

# ISLAND HEIGHTS BOARD OF EDUCATION

## ISLAND HEIGHTS, NEW JERSEY

REGULAR MEETING, WEDNESDAY, DECEMBER 6, 2023

6:15 pm

### AGENDA

1. CALL TO ORDER - FLAG SALUTE
2. ROLL CALL
3. PUBLIC ANNOUNCEMENT - OPEN PUBLIC MEETINGS ACT

MEMBERS OF THE PUBLIC MAY DISCUSS AN AGENDA ITEM AT THIS TIME. NEW BUSINESS MAY BE DISCUSSED DURING PRIVILEGE OF THE FLOOR. PLEASE STATE YOUR NAME FOR THE RECORD.

4. APPROVE MINUTES

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETING:

November 15, 2023 – Regular Meeting & Closed Session

5. APPROVE PAYMENT OF BILLS

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS DECEMBER 1, 2023 THROUGH DECEMBER 22, 2023, AS FOLLOWS:

CURRENT ACCOUNT	\$254,434.08
LUNCH ACCOUNT	1,532.82

6. APPROVE FINANCIAL REPORTS

RESOLVED THAT THE BOARD OF EDUCATION APPROVE THE FINANCIAL REPORTS OF THE BOARD SECRETARY AND THE TREASURER OF SCHOOL MONEY, FOR THE MONTH OF OCTOBER 31, 2023, WHICH ARE IN AGREEMENT.

7. APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

PURSUANT TO N.J.A.C. 6A:23-2.11@3 I, FRANK J. FRAZEE, SCHOOL BUSINESS ADMINISTRATOR, CERTIFY THAT AS OF DECEMBER 1, 2023, NO BUDGETARY LINE ITEM ACCOUNT HAS OBLIGATIONS AND PAYMENTS (CONTRACTED ORDER) WHICH IN TOTAL EXCEED THE AMOUNT APPROPRIATED BY THE DISTRICT BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:22-8.1, THAT THE DISTRICT FINANCIAL ACCOUNTS HAVE BEEN RECONCILED AND ARE IN BALANCE.

8. **APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

THROUGH THE ADOPTION OF THIS RESOLUTION, WE THE ISLAND HEIGHTS BOARD OF EDUCATION, PURSUANT TO NJAC 6A22-2.11 (C) 4, CERTIFY THAT AS OF DECEMBER 1, 2023 AFTER REVIEW OF THE SECRETARY'S MONTHLY FINANCIAL REPORT (APPROPRIATIONS SECTION) AND UPON CONSULTATION WITH THE BUSINESS ADMINISTRATOR AND OTHER APPROPRIATE DISTRICT OFFICIALS, THAT TO THE BEST OF OUR KNOWLEDGE, NO MAJOR ACCOUNT OR FUND HAS BEEN OVEREXTENDED IN VIOLATION OF NJAC 6A:22-2.11(C)4 1-vi AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO MEET THE DISTRICT'S FINANCIAL OBLIGATIONS FOR THE REMAINDER OF THE FISCAL YEAR.

9. **COMMITTEE REPORTS**

10. **REPORT AND RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**

Attached

11. **ANNOUNCEMENTS**

Reorganization Meeting – January \_\_\_\_, 2024 5:00 p.m.

Wednesday, January 10, 2024 - Regular Meeting – 6:15 p.m.

12. **UNFINISHED/NEW BUSINESS**

13. **PRIVILEGE OF FLOOR**

14. **MEETING ADJOURNED**

**SUPERINTENDENT'S RECOMMENDATIONS**

1. **RECOMMENDATION TO APPROVE MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Number of Incidences: 1 Unfounded

2. **RECOMMENDATION TO APPROVE THE SECURITY & FIRE DRILLS FOR NOVEMBER 2023**

RESOLVED, That the Board of Education approve the security drills and fire drills for November 2023.

3. **RECOMMENDATION TO APPROVE BUDGET CALENDAR**

RESOLVED, That the Board of Education approve the 2024-25 budget calendar as follows:

- 1/24/24 All budget requests are due to board office
- 2/14/24 the Board of Education reviews the Budget
- 3/13/24 the Board of Education approves the Budget
- 3/18/24 the budget is submitted to the County Office

4. **REQUEST A WAIVER FOR SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM**

RESOLVED, That the Board of Education request a waiver for the Special Education Medicaid Initiative (SEMI) Program for the 2024-25 school year.

5. **RECOMMENDATION TO ACKNOWLEDGE SARA BORNEBUSCH FOR HER YEARS OF SERVICE AS A BOARD MEMBER FROM 2016-2023**

RESOLVED, That the Board of Education acknowledge Sara Bornebusch for her years of service as a board member from 2016-2023.

**ADDENDUM**  
**DECEMBER 6, 2023**

1. **RECOMMENDATION TO APPROVE LEAVE REPLACEMENT FROM JANUARY 16, 2024-FEBRUARY 16, 2024**

**RESOLVED**, That the Board approve leave replacement for Mr. Legende.

- **Karen Hughes – Certified retired PE/Health – 10 days \$3,050 (PE Tuesday and Thursdays)**
- **Emma Zermane – Guidance Counselor/Health – 5 days - \$1,640 (Health Fridays)**