

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, SEPTEMBER 12, 2012 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, August 8, 2012.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Karl Ciak, Kate Frankovich, Courtney Parks, Kevin Nelson and Chris Urso

MEMBERS ABSENT: Melissa Drew

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On June 1, 2012 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on June 4, 2012.

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

On September 12, 2012 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

Mr. Nelson had to leave board meeting at 6:55 p.m.

The board meeting resumed session at 7:00 p.m.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Urso seconded by Mrs. Frankovich the following resolutions was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

August 8, 2012 – Regular Meeting & Closed Session
August 27, 2012 – NJSBA Board Goal Minutes

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich and Mr. Urso

ABSTAIN: Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period August 4, 2012 through September 7, 2012 as follows:

Current Account \$159,014.48

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of July 31, 2012, which are in agreement.

APPROVE BOARD SECRETARY' S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of September 7, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION' S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of September 7, 2012 after review of the Secretary' s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district' s financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolutions were approved:

SUPERINTENDENT' S RECOMMENDATIONS

APPROVE BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN

RESOLVED, That the Board of Education approve the blood borne pathogens exposure plan for the 2012-13 school year. (Available in Board office)

APPROVE WRITTEN HAZARD COMMUNICATION PROGRAM

RESOLVED, That the Board of Education approve the Written Hazard Communication Program for the 2012-13 school year required by PEOSHA as recommended by NJSBA Insurance Group. (Available in Board Office)

APPROVE SCHOOL HEALTH STANDING ORDERS

RESOLVED, That the Board of Education approve the School Health Standing Orders for the 2012-13 school year.

APPROVE UPDATE TO UNIFORM STATE MEMORANDUM AGREEMENT

RESOLVED, That the Board of Education approve the update to Uniform State Memorandum Agreement between education and law enforcement officials for the 2012-13 school year.

ACCEPT THE NO CHILD LEFT BEHIND GRANT

RESOLVED, That the Board of Education approve the submission of the following grant:

GRANT:	DATE:	AMOUNT:
NCLB Title II A	9/1/12-8/31/13	\$5,726

APPROVE JUDITH MEKLES AS TEACHER IN CHARGE

RESOLVED, That the Board of Education approve Judith Mekles as teacher in charge for the 2012-13 school year at a cost of \$725.00.

APPROVE CHARLENE MASS AS MENTOR FOR KAITLYN PRIOR

RESOLVED, That the Board of Education approve Charlene Mass to mentor Kaitlyn Prior for the 2012-13 school year at a cost of \$550.00.

APPROVE GLORIA LEONARD AS ONE TO ONE AIDE

RESOLVED, That the Board of Education approve Gloria Leonard as One to One Aide for L.V. at the Berkeley Elementary School at a cost of \$12,880.00 no benefits.

APPROVE A TRANSPORTATION JOINTURE

RESOLVED, That the Board of Education approve a transportation jointure between Island Heights and Berkeley Township Schools to transport L.V. at the rate of \$42.94 per diem from July 9, 2012 through August 9, 2012.

APPROVE THE FOLLOWING CLUBS AND STAFF MEMBERS

RESOLVED, That the Board of Education approve the following clubs for the 2012-13 school year.

- Sports Clubs, Mr. CZ 3 days a week not to exceed \$4560.00
- Homework Club, Mrs. Templeton not to exceed \$5200.00
- Seasonal Running Club, Mrs. Romano and another staff member not to exceed \$560.00
- Band, Mr. Brodbeck not to exceed \$4,000

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following workshops:

- Michele Leblanc and Brooke Nelson to attend Alternate Proficiency Assessment in Berkeley Township on September 13, 2012 at no cost mileage only not to exceed \$6.00
- Loren Fuhring to attend Monmouth Superintendent's Academy at Monmouth University on October 3, 2012, November 14, 2012, March 13, 2013 and May 15, 2013 at a cost of \$350.00 plus mileage not to exceed \$25.00 per day.

APPROVE TUITION STUDENTS

RESOLVED, That the Board of Education approve T.B. as tuition students for the 2012-13 school year at a cost of \$3200.

ACCEPT THE FOLLOWING RESIGNATIONS

RESOLVED, That the Board of Education accept the following resignations:

- Michael Keenan
- Donna Lister

APPROVE USE OF FACILITIES

RESOLVED, That the Board approve use of facilities from October 4, 2012 until June 7, 2013 at a cost of \$10.00 per session for yoga by Lucy Scheer.

APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trips:

- Rocking Horse Ranch - 6th Grade Trip on Tuesday, May 28, 2013-Thursday, May 30, 2013
- Johnson's Farm - Kindergarten, First and K-2 on September 28, 2012 at a cost of \$12.00 per person at a cost of \$612 plus transportation.

Correspondence:

- Email from Mr. Camburn
- Letter from Miss Doherty

Discussion Items:

- Back to School night September 18, 2012.
- Great Opening!

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolutions were approved:

APPROVE KAITLYN PRIOR TO COMPLETE THE 2012-13 YEARBOOK

RESOLVED, That the Board of Education approve Kaitlyn Prior to complete the yearbook at the total cost of \$800.00

APPROVE THE FOLLOWING SUBSTITUTE TEACHERS FOR THE 2012-13 SCHOOL YEAR

- Lillian Brendel
- Laura Hatcher
- Allison Cangialosi
- Patricia Suriani

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolution was approved:

AUTHORIZE BUSINESS ADMINISTRATOR TO ENTER INTO A SCHEDULE C AGREEMENT

RESOLVED, That the Board of Education enter into a Schedule C Agreement with the County of Ocean not to exceed \$10,000.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Announcements

Wednesday, October 10, 2012 – Regular Meeting 6:15 p.m.

A reminder was given from the Board President to not reply all when sending or responding to emails as this is violation of the sunshine law.

Mr. Ciak assigned board members to take the place of Mr. Camburn's committees, as he has resigned from the Board.

Mrs. Fuhring also discussed a meeting presented by NJSBA regarding Barnegat Bay and the Teacher Evaluation Program at the Manchester High School on October 3, 2012 which will be attended by Mrs. Frankovich and Mr. Ciak, and either Mrs. Brendel or myself.

Ocean First will be presenting \$15,000 grants on October 2, 2012.

Mrs. Patalano introduced herself as a member of PTO and was inquiring about Music and Spanish teachers. Mrs. Fuhring informed her that in August the music teacher and Spanish teachers resigned due to receiving full time positions; and she is actively seeking to fill these positions as soon as possible.

Mrs. Carlisle introduced herself as a member of PTO and members will be attending meetings on a rotation schedule.

Upon motion of Mrs. Parks seconded by Mrs. Frankovich the meeting was adjourned at 7:20 pm.

Respectfully submitted:

**Lil Brendel, Board Secretary
APPROVED: LB 10/10/12**