

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, SEPTEMBER 11, 2013 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, August 14, 2013.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute. Mr. Ciak asked that we have a moment of silence for the tragedy of 9/11/2001.

MEMBER PRESENT: Karl Ciak, Melissa Drew, Kate Frankovich, and Matthew Tsucalas

Chris Urso arrived at 6:25 p.m. and Courtney Parks arrived at 6:45 p.m.

MEMBERS ABSENT: Kevin Nelson

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, School Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 4, 2013 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 8, 2013.

Upon motion of Mrs. Drew seconded by Mr. Tsucalas the following resolution was approved:

On August 14, 2013 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSBA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Tsucalas and Mr. Urso

Closed session ended at 7:00 p.m.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mrs. Drew seconded by Mr. Tsucalas the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

August 14, 2013 – Regular and Closed Session

August 14, 2013 – NJSBA Board Goal Minutes

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mr. Tsucalas

ABSTAIN: Mrs. Parks and Mr. Urso

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period August 15, 2013 through September 6, 2013 as follows:

Current Account \$206,784.18

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of July 31, 2013, which are in agreement.

APPROVE BOARD SECRETARY’S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11 @ 3 I, Frank J. Frazee, School Business Administrator, certify that as of September 6, 2013, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION’S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of September 6, 2013 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolutions were approved:

SUPERINTENDENT’S RECOMMENDATIONS

APPROVE BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN

RESOLVED, That the Board of Education approve the blood borne pathogens exposure plan for the 2013-14 school year. (Available in Board office)

APPROVE WRITTEN HAZARD COMMUNICATION PROGRAM

RESOLVED, That the Board of Education approve the Written Hazard Communication Program for the 2013-14 school year required by PEOSHA as recommended by NJSBA Insurance Group. (Available in Board Office)

APPROVE SCHOOL HEALTH STANDING ORDERS

RESOLVED, That the Board of Education approve the School Health Standing Orders for the 2013-14 school year.

APPROVE UPDATE TO UNIFORM STATE MEMORANDUM AGREEMENT

RESOLVED, That the Board of Education approve the update to Uniform State Memorandum Agreement between education and law enforcement officials for the 2013-14 school year.

ACCEPT THE NO CHILD LEFT BEHIND GRANT

RESOLVED, That the Board of Education approve the submission of the following grant:

GRANT: DATE: AMOUNT:
NCLB Title II A 9/1/13-8/31/14 \$5,944

APPROVE JUDITH MEKLES AS TEACHER IN CHARGE

RESOLVED, That the Board of Education approve Judith Mekles as teacher in charge for the 2013-14 school year at a cost of \$725.00.

APPROVE THE FOLLOWING CLUBS AND STAFF MEMBERS

RESOLVED, That the Board of Education approve the following clubs for the 2013-14 school year.

- Sports Clubs, Mr. CZ 3 days a week not to exceed \$4560.00
- Homework Club, Mrs. Templeton not to exceed \$5200.00
- Seasonal Running Club, Mrs. Romano and another staff member not to exceed \$560.00
- Band, Mr. Brodbeck not to exceed \$4,000

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following workshops:

- Michele Leblanc, Brooke Nelson and Dawn Doherty to attend Alternate Proficiency Assessment in Berkeley Township in September 2013 at no cost mileage only not to exceed \$6.00
- Loren Fuhring to attend Monmouth Superintendent's Academy at Monmouth University on October 2, 2013, December 11, 2013, March 5, 2014 and April 30, 2014 at a cost of \$350.00 plus mileage not to exceed \$25.00 per day.

APPROVE THE FOLLOWING TUITION STUDENTS

RESOLVED, That the Board of Education approve the following tuition students for the 2013-14 school year M.Y. and A.K.

BE IT FURTHER RESOLVED, That the Board of Education transfer C.P. to be home schooled.

ADOPT BOARD AND DISTRICT GOALS FOR THE 2013-14 SCHOOL YEAR

RESOLVED, That the Board of Education adopt the board and district goals for the 2013-14 school year.

APPROVE THE FOLLOWING SUBSTITUTES

RESOLVED, That the Board of Education approve the following substitute teachers for the 2013-14 school year.

- Theresa Firetto
- Maria Vila-Chave
- Shannon Ponticelli
- Nicole Stevens

APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trip:

- Johnson's Farm – Kindergarten and First September 24, 2013 at a cost of \$12 per person totaling \$588.00 plus \$186.00 for transportation.

Discussion Items:

- Back to School night September 19, 2013.
- Great Opening!

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucualas and Mr. Urso

APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trips

- Lunch with Mr. CZ for one day per month for September, October, December 2013 and April and May 2014 at the Toms River Country Club
- 6th Grade to go to Summit Avenue Beach for Seining Project on October 4, 2013 cancelled last year due to weather.

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolutions were approved:

APPROVE THE FOLLOWING WORKSHOPS

RESOLVED, That the Board of Education approve Mrs. Fuhring to attend 2013 FEA/NJPSA/NJASCD Fall Conference Ocean Place Resort and Hotel in Long Branch, NJ on October 17-18, 2013 at a cost of \$275.00.

APPROVE THE FOLLOWING CORRESPONDENCE

RESOLVED, That the Board of Education approve the following correspondence from State of NJ that Island Heights School District meets the requirements with regard to implementation of special education requirements for the 2011-12 school year.

APPROVE THE SECURITY AND FIRE DRILLS FOR SEPTEMBER 2013

RESOLVED, That the Board of Education approve the security and fire drills for September 2013.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks, Mr. Tsucualas and Mr. Urso

Announcements

Wednesday, October 9, 2013 Regular Meeting 6:15 p.m.

New Business: Mrs. Frankovich reported that she would be able to attend the Ocean County School Boards meeting held on October 2, 2013 at Charlie Brown's, Lakewood, NJ.

Privilege of the Floor - No public present.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the meeting was adjourned at 7:25 pm

Respectfully submitted:

**Lil Brendel, Board Secretary
APPROVED: LB 10/9/13**