

**ISLAND HEIGHTS BOARD OF EDUCATION**  
**115 SUMMIT AVENUE**  
**ISLAND HEIGHTS, NJ 08732**  
**REGULAR MEETING**  
**AGENDA**  
**February 12, 2025**

1. Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was of the Board of Education was provided in the following manner.  
On December 16, 2024 advance written notice of this meeting was delivered to the Asbury Park Press, Micromedia Publications and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press and Micromedia Publications on December 28, 2024.
2. Pledge of Allegiance
3. Roll Call:
4. **APPROVAL OF THE MINUTES:**  
  
January 8, 2025 – Regular Meeting, Closed Session  
January 8, 2025 – Reorganization Meeting
5. **COMMITTEE REPORTS:**
6. **PRINCIPAL’S REPORT:**
7. **SUPERINTENDENT’S REPORT:**
8. **Open to Public Comment for Agenda Items Only**

**RECOMMENDATIONS FROM THE SUPERINTENDENT**  
**Consent agenda items 9-27**

9. **APPROVE THE SECURITY & FIRE DRILLS FOR JANUARY 2025**  
  
RESOLVED, That the Board of Education approve the fire and security drills for January 2025.
10. **MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**  
  
Number of Incidences: One for January 2025 - Unfounded

11. RESOLUTION AFFIRMING THE DECISION OF THE SUPERINTENDENT

HIB CASE NO. 2024-05-01

WHEREAS, the Board of Education has received the Superintendent's report of an investigation into an allegation of Harassment/Intimidation/Bullying ("HIB") assigned Case No. 2024-05-01 ; and

WHEREAS, pursuant to N.J.S.A. 18A:37-15(d), the Superintendent has informed the appropriate parents/guardians of the students involved in these incidents with the following information: (1) the nature of the investigation; (2) whether the District found evidence of HIB; (3) whether discipline was imposed; and (4) whether services were provided to address the incident of HIB; and

WHEREAS, the Board of Education has had the opportunity to review the Superintendent's recommendations with respect to the allegation of HIB and subsequent investigation.

NOW, THEREFORE BE IT RESOLVED, that the Board hereby affirms the Superintendent's decision in HIB Case No. 2024-05-01 for the reasons set forth in the Investigation and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

12. RECOMMENDATION TO APPROVE THE STUDENT DATA ON HIBS & TRAININGS FOR SEPTEMBER-DECEMBER 2024

RESOLVED, That the Board of Education approve student data on HIBS for September-December 2024.

- Zero Incidents

RESOLVED, That the Board of Education approve the trainings for September-December 2024.

- Two Trainings & Programs

13. RECOMMENDATION TO APPROVE THE AUDIT FOR THE 2023-24 SCHOOL YEAR

RESOLVED, That the Board of Education approve the Audit for the 2023-24 school year as presented. There were no recommendations.

14. RECOMMENDATION TO APPROVE THE 2025-26 SCHOOL CALENDAR AS PRESENTED

RESOLVED, That the Board of Education approve the 2025-26 School Calendar as presented.

15. RECOMMENDATION TO APPROVE THE UNIFORM MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS (MOA) FOR THE 2024-25 SCHOOL YEAR

RESOLVED, That the Board of Education approve the Uniform Memorandum of agreement between education and law enforcement officials (MOA) for the 2024-25 school year.

16. RECOMMENDATION TO APPROVE THE UNIFORM MEMORANDUM OF UNDERSTANDING 2024-25 LIVE STREAMING VIDEO

RESOLVED, That the Board of Education approve the Uniform Memorandum of agreement between education and law enforcement officials (MOA) for the 2024-25 school year.

17. RECOMMENDATION TO APPROVE INDOOR AIR QUALITY PLAN FOR THE 2024-25 SCHOOL YEAR

RESOLVED, That the Board of Education approve the Indoor Air Quality Plan for the 2024-25 school year.

18. RECOMMENDATION TO REQUEST A WAIVER FOR SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM FOR THE 2025-26 SCHOOL YEAR

RESOLVED, That the Board of Education request a waiver for special Medicaid initiative (SEMI) Program for the 2025-26 school year as it projects having fewer than 40 Medicaid Eligible students totaling 9.

19. RECOMMENDATION TO APPROVE THE FOLLOWING CLASS TRIPS

- 3<sup>rd</sup> & 5<sup>th</sup> grades to walk to Ocean County Artist Guild on February 26, 2025.
- Preschool & Kindergarten Families ECAC Presents a family movement activity from Lotus Academy on February 26, 2025 at no cost to the district.
- 6<sup>th</sup> grade to attend Broadway Show Wicked and lunch on March 26, 2025 at no cost to the district.
- 6<sup>th</sup> grade to attend American Dream Mall on April 10, 2025 at no cost to the district.
- PTO Sponsored K-6 Class Trip to Liberty Science Center on March 19, 2025 at no cost to the district.
- 3<sup>RD</sup> grade to attend Monmouth Museum on April 17, 2025 at a cost of \$240.
- 4<sup>th</sup> grade to attend Popcorn Park Zoo on April 17 and May 21, 2025 at a cost of \$446.
- School wide trip to Veteran's Park on June 4, 2025 at a cost of \$300 plus transportation and barbeque.

20. **RECOMMENDATION TO APPROVE THE FIRST READING OF THE FOLLOWING MANDATED POLICIES**

- Policy 5111 Eligibility of Resident/Nonresident Students
- Policy 5512 Harassment, Intimidation or Bullying
- Policy 5516 Use of Electronic Communication Devices
- Policy 5533 Student Smoking
- Policy 7441 Electronic Surveillance in School Buildings and on School Grounds
- Policy 8500 Food Services
- Policy 9320 Cooperative with Law Enforcement

21. **RECOMMENDATION TO APPROVE THE FIRST READING OF THE FOLLOWING POLICIES**

- Policy 5516 Use of Electronic Communication Devices
- Policy 5701 Academic Integrity

22. **RECOMMENDATION TO APPROVE R.L. TO ATTEND 1<sup>ST</sup> GRADE FOR THE 2025-26 SCHOOL YEAR**

RESOLVED, That the Board of Education approve R.L. to attend first grade for the 2025-26 school year as per policy 5111.

23. **RECOMMENDATION TO APPROVE K.L. TO ATTEND KINDERGARTEN FOR THE 2025-26 SCHOOL YEAR**

RESOLVED, That the Board of Education approve K.L. to attend Kindergarten for the 2025-26 school year as per policy 5111.

24. **RECOMMENDATION TO APPROVE THE FOLLOWING STAFF TO DO HIT GRANT INSTRUCTION AT A COST OF \$2,160 FROM FEBRUARY 24, 2025-APRIL 17, 2025**

RESOLVED, That the Board of Education approve the following staff members to do HIT Grant instruction from February 24, 2025 to April 17, 2025 at a cost of \$270 per person totaling \$2,160.

Michael Bruner, Evan Gingrich, Beth Major, Brooke Nelson, Lori Romano, and Kelly Torres.

25. **RECOMMENDATION TO APPROVE MEG SHOEMAKER AS HOMEWORK CLUB ADVISOR FOR THE 2024-25 SCHOOL YEAR**

RESOLVED, That the Board of Education approve Meg Shoemaker as Homework Club Advisor for the 2024-25 school year at a cost of \$450.

26. **RECOMMENDATION TO APPROVE THE FOLLOWING SUBSTITUTE TEACHERS FOR THE 2024-25 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the following substitute teachers for the 2024-25 school year.

- Sean McLellan
- Claudia Slabley
- Patricia Rieder

27. **RECOMMENDATION TO APPROVE THE FOLLOWING SUBSTITUTE CUSTODIAN FOR THE 2024-25 SCHOOL YEAR**

RESOLVED, That the Board of Education approve the following substitute custodian for the 2024-25 school year.

- Leonard Paschall

**BUSINESS ADMINISTRATOR**  
**Consent agenda items 28-31**

28. **Financial Reports:**

Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending December 31, 2024, as reconciled.

29. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending December 31, certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Island Heights Board of Education.
30. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Island Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of February 7, 2025 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

31. **RECOMMENDATION TO APPROVE THE BILLS LISTS**

RESOLVED, That the Board of Education approve the February bills list:  
Current Account February 1-28, 2025: \$338,601.23  
Lunch Account December 2024 and January 2025 \$2,108.11

32. New Business

32. Old Business

33. Board Comment

**34. Public Comment on Non-Agenda Items**

Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

**35. Announcements: Next Meeting Regular Meeting March 19, 2025 at 6:15 p.m.**

**36. Executive Session: Student Information and Personnel**

**37. Motion to Adjourn**

**ADDENDUM**  
**FEBRUARY 12, 2025**

1. **MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENTS**

Number of Incidences: Two for January 2025 - Unfounded