$244,928.60

LUNCH ACCOUNT 1,343.73

7. **APPROVE FINANCIAL REPORTS**

RESOLVED THAT THE BOARD OF EDUCATION APPROVE THE FINANCIAL REPORTS
OF THE BOARD SECRETARY AND THE TREASURER OF SCHOOL MONEY, FOR THE
MONTH OF APRIL 30, 2023, WHICH ARE IN AGREEMENT.

8. **APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

PURSUANT TO N.J.A.C. 6A:23-2.11@3 1, FRANK J. FRAZEE, SCHOOL BUSINESS
ADMINISTRATOR, CERTIFY THAT AS OF JUNE 9, 2023, NO BUDGETARY LINE ITEM
ACCOUNT HAS OBLIGATIONS AND PAYMENTS (CONTRACTED ORDER) WHICH IN
TOTAL EXCEED THE AMOUNT APPROPRIATED BY THE DISTRICT BOARD OF
EDUCATION PURSUANT TO N.J.S.A. 18A:22-8.1, THAT THE DISTRICT FINANCIAL
ACCOUNTS HAVE BEEN RECONCILED AND ARE IN BALANCE.

9. **APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

THROUGH THE ADOPTION OF THIS RESOLUTION, WE THE ISLAND HEIGHTS BOARD OF EDUCATION, PURSUANT TO NJAC 6A22-2.11 (C) 4, CERTIFY THAT AS OF JUNE 9, 2023 AFTER REVIEW OF THE SECRETARY'S MONTHLY FINANCIAL REPORT (APPROPRIATIONS SECTION) AND UPON CONSULTATION WITH THE BUSINESS ADMINISTRATOR AND OTHER APPROPRIATE DISTRICT OFFICIALS, THAT TO THE BEST OF OUR KNOWLEDGE, NO MAJOR ACCOUNT OR FUND HAS BEEN OVEREXTENDED IN VIOLATION OF NJAC 6A:22-2.11(C)4 1-vi AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO MEET THE DISTRICT'S FINANCIAL OBLIGATIONS FOR THE REMAINDER OF THE FISCAL YEAR.

10. **COMMITTEE REPORTS**

11. **PRINCIPAL'S REPORT**

12. **REPORT AND RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**

Attached

13. **ANNOUNCEMENTS**

Wednesday, June 28, 2023 -- 5:30 p.m. CSA Evaluation

Wednesday, July 12, 2023 -- Regular Meeting 6:15 pm

14. **UNFINISHED/NEW BUSINESS**

15. **PRIVILEGE OF FLOOR**

16. **MEETING ADJOURNED**

SUPERINTENDENT'S RECOMMENDATIONS**1. RECOMMENDATION TO APPROVE TEACHER SALARY RESOLUTIONS**

RESOLVED, That the Board of Education approve the salary resolution as presented for the 2023-24 school year.

2. RECOMMENDATION TO APPROVE OTHER SALARY RESOLUTIONS

RESOLVED, That the Board of Education approve the salary resolution as presented for the 2023-24 school year.

3. RECOMMENDATION TO APPROVE PAYMENT FOR UNUSED SICK AND PERSONAL TIME

RESOLVED, That the Board of Education authorize the Board Secretary to make payment for unused sick and personal time in accordance with the provisions of the contracts.

4. APPROVE CONTRACT FOR FRANK FRAZEE AS SCHOOL BUSINESS ADMINISTRATOR

RESOLVED, That the Board of Education approve Frank Frazee as School Business Administrator for the 2023-24 school year.

5. RECOMMENDATION TO APPROVE MICHELE LEBLANC AS LDTC OVER SUMMER AS NEEDED.

RESOLVED, That the Board of Education approve Michele LeBlanc as LDTC over summer as needed at a cost of \$45 per hour.

6. RECOMMENDATION TO APPROVE WALTER KARASIEWICZ FOR SUMMER WORK 2023

RESOLVED, That the Board of Education approve Walter Karasiewicz for summer work 2023 at a cost of \$45 per hour not to exceed \$1800.

7. RECOMMENDATION TO APPROVE PETTY CASH FUND

RESOLVED, That the Board of Education approve a petty cash fund for the 2023-24 school year in the amount of \$350.00.

8. MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES MAY 2023

Number of Incidences: Two Founded

9. RECOMMENDATION TO APPROVE BUDGET TRANSFER THROUGH MAY 2023

RESOLVED, That the Board of Education approve the budget transfers through May 2023 as presented.

10. RECOMMENDATION TO APPROVE NECESSARY TRANSFERS AND PAYMENT OF BILLS IN THE 2022-23 BUDGET

RESOLVED, That the Board of Education authorize the Board Secretary, with the approval of the Superintendent to make any transfers necessary between June 17 and June 30, 2023. The transfers and bills list will be approved at the July 2023 board meeting.

11. RECOMMENDATION TO APPROVE GENERAL FUND AND DEBT SERVICES TAXES FOR THE 2023-24 SCHOOL YEAR

CURRENT EXPENSE	DUE DATE	AMOUNT
	July 5, 2023	\$200,539
	August 2, 2023	200,537
	September 6, 2023	200,537
	October 4, 2023	200,537
	November 1, 2023	200,537
	December 6, 2023	200,537
	January 3, 2024	200,537
	February 7, 2024	200,537
	March 6, 2024	200,537
	April 3, 2024	200,537
	May 1, 2024	200,537
	June 5, 2024	200,537
		\$2,406,446

DEBT SERVICE

July 5, 2023	103,971
January 3, 2024	20,644

12. RECOMMENDATION TO APPROVE SUBSTITUTE TEACHERS FOR THE 2023-24 SCHOOL YEAR

RESOLVED, That the Board of Education approve the substitute list for the 2023-24 school year as presented.

13. RECOMMENDATION TO APPROVE SAFETY GRANT FACILITATED BY NJSIG FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve the safety grant facilitated by NJSIG in the amount of \$2,000.00 for additional camera outside and safety vests for staff drop off for the 2023-24 school year.

14. RECOMMENDATION TO APPROVE REALTIME INFORMATION SYSTEM FOR THE 2023-24 SCHOOL YEAR

RESOLVED, That the Board of Education approve the Realtime Student Information System for the 2023-24 school year at a cost of \$4,730.62.

15. RECOMMENDATION TO APPROVE SCHOOL NUTRITION VENDED MEALS CONTRACT WITH CENTRAL REGIONAL

RESOLVED, That the Board of Education approve the school nutrition vended meals contract with Central Regional at a cost of \$3.00 per meal for lunch and \$3.00 for delivery from September 1, 2023-June 30, 2024.

16. RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENT BETWEEN ISLAND HEIGHTS BOARD OF EDUCATION AND SEASIDE HEIGHTS BOARD OF EDUCATION FOR THE FOLLOWING ITEMS

RESOLVED, That the Board of Education approve the shared service agreement between Island Heights and Seaside Heights for world language teacher and tech person for the 2023-24 school year at a cost of \$15,500 and &7,662.40 respectively.

17. RECOMMENDATION TO APPROVE THE SECOND READING OF THE FOLLOWING MANDATED POLICIES AS PRESENTED BY STRAUSS ESMAY

- Policy 0144 Board Member Orientation
- Policy 2520 Instructional Supplies
- Policy 3217 Use of Corporal Punishment
- Policy 4217 Use of Corporal Punishment
- Policy 5305 Health Services Personnel
- Policy 5308 Student Health Records
- Policy 5310 Health Services
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures
- Policy 6115.01 Federal Awards/Funds Internal Controls –Allowability of Costs
- Policy 6115.04 Federal Funds – Duplication of Benefits
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants
- Policy 9100 Public Relations

18. RECOMMENDATION TO APPROVE THE FIRST READING OF THE FOLLOWING MANDATED POLICIES AS PRESENTED BY STRAUSS ESMAY

- Policy 7440 School District Security
- Policy 9140 Citizens Advisory Committees (Revised)

19. RECOMMENDATION TO APPROVE THE FOLLOWING GRANTS FOR THE 2023-24 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following grants for the 2023-24 school year as presented:

- TITLE 1 A: \$36,721
- TITLE II A: \$ 4,713
- TITLE IV: \$10,000

20. RECOMMENDATION TO DECLINE THE FOLLOWING GRANT FOR THE 2023-24 SCHOOL YEAR

RESOLVED, That the Board of Education decline the following grant for the 2023-24 school year as presented:

- TITLE III: \$184

21. RECOMMENDATION TO APPROVE 6TH GRADE CLASS TRIP ON JUNE 21, 2023

RESOLVED, That the Board of Education approve the 6th grade class trip to Jersey Shore Pirates, Lunch at Water Street on June 21, 2023 at 8:30 a.m.

ADDENDUM

JUNE 14, 2023

1. **RECOMMENDATION TO APPROVE THE FOLLOWING STAFF MEMBERS FOR ESY**

RESOLVED, That the Board approve the following staff members for ESY from July 11, 2023- August 3, 2023.

- Evan Gingrich at a cost of \$1,620.00
- Giana Crosby at a cost of \$360.
- Stephanie Kitzmiller at a cost of \$360.

2. **RECOMMENDATION TO APPROVE LETTER OF RESIGNATION FROM MEAGHAN PHILLIPS EFFECTIVE JUNE 30, 2023**

RESOLVED, That the Board of Education accept letter of resignation from Meaghan Phillips effective June 30, 2023.

3. **RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENT BETWEEN SEASIDE HEIGHTS AND ISLAND HEIGHTS FOR PIC/PIRS/ CPIS FOR THE 2023-24 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the shared service agreement for PIC/PIRS/CPIS for the 2023-24 school year at a cost of \$14,835.