

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, SEPTEMBER 8, 2010 AT 7:00 P.M.
REGULAR MEETING, SEPTEMBER 8, 2010 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, September 8, 2010.

The workshop meeting was called to order at 7:00 p.m. by Mr. Wilber, President, in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Debra Challoner, Douglas Camburn, Karl Ciak, Melissa Drew, Kevin Nelson, Courtney Parks and Robert Wilber

MEMBERS ABSENT: None

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, Mike Elwald, Board Attorney and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 7, 2010 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 8, 2010.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings

August 11, 2010 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mr. Wilber

ABSTAIN: Mrs. Parks

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period August 7, 2010 through September 3, 2010 as follows:

Current Account \$201,130.58

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of July 31, 2010, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of September 3, 2010, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

MINUTES REGULAR MEETING SEPTEMBER 8, 2010

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APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of September 3, 2010 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mr. Nelson, Mrs. Parks and Mr. Wilber

Mr. Wilber asked if there were any questions regarding minutes, bill list, etc. there were no questions and we moved on to committee reports.

COMMITTEE REPORTS

Finance – Mrs. Challoner had nothing new to report other than saving for next year's budget.

Curriculum Committee – Mrs. Parks reported that there would be a meeting at the end of the month.

Policy Committee – Mrs. Drew discussed the mandated policies and will have the first reading to approve the policies later in this meeting.

Buildings & Grounds – Mr. Camburn reported shutters were painted and look good and thanks to Mr. Nelson again for replacing the slats on the shutters. Our handicap ramp was fixed in front of third grade entrance and looks great. Mr. Camburn also discussed the sidewalk in front of school.

Community Goals – Mr. Nelson reported that Mrs. Fuhring was working hard on website and will be up and running very soon.

Personnel – Mr. Wilber reported that personnel was discussed in executive session.

Mr. Wilber discussed that he did a walk through with Mrs. Brendel on the first day of school and commented the school looked outstanding. He spoke to the new custodian and he was very happy to be here as was the entire staff. Mr. Wilber also reported an irate parent approached Mrs. Fuhring and Mrs. Fuhring was very professional and handled the situation.

Mr. Wilber discussed the Board Goals for the 2010-11 school year.

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolutions were approved:

SUPERINTENDENT’S RECOMMENDATION

APPROVE BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN

RESOLVED, That the Board of Education approve the blood borne pathogens exposure plan for the 2010-11 school year. (Available in Board office)

APPROVE WRITTEN HAZARD COMMUNICATION PROGRAM

RESOLVED, That the Board of Education approve the Written Hazard Communication Program for the 2010-11 school year required by PEOSHA as recommended by NJSBA Insurance Group. (Available in Board Office)

APPROVE SCHOOL HEALTH STANDING ORDERS

RESOLVED, That the Board of Education approve the School Health Standing Orders for the 2010-11 school year.

APPROVE THE FOLLOWING CLASS TRIP

RESOLVED, That the Board of Education approve Fourth Grade class trip to build Lenape longhouses at Holmdel Activity Center at a cost of \$179.20 plus transportation on October 6, 2010.

Discussion Items:

- Back to School Night September 14, 2010
- Great Opening!

APPROVE CLASS TRIP TO JOHNSON FARMS

RESOLVED, That the Board of Education approve class trip to Johnson Farms for Pre-K, Kindergarten and First Grades plus chaperones not to exceed \$725.00 on October 7, 2010.

Upon motion of Mr. Wilber seconded by Mr. Camburn the following resolutions were approved:

BOARD RECOMMENDATIONS

APPROVE THE FOLLOWING MANDATED POLICIES

RESOLVED, That the Board of Education approve the first reading of the mandated policies as presented by Strauss Esmay Associates. (See attached).

- Policy 5516 Use of Electronic Communication and Recording Devices (ECRD)
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures
- Policy 6830 Audit and Comprehensive Annual Financial Report

APPROVE BOARD GOALS

RESOLVED, That the Board of Education approve the Board Goals for the 2010-11 School Year as presented.

APPROVE THE FOLLOWING CLUBS AND STAFF MEMBERS

RESOLVED, That the Board of Education approve the following clubs for the 2010-11 school year.

- Math Club, Mr. Bradley not to exceed \$320.00
- Sports Clubs, Mr. CZ not to exceed \$6,000.00
- Homework Club, Mrs. Templeton not to exceed \$5,200.00
- Seasonal Running Club, Mrs. Romano and Mrs. Royer not to exceed \$400.00

ROLLCALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Parks, Mr. Nelson, and Mr. Wilber

ANNOUNCEMENTS

Wednesday, October 7, 2010 – Regular Meeting & Workshop – 7:00 p.m. Executive Session – 6:15 p.m.

UNFINISHED NEW BUSINESS

Discussion arose regarding an advertisement for tuition students.

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolution was approved:

AUTHORIZE ARTICLE IN NEWSPAPER

RESOLVED, That the Board of Education authorize an article to be run in the Asbury Park Press to recruit tuition paying students.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Parks, Mr. Nelson, and Mr. Wilber

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 10/13/10