

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, OCTOBER 12, 2011 AT 7:00 P.M.
REGULAR MEETING, OCTOBER 12, 2011 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, October 12, 2011.

The workshop meeting was called to order at 7:00 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Debra Challoner, Karl Ciak, Melissa Drew, Kate Frankovich, Kevin Nelson and Courtney Parks

MEMBERS ABSENT: None

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 5, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 9, 2011.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

ABSTAIN: Mr. Camburn, Mrs. Challoner and Mr. Nelson

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:

APPROVE PAYMENT OF BILLS

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE PAYMENT OF BILLS SEPTEMBER 3, 2011 THROUGH OCTOBER 6, 2011, AS FOLLOWS:

CURRENT ACCOUNT \$153,236.95
LUNCH ACCOUNT 1,380.24

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of August 31, 2011, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of October 6, 2011, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of October 6, 2011 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Mrs. Fuhring and Mr. Ciak and the Board of Education were pleased to make a presentation to the following students for the achievement. Mrs. Fuhring reported that this is quite an accomplishment and wished to thank staff, board, parents and students for all of their hard work and dedication.

RECOGNIZE THE FOLLOWING STUDENTS FOR PERFECT SCORES ON THE 2011 NJ ASK TESTS

RESOLVED, That the Board of Education recognize the following students for "Perfect Math Scores for the 2011 NJ ASK Tests to:

Cooper Dixon, Trevor Robbins, Peter Taboada, Shaanti Choi-Bose, Hannah Malcolm, Clement Slavick, Gillian Slavick, Taylor Branco, Noah Smith, Jake Towell, Jade Rapsas and River Dixon

RESOLVED, That the Board recognize the following students for Perfect Score for Science for the 2011 NJ ASK Tests to:

Shaanti Choi-Bose, Hailey Durovich, Hannah Malcolm and Justin Mazzaccaro

COMMITTEE REPORTS

Buildings & Grounds – Mr. Camburn reported we would be gathering estimates for the damages of Hurricane Irene.

Policy Committee – Mrs. Drew reported we would have second reading of two policies presented by Strauss Esmay.

Curriculum – Mrs. Parks reported that a meeting was held on October 11, 2011 and they discussed survey that would be distributed to students and parents regarding the new 5th and 6th grade program. The surveys were completed by students on October 12, 2011 and parents would receive a letter home asking the surveys be completed by October 17, 2011. Also, three math samples have been requested for the committee to review and they should be arriving by the next curriculum meeting in early November. The committee also discussed a school wide enrichment/art program that would have each grade level and every student focus on a topic that correlates with one central theme. The students in each grade level would create a mosaic work of art to be displayed at the conclusion of the school year in a school-wide Art Show. The exact details are in progress to ensure the successful completion of this project.

Finance Committee – Mrs. Challoner reported she had put in an OPRA request to the Borough of Island Heights regarding legal bills concerning dissolution and the borough seems to be spending the same or more on this. She suggested that Mr. Montenegro attend the December meeting or email him regarding possibly sharing the service.

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

The monthly report on harassment, intimidation and bullying incidences were discussed in closed session.

APPROVE DYFS LIAISON

RESOLVED, That the Board of Education approve Nicole Frizziola as the district liaison to DYFS.

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Nicole Frizziola to attend Ocean County CIACC meetings at Lacey Township High School on the following dates: 9/7/11, 10/14/11, 11/4/11, 12/9/11, 1/13/12, 02/3/12, 03/2/12, 4/27/12 and 06/01/12 at no cost, mileage only – not to exceed \$9.00.
- Loren Fuhring and Lil Brendel to attend ASSA fall survey workshop at the Stafford Arts Center on 10/12/11 at no cost, mileage only – not to exceed \$12.00.
- Diane Caputo to attend NJAET Conference at Georgian Court University on October 11, 2011 at a cost of \$135.00 plus mileage not to exceed \$8.50.
- Dawn Doherty to attend Literacy Symposium at Monmouth University on October 21, 2011 at the cost of \$55.00 plus mileage not to exceed \$20.00.
- Loren Fuhring to attend Superintendent Academy on 9/28/11, 11/2/11, 3/7/12 and 5/23/12 at a cost of \$350.00 plus mileage not to exceed \$20.00.
- Loren Fuhring to attend NJPSA/FEA/NJASC Annual Conference on October 13 & 14, 2011 in Monroe, NJ at a cost not to exceed \$25.00 per day.
- Judy Mekles to attend Centra State workshops on 1/23/12, 2/13/12, 3/20/12, 4/17/12 and 6/12/12 in Freehold, NJ at a cost of \$250.00 mileage not to exceed \$22.00 per day.

APPROVE EMERGENCY ADMINISTRATION OF POTASSIUM IODIDE

RESOLVED, That the Board of Education approve emergency administration of potassium iodide (Available in Board Office).

APPROVE SUBSTITUTE TEACHER

RESOLVED, That the Board of Education approve the following substitute teachers:

- Danielle Fouchey

APPROVE "WEEK OF RESPECT"

WHEREAS, The Island Heights Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with safe and secure learning environment free from intimidation;

WHEREAS, The Island Heights Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. Now therefore be it

RESOLVED, That the Board of Education declares October 3-7, 2011 as a "Week of Respect".

APPROVE "SCHOOL VIOLENCE AWARENESS WEEK" AND HOLD PUBLIC HEARING ON SCHOOL VIOLENCE

RESOLVED, That the Board of Education approve "Violence Awareness Week", October 17-21, 2011.

It is further approved that the Board Secretary designate the October 12, 2011, Board of Education meeting as a public hearing on which the School Superintendent shall report to the Board of Education all acts of violence and vandalism which occurred in the school district during the previous year.

Mrs. Fuhring was happy to report no acts of violence and vandalism for the 2010-11 school year.

APPROVE STUDENT OBSERVATION FOR FALL 2011

RESOLVED, That the Board of Education approve Suzanne Marine for Student Observation in the First Grade in the Fall 2011.

APPROVE SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School District to submit three-year maintenance plans documented “require” maintenance activities for each of its public facilities, and

WHEREAS, the required maintenance activities as listed in the document of school facility of the Island Heights School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

NOW THEREFORE, Be it Resolved, that Island Heights Board of Education hereby authorizes the Superintendent to submit the Comprehensive Maintenance Plan for the Island Heights Board of Education in compliance with the Department of Education requirements.

APPROVE MEMBERSHIP DUES

RESOLVED, That the Board of Education approve the membership dues for the 2011-12 school year as follows:

Superintendent	AASA	\$195.00
	OCASA	\$250.00
Board	OCSBA	\$200.00

APPROVE THE FOLLOWING MANDATED POLICIES

RESOLVED, That the Board of Education approve the second reading of the mandated policies as presented by Strauss Esmay Associates.

- Policy 0142 Board Member Qualifications, Prohibited Acts and Code of Ethics
- Policy 5512 Harassment, Intimidation and Bullying

APPROVE KAITILYN PRIOR AS SPECIAL ED TEACHER

RESOLVED, That the Board of Education approve Kaitlyn Prior as special education teacher for 40 minutes per day at a cost of \$4,124.00 from September 19, 2011 through June 14, 2012.

APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trips:

- Grade 3 to attend Petco and Jersey Shore Animal Center on November 7, 2011 at no cost transportation only
- Grade 6 to attend Shop Rite on November 7, 2011 on Fischer Blvd at no cost transportation only
- Pre-K Kindergarten and 1st Grade to attend Battleview Orchards and Park on 10/17/11 at a cost of \$300.00 plus transportation
- Grade 4 to attend Holmdel Activity Center to build Lenape Longhouses on October 19, 2011 at a cost of \$190.40 plus transportation
- Pre-K to attend Atlantic Riding Center for Handicapped in Egg Harbor Twp., NJ on November 18, 2011 at a cost of \$275.00 plus transportation
- Grade 6 to attend Food Pantry at Island Heights Methodist Church on various dates to deliver donations and give back to the community

CHANGE SCHOOL CONFERENCES

RESOLVED, That the Board of Education change teacher conferences and the half day schedule from November 8 & 9, 2011 to November 15 & 16, 2011 as there were conflicts.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

CORRESPONDENCE:

Letter from Mr. & Mrs. Schaad
Letter from Mrs. Guolatta

The correspondence was discussed in closed session.

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE TUITION STUDENT

RESOLVED, That the Board of Education approve B.S. from Lacey School District to attend our Pre-K Class at a cost of \$10,000 (pro-rated) plus services.

APPROVE CLASS TRIP

RESOLVED, That the Board of Education approve the following class trip:

Pre-K, Kindergarten and First Grade to attend Cape May County Park and Zoo on October 17, 2011 at a cost of \$120.00 plus transportation. This replaces the trip to Battleview Orchards.

APPROVE SUBMISSION OF IDEA GRANT

RESOLVED, That the Board of Education approve the submission of the IDEA Grant as follows:

Type:	Date:	Amount:
Basic	9/1/11-8/31/12	\$32,216.00
Preschool	9/1/11-8/31/12	636.00

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Privilege of the Floor

Mr. Urso wanted to know about the change in conferences and if he would be meeting with both teachers. Mrs. Fuhring assured him he would be meeting with both teachers for a joint conference.

Announcements

Wednesday, November 16, 2011 – Regular & Workshop Meeting 7:00 p.m. Executive Session 6:15 p.m.

Upon motion of Mr. Ciak seconded by Mrs. Challoner we moved into closed session at 7:25 p.m. At 8:02 p.m. we moved out of closed session and upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

APPROVE MICHELE LEBLANC AND NICOLE FRIZZIOLA TO COMPLETE THE 2011-12 YEARBOOK

RESOLVED, That the Board of Education approve Michele LeBlanc and Nicole Frizziola to complete the yearbook at the total cost of \$800.00

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Parks the meeting was adjourned at 8:03 p.m.

Respectfully Submitted:

Lil Brendel, Board Secretary

Approved: lb 11/16/11