

ISLAND HEIGHTS BOARD OF EDUCATION
115 SUMMIT AVENUE
ISLAND HEIGHTS, NJ 08732
REGULAR MEETING
AGENDA
June 11, 2025

1. Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was posted at the Island Heights School on May 29, 2025 and delivered to the Asbury Park Press official newspaper of the Board. The meeting was posted in the Asbury Park Press on June 7, 2025. The meeting is to be held in the Island Heights School Gymnasium at 5:45 PM. There will be a need to enter into closed session, which will occur at the beginning of the Regular Business Meeting a motion reciting those issues that the Board will be going into a closed session conference to discuss and the estimated time needed, pursuant to NJSA 10: 4-12b. After the closed session the board will return immediately to open session. The Board will return from closed session at approximately 6:15 PM.
2. Pledge of Allegiance to the Flag.
3. Roll Call:
4. **RESOLUTION FOR EXECUTIVE SESSION**, a Motion to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts. The Board will be discussing Litigation.

Reconvene from Closed Session

5. **APPROVAL OF THE MINUTES:**

May 14, 2025 – Regular Meeting & Closed Session

6. **RECOGNIZE THE RETIREMENT OF TIMOTHY J. REHM**

WHEREAS, Timothy J. Rehm has been Superintendent of Schools for the Island Heights Board of Education of the Island Heights Grade School in the County of Ocean from September 1, 2015 until June 30, 2025, and

WHEREAS, the said Timothy J. Rehm has been a faithful and loyal employee/leader of this Board of Education, and

WHEREAS, the said Timothy J. Rehm shows enthusiasm, innovativeness and genuine concerns for the education of students, staff and district has been exemplary, and has earned his the reputation of an excellent, highly professional leader/employee,

NOW THEREFORE, be it resolved that said Board of Education extend to Timothy J. Rehm its best wishes for his happiness and good health in his retirement, and

Be it further resolved, that a copy of this resolution be spread upon the minutes of the Board of Education of Island Heights Grade School in the County of Ocean.

7. **Strategic Plan Presentation:** Lisa Royer
8. **Principal's Report:**
9. **Superintendent's Report:**
10. Open to Public Comment for Agenda Items Only

RECOMMENDATIONS FROM THE SUPERINTENDENT
Consent agenda items 11-31

11. **ACCEPT THE ISLAND HEIGHTS DISTRICT STRATEGIC PLAN 2025-2030**

RESOLVED, That the Board of Education accept the District Strategic Plan presented by Mrs. Royer created by NJSBA and Community.

12. **RECOMMENDATION TO APPROVE TEACHER SALARY RESOLUTIONS**

RESOLVED, That the Board of Education approve the salary resolution as presented for the 2025-26 school year.

13. **RECOMMENDATION TO APPROVE OTHER SALARY RESOLUTIONS**

RESOLVED, That the Board of Education approve the salary resolution as presented for the 2025-26 school year.

14. **RECOMMENDATION TO APPROVE PAYMENT FOR UNUSED SICK AND PERSONAL TIME**

RESOLVED, That the Board of Education authorize the Board Secretary to make payment for unused sick and personal time in accordance with the provisions of the contracts.

15. **RECOMMENDATION TO APPROVE MICHELE LEBLANC AS LDTC OVER SUMMER AS NEEDED.**

RESOLVED, That the Board of Education approve Michele LeBlanc as LDTC over summer as needed at a cost of \$45 per hour.

16. RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENT BETWEEN ISLAND HEIGHTS BOARD OF EDUCATION AND MANCHESTER TOWNSHIP SCHOOL DISTRICT FOR CRAIG LORENTZEN

RESOLVED, That the Board of Education approve a shared service agreement between Island Heights Board of Education and Manchester Township School District for Craig Lorentzen at a cost of \$41, 200 for the 2025-26 school year.

17. RECOMMENDATION TO APPROVE PETTY CASH FUND

RESOLVED, That the Board of Education approve a petty cash fund for the 2025-26 school year

18. MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES MAY 2025

Number of Incidences: Zero

RESOLUTION AFFIRMING THE DECISION OF THE SUPERINTENDENT

HIB CASE NO. 2024-2025-05

WHEREAS, the Board of Education has received the Superintendent's report of an investigation into an allegation of Harassment/Intimidation/Bulling ("HIB") assigned Case No. 2024-2025-05 ; and

WHEREAS, pursuant to N.J.S.A. 18A:37-15(d), the Superintendent has informed the appropriate parents/guardians of the students involved in these incidents with the following information: (1) the nature of the investigation; (2) whether the District found evidence of HIB; (3) whether discipline was imposed; and (4) whether services were provided to address the incident of HIB; and

WHEREAS, the Board of Education has had the opportunity to review the Superintendent's recommendations with respect to the allegation of HIB and subsequent investigation.

NOW, THEREFORE BE IT RESOLVED, that the Board hereby affirms the Superintendent's decision in HIB Case No. 2024-2025-05 for the reasons set forth in the Investigation and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

19. RECOMMENDATION TO APPROVE BUDGET TRANSFERS THROUGH MAY 2025

RESOLVED, That the Board of Education approve the budget transfers through May 2025 as presented.

20. RECOMMENDATION TO APPROVE NECESSARY TRANSFERS AND PAYMENT OF BILLS IN THE 2024-25 BUDGET

RESOLVED, That the Board of Education authorize the Board Secretary, with the approval of the Superintendent to make any transfers necessary between June 20 and June 30, 2025. The transfers and bills list will be approved at the July 2025 board meeting.

21. **RECOMMENDATION TO APPROVE GENERAL FUND AND DEBT SERVICES TAXES FOR THE 2025-26 SCHOOL YEAR**

CURRENT EXPENSE	DUE DATE	AMOUNT
	July 2, 2025	\$220,316
	August 6, 2025	220,315
	September 3, 2025	220,315
	October 1, 2025	220,315
	November 5, 2025	220,315
	December 3, 2025	220,315
	January 7, 2026	220,315
	February 4, 2026	220,315
	March 4, 2026	220,315
	April 8, 2026	220,315
	May 6, 2026	220,315
	June 3, 2026	220,315
		2,643,781

DEBT SERVICE

July 2, 2025	105,588
January 7, 2026	18,929

22. **RECOMMENDATION TO APPROVE SUBSTITUTE TEACHERS FOR THE 2025-26 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the substitute list for the 2025-26 school year as presented. Certified Teacher \$115, Non-Certified \$100.

23. **RECOMMENDATION TO APPROVE REALTIME INFORMATION SYSTEM FOR THE 2025-26 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the Realtime Student Information System for the 2025-26 school year at a cost of \$5,724.04.

24. **RECOMMENDATION TO APPROVE SCHOOL NUTRITION VENDED MEALS CONTRACT WITH CENTRAL REGIONAL**

RESOLVED, That the Board of Education approve the school nutrition vended meals contract with Central Regional at a cost of \$3.50 per meal for lunch and \$3.00 for delivery from September 1, 2025-June 30, 2026.

25. **RECOMMENDATION TO APPROVE LUNCH PRICING FOR THE 2025-26 SCHOOL YEAR**

RESOLVED, That the Board of Education approve lunch price \$3.85 and milk price \$.65 for the 2025-26 school year.

26. RECOMMENDATION TO APPROVE C.Z. TO ATTEND HAWKSWOOD SCHOOL FROM JULY 7, 2025-AUGUST 8, 2025 PER IEP.

RESOLVED, That the Board of Education approve C.Z. to attend Hawkswood school from July 8, 2024-August 16, 2024 at a cost of \$12,871.20 for tuition and \$7,470.00 for the one to one aide.

27. RECOMMENDATION TO APPROVE C.Z. TO ATTEND HAWKSWOOD SCHOOL FROM SEPTEMBER 3, 2025-JUNE 30, 2026 PER IEP.

RESOLVED, That the Board of Education approve C.Z. to attend Hawkswood school from September 3, 2025-June 30, 2025 at a cost of 77,227.20 and \$44,820.00 for the one to one aide.

28. RECOMMENDATION TO APPROVE I.G. TO ATTEND MANCHESTER REGIONAL DAY SCHOOL FROM SEPTEMBER 3, 2025-JUNE 18, 2026 PER IEP.

RESOLVED, That the Board of Education approve I.G. to attend Manchester Regional Day School from September 4, 2025-June 18, 2026 at a cost of \$79,750 and \$51,000 for the one to one aide.

29. RECOMMENDATION TO APPROVE DENTAL AND VISION FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve dental and vision for the 2025-26 school year as follows:

DENTAL		VISION
SINGLE	\$ 57.98	\$10.52
PARENT/CHILD	115.04	10.52
HUSBAND/ WIFE	115.04	10.52
FAMILY	173.05	10.52

30. RECOMMENDATION TO ACCEPT \$299 FOR TIM REHM'S LAPTOP

RESOLVED, That the Board of Education accept \$299 for Tim Rehm's Laptop.

31. RECOMMENDATION TO APPROVE JUMP AHEAD PEDIATRICS, LLC FOR SPEECH, OT AND PT SERVICES FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve Jump Ahead Pediatrics, LLC for Speech, OT and PT Services for the 2025-26 school year.
Speech & OT \$87.00 per hour and Physical Therapy \$90.50 per hour

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS
ADMINISTRATOR**

Consent agenda items 32-34

Financial Items:

32. Approval of the following three items:

Financial Reports:

- 32.1 Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending April 30, 2025, as reconciled.
- 32.2 **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending April 30, 2025 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Island Heights Board of Education.
- 32.3 **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Island Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of June 6, 2025 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

33. RECOMMENDATION TO APPROVE THE BILLS LISTS

RESOLVED, That the Board of Education approve the following bills lists:

Current Account: \$317,046.22

Lunch Account: 900.01

- 34. **NJSIG/MOCSSIF Insurance Renewal Agreement MOTION:** BE IT RESOLVED that the Board of Education approve the renewal membership agreement in the New Jersey Schools Insurance Group/Monmouth Ocean County Shared Services Insurance Fund for the period of July 1, 2023 through June 30, 2026 as per the attached agreement.

35. New Business

36. Old Business

37. Board Comment

38. Public Comment on Non-Agenda Items

Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

39. Announcements: Regular Meeting July 9, 2025 at 6:15 p.m.

40. Executive Session, **RESOLUTION FOR EXECUTIVE SESSION**, a Motion to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts. The Board will be discussing Personnel and CSA Evaluation.

41. Reconvene from Closed Session

42. Motion to adjourn

ADDENDUM

WEDNESDAY, JUNE 11, 2025

MAINTENANCE AND CAPITAL RESERVES

Transfer Of Current Year Surplus To Maintenance Reserve

1. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue of unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Island Heights Board of Education wishes to deposit anticipated current year surplus into a maintenance reserve account at year end, and

WHEREAS, the Island Heights Board of Education had determined that up to \$50,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Island Heights Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Transfer Of Current Year Surplus To Capital Reserve

2. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue of unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Island Heights Board of Education wishes to deposit anticipated current year surplus into a capital reserve account at year end, and

WHEREAS, the Manchester Township Board of Education had determined that up to \$25,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Island Heights Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. **RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENT FOR CLASS III RESOURCE OFFICER FOR THE 2025-26 SCHOOL YEAR**

RESOLVED, That the Board of Education approve shared service agreement for Class III Officer for the 2025-26 school year at a cost of \$33.00 per hour.

4. **2024-25 ANTICIPATED CONTRACTS TO BE RENEWED, AWARDED OR TO EXPIRE DURING THE SCHOOL YEAR – PL2015-CHAPTER47**

Pursuant to PL2015, Chapter 47 the Island Heights Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.Seq.

**ANTICIPATED CONTRACTS TO BE RENEWED, AWARDED OR TO EXPIRE
24-25**

Vendor	Service	Duration
Central Regional	Food Service	1 Year
Realtime Information Services	Student Information Database	1 Year
Realtime Information Services	Teacher Evaluation Module	1 Year
Systems 3000	Fund Accounting, Personnel, Payroll Software	1 Year
MOESC	Transportation Agreement	1 Year
On-Tech	E-rate consulting services	1 Year
Aspiris	Network Administrator	1 Year

Realtime	Evaluation Management System	1 Year
Comcast Enterprises	Cable Services	1 Year
New Jersey Schools Ins. Group	Liability Insurance Provider	Year 2 of 3
Borough Of Island Heights	School Resource Officer	1 Year
Municipal Lease Consultants	Lease Purchase	1 Year
AXA Equitable	403 B – Services	1 Year
Brown and Brown Benefit Advisors	Health Benefit Broker	1 Year
Spiezle Group	Architect of Record	1 Year
Machado Law Group-Danielle Panizzi	Legal/Board Attorney	
RWJ Barnabas health Corporate Care	Medical Services	1 Year
Waste Management Inc.	Refuse and Recycling	1 Year