

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, OCTOBER 13, 2010 AT 7:00 P.M.
REGULAR MEETING, OCTOBER 13, 2010 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, October 13, 2010.

The workshop meeting was called to order at 7:00 p.m. by Mr. Wilber, President, in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Debra Challoner, Karl Ciak, Melissa Drew, Courtney Parks and Robert Wilber

MEMBERS ABSENT: Kevin Nelson

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 7, 2010 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 8, 2010.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Wilber seconded by Mrs. Parks the following resolution were approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

September 8, 2010 – Regular Meeting & Closed Session

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period September 4, 2010 through October 7, 2010 as follows:

Current Account	\$194,885.57
Lunch Account	150.88

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of August 31, 2010, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of October 7, 2010, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of October 7, 2010 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

Mr. Wilber asked if there were any questions regarding minutes, bill list, etc. there were no questions and we moved on to committee reports.

COMMITTEE REPORTS

Finance – Mrs. Challoner reported that the Finance Committee met prior to tonight's meeting and they established they were going to set goals on educating the public on our financial situation and how we are saving taxpayers.

Curriculum Committee – Mrs. Parks reported that we are creating a grading scale so all grades are consistent with one another. We will be implementing honor roll in 1st marking period and honor roll criteria was created.

Policy Committee – Mrs. Drew had nothing new to report.

Buildings & Grounds – Mr. Camburn had nothing new to report.

Personnel – Mr. Wilber reported that personnel was discussed in executive session and negotiations will begin next month.

Upon motion of Mr. Wilber seconded by Mrs. Parks the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONSAPPROVE DYFS LIAISON

RESOLVED, That the Board of Education approve Nicole Frizziola as the district liaison to DYFS.

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Nicole Frizziola to attend Ocean County CIACC meetings at Lacey Township High School on the following dates: 10/15/10, 10/22/10, 11/19/10, 1/14/11, 02/04/11, 03/11/11, 04/15/11, and 06/03/11 at no cost, mileage only – not to exceed \$9.00.
- Lori Romano, Beth Major, Lisa Royer, Michele LeBlanc and Loren Fuhring to attend annual planning and writing of the professional development plan on 11/19/10 at the local library at no cost.
- Judy Mekles to attend evening workshops on school nursing in Freehold on the following dates: 10/20/10, 11/18/10, 12/13/10, 01/24/11, 04/6/11 from 4:30 until 7:30 at the cost of \$250.00, plus mileage – not to exceed \$16.00.
- Judy Mekles to attend evening workshop EMS for Children Program on November 15, 2010 from 4:30 until 7:30 at a cost of \$20.00, plus mileage not to exceed \$12.00.
- Loren Fuhring and Lil Brendel to attend ASSA fall survey workshop at the Stafford Arts Center on 10/12/10 at no cost, mileage only – not to exceed \$12.00.
- Diane Caputo to attend NJAET Conference at Georgian Court University at a cost of \$99.00 plus mileage not to exceed \$8.50.
- Beth Major and Charlene Mass to attend Smart Board to Advanced Literacy and Mathematic Skills on December 16, 2010 and May 25, 2011, at Monmouth Mall, mileage not to exceed \$20.00
- Dawn Doherty to attend Teaching Functional Communication Skills to Vocal and Non-Vocal Learners on October 14, 2010, at Monmouth Mall, mileage not to exceed \$20.00.
- Dawn Doherty to attend Positive Behavior Reports, Inclusive Program for Students with ASD, on November 10, 2010, at Monmouth Mall, mileage not to exceed \$20.00.

APPROVE ADMINISTRATION OF POTASSIUM IODIDE

RESOLVED, That the Board of Education approve emergency administration of potassium iodide (Available in Board Office).

RECOMMENDATION TO APPROVE SUBSTITUTE TEACHERS

RESOLVED, That the Board of Education approve the following substitute teachers:

Nicole Frizziola
Rebecca Higgins

APPROVE "SCHOOL VIOLENCE AWARENESS WEEK" AND HOLD PUBLIC HEARING ON SCHOOL VIOLENCE

RESOLVED, That the Board of Education approve "Violence Awareness Week", October 18-22, 2010.

It is further approved that the Board Secretary designate the October 13, 2010, Board of Education meeting as a public hearing on which the School Superintendent shall report to the Board of Education all acts of violence and vandalism which occurred in the school district during the previous year.

APPROVE STUDENT TEACHER FOR SPRING 2011

RESOLVED, That the Board of Education approve Kaitlyn Seaman for Student Teaching in the First Grade in the Spring 2011.

APPROVE SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School District to submit three-year maintenance plans documented "require" maintenance activities for each of its public facilities, and

WHEREAS, the required maintenance activities as listed in the document of school facility of the Island Heights School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

NOW THEREFORE, Be it Resolved, that Island Heights Board of Education hereby authorizes the Superintendent to submit the Comprehensive Maintenance Plan for the Island Heights Board of Education in compliance with the Department of Education requirements.

APPROVE MEMBERSHIP DUES

RESOLVED, That the Board of Education approve the membership dues for the 2010-11 school year as follows:

Superintendent	NJASA	\$950.00
	NJPSA	\$800.00
	AASA	\$190.00
	OCASA	\$200.00

APPROVE USE OF FACILITIES

RESOLVED, That the Board of Education approve use of facilities for yoga at a cost of \$10.00 per session beginning October 21, 2010, ending June 18, 2010, from 5:00-6:30 pm.

RECOMMENDATION TO APPROVE OVERNIGHT STAY

RESOLVED, That the Board of Education approve the overnight stay at NJSBA Convention at the Crowne Plaza at a cost not to exceed \$275.00 each for Loren Fuhring, Courtney Parks and Lil Brendel.

APPROVE THE FOLLOWING MANDATED POLICIES

RESOLVED, That the Board of Education approve the second reading of the mandated policies as presented by Strauss Esmay Associates. (See attached).

- Policy 5516 Use of Electronic Communication and Recording Devices (ECDR)
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures
- Policy 6830 Audit and Comprehensive Annual Financial Report

APPROVE THE FOLLOWING INSTRUCTIONAL CLUBS

- Poetry Club, Nina Rispoli – Grades 4-6 will meet on Wednesdays 3:15-4:15 at a cost not to exceed \$1,200.
- Choir Club, Ned Perwo – Grades 3-6 will meet on Mondays 3:15-4:15 at a cost not to exceed \$1,240.
- Instructional Band, Carl Brodbeck – will meet on Wednesdays and Fridays at a cost not to exceed \$5,940 and Mondays for Color Guard for 5 weeks at a cost not to exceed \$200.

Mrs. Fuhring discussed the letter from Governor Christie and how out of \$267 million dollars, Island Heights School District was awarded \$6,103.00 of federal money. She also stated that the Governor recommends the District not to spend until the 2011-12 budget.

Mrs. Fuhring, Mr. Wilber and the entire Board of Education presented plaques to the 11 students who received Perfect Math Scores on the NJ Ask Test. She also wanted to report Language Arts improved and is always a challenge. She thanked the teachers and staff as well for this accomplishment.

CORRESPONDENCE

- Letter from Governor Christie
- Presentation of “Perfect Math Score Awards” for 2010 NJ Ask Tests to the following students: Shaanti Choi-Bose, River Dixon, Hannah Malcolm, Nicholas Pelliccio, Jade Rapsas, Conner Robbins, Noah Schaad, Joseph Scott, Clement Slavick, Gillian Slavick, and Jake Towell

ROLLCALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

Mr. Wilber and Mrs. Fuhring presented Mrs. Romano with flowers for her accomplishment.

Upon motion of Mr. Wilber seconded by Mrs. Parks the following resolution was approved:

ACKNOWLEDGE LORI ROMANO FOR 10TH LEGISLATIVE DISTRICT EXCELLENCE IN EDUCATION AWARD FOR 2010

RESOLVED, That the Board of Education acknowledge Lori Romano for 10th Legislative District Excellence in Education Award for 2010.

ROLLCALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

ANNOUNCEMENTS

Wednesday, November 10, 2010 – Regular Meeting & Workshop – 7:00 p.m. Executive Session – 6:15 p.m.

UNFINISHED NEW BUSINESS

Mr. Pelliccio asked the Board for use of the School Gym for the months of November, December, January and February.

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolution was approved:

Grant permission to Island Heights Recreation for gymnasium use at the discretion of Superintendent of Schools for Basketball, Soccer and Baseball.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 11/10/10