



ISLAND HEIGHTS BOARD OF EDUCATION
115 SUMMIT AVENUE
ISLAND HEIGHTS, NJ 08732
REGULAR MEETING
AGENDA
July 9, 2025

1. Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was delivered to the Asbury Park Press, Micro Media Publications and the Island Heights Grade School on December 16, 2024. The meeting was published in the Asbury Park Press and Micromedia Publications on December 28, 2024.
2. Pledge of Allegiance
3. Roll Call:

Name	Present	Absent
Quinn Arevalo		
Maureen DeSanto		
Ashley Edwards		
Bob King		
Bob MacNeal		
Dana Weber		
Cody Wilber		

4. **APPROVAL OF THE MINUTES:**

June 11, 2025 – Regular Meeting & Closed Session

Name	Motion	Yes	No	Abstain
Quinn Arevalo				
Maureen DeSanto				
Ashley Edwards				
Bob King				
Bob MacNeal				
Dana Weber				
Cody Wilber				

5. **Superintendent's Report:**
6. Open to Public Comment for Agenda Items Only

RECOMMENDATIONS FROM THE SUPERINTENDENT
Consent agenda items 7-17

7. **RECOMMENDATION TO APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES JUNE 2025**

June – Two Incidences Unfounded

8. **RECOMMENDATION TO APPROVE MEMBERSHIP DUES**

RESOLVED, That the Board of Education approve the membership dues for the 2025-26 school year as follows:

Board	NJSBA	\$2,153.09
	NJASA	1,943.00
	NJPSA	905.00

9. **RECOMMENDATION TO APPROVE ROBERT HULSART & COMPANY FOR THE 2024-2025 AUDIT**

RESOLVED, That the Board of Education approve Robert Hulsart & Company as our auditor for the 2024-25 school year at a cost of \$7,000.00.

10. **RECOMMENDATION TO APPROVE INSURANCE FOR THE 7/1/25-6/30/26 POLICY TERM**

RESOLVED, That the Board of Education approve New Jersey School Boards Insurance Group through CBIZ Insurance Agency dba CBIZ Centric to provide the insurance package that includes Property, General Liability, Automobile (Hired & non-owner). Electronic Data Processing, DIC Flood/Earthquake, Crime (Public Employees), Boiler Machinery, School Leaders, Excess Liability and Workmen's Compensation for a total cost of \$44,503.00.

11. **RECOMMENDATION TO APPROVE USE OF FACILITY FOR THE UNITED METHODIST CHURCH HOUSE TOUR ON DECEMBER 6, 2025**

RESOLVED, That the Board of Education approve the use of facility for the United Methodist Church on December 5, 2025 and December 6, 2025 to set it up at a cost of \$225.

12. **RECOMMENDATION TO APPROVE THE JOB DESCRIPTION FOR SUPERVISOR OF STUDENT SERVICES**

RESOLVED, That the Board of Education approve the job description for Supervisor of Student Services.

13. **RECOMMENDATION TO APPROVE AMANDA ANDREWS AS SUPERVISOR OF STUDENT SERVICES FOR THE 2025-26 SCHOOL YEAR**

RESOLVED, That the Board of Education approve Amanda Andrews as Supervisor of Student Services for the 2025-26 school year at a cost of \$70,000 and 10 additional days over the summer.

14. **RECOMMENDATION TO APPROVE THE FOLLOWING WORKSHOPS**

RESOLVED, That the Board of Education approve the following workshops:

- Pat Olsen to attend School Annual Conference on Wednesday, October 22, 2025 at a cost of \$250 in Somerset, NJ.
- Bailey Seldenrich to attend workshop online “The Summer Summit” at a cost of \$85

15. **RECOMMENDATION TO APPROVE THE ATTENDANCE AT THE NJSBA CONVENTION IN ATLANTIC CITY, NJ OCTOBER 20-23, 2025**

RESOLVED, That the Board of Education approve the attendance at the NJSBA Convention in Atlantic City, NJ from October 20-23, 2025 of superintendent, board secretary and entire board of education at a cost of \$2,300.

<u>Name</u>	<u>Motion</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Quinn Arevalo				
Maureen DeSanto				
Ashley Edwards				
Bob King				
Bob MacNeal				
Dana Weber				
Cody Wilber				

BUSINESS ADMINISTRATOR
Consent agenda items 16-17
Financial Items:

16. Approval of the following three items:

Financial Reports:

- 16.1 Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending May 31, 2025, as reconciled.
- 16.2 **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending May 31, 2025, certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Island Heights Board of Education.

- 16.3 **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Island Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of July 3, 2025 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

17. RECOMMENDATION TO APPROVE THE BILLS LISTS

RESOLVED, That the Board of Education approve the following bills lists:

Current Account June: \$50,931.49
 Lunch Account June: 341.40
 Current Account July: \$300,463.41

<u>Name</u>	<u>Motion</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Quinn Arevalo				
Maureen DeSanto				
Ashley Edwards				
Bob King				
Bob MacNeal				
Dana Weber				
Cody Wilber				

18. New Business

19. Old Business

20. Board Comment

21. Public Comment on Non-Agenda Items

Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

22. Announcements: Next Meeting August 13, 2025 at 6:15 p.m.

23. If Required, Executive Session, Motion to approve the following:

RESOLVED, that the Board of Education go into closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act. The items being discussed are student information.

24. Reconvene from Closed Session

25. Action, if required

26. Motion to adjourn

ADDENDUM JULY 9, 2025

1. RECOMMENDATION TO APPROVE THE FOLLOWING GRANTS FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following grants for the 2025-26 school year as presented:

IDEA:

BASIC: \$39,010

PRESCHOOL: \$797

2. RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENT BETWEEN ISLAND HEIGHTS BOARD OF EDUCATION AND BOROUGH OF ISLAND HEIGHTS FOR MIKE CIPRIANO AS OUR CLASS III OFFICER FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve a shared service agreement between Island Heights Board of Education and Borough of Island Heights for Mike Cipriano as our Class III Officer for the 2025-26 school year at a cost of \$32.80 per hour.

3. RECOMMENDATION TO APPROVE SHARED SERVICE AGREEMENT BETWEEN ISLAND HEIGHTS BOARD OF EDUCATION AND BOROUGH OF ISLAND HEIGHTS FOR SNOW REMOVAL FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education approve a shared service agreement between Island Heights Board of Education and Borough of Island Heights for snow removal for the 2025-26 school year at a cost of \$3,000.

4. RECOMMENDATION TO APPROVE THE WITHDRAWAL OF \$5,850 FROM MAINTENANCE RESERVE TO BE APPROPRIATED FOR THE 2025-26 REQUIRED MAINTENANCE ACCOUNT

RESOLVED, That the Board of Education approve the withdrawal of \$5,850 from the district's maintenance reserve account to be appropriated in the 2025-2026 required maintenance account for the purpose of repairing, sealcoating and striping the parking lot at Island Heights Elementary School.

<u>Name</u>	<u>Motion</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Quinn Arevalo				
Maureen DeSanto				
Ashley Edwards				
Bob King				
Bob MacNeal				
Dana Weber				
Cody Wilber				