

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, OCTOBER 10, 2012 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, October 10, 2012.**

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Karl Ciak, Kate Frankovich, Courtney Parks, Kevin Nelson and Chris Urso

**MEMBERS ABSENT:** Melissa Drew

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On June 1, 2012 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on June 4, 2012.

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

On October 10, 2012 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

The board meeting resumed session at 6:50 p.m.

**REGULAR MEETING**

Mrs. Fuhring and the Board of Education recognized the students for perfect scores on the 2012 NJ Ask Tests with a presentation of a plaque for each student.

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:

**RESOLVED,** That the Board of Education recognize the following students for "Perfect Math Scores for the 2012 NJ ASK Tests to:

Cooper Dixon, Aidan Inteso, Trevor Robbins, Peter Taboada, Timothy Werner, Hannah Malcolm, Clement Slavick, Gillian Slavick, Taylor Branco and Noah Smith

**RESOLVED,** That the Board recognize the following students for Perfect Score for Science for the 2012 NJ ASK Tests to:

Aidan Inteso, Jason Krog, Trevor Robbins, Peter Taboada and Timothy Werner

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

**BOARD SECRETARY REPORTS**

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:

**APPROVE MINUTES**

RESOLVED, That the Board of Education approve the minutes of the following meetings:

September 12, 2012 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Parks seconded by Mr. Nelson the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period September 7, 2012 through October 4, 2012 as follows:

Current Account	\$164,466.08
Lunch Account	864.34

**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of August 31, 2012, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of October 4, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of October 4, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

Mrs. Frankovich reported that Mr. Ciak, Mrs. Brendel and herself attended a meeting at Manchester High School on October 3, 2012 facilitated by NJ School Boards Association. Also presenting at the meeting was NJDEP and discussion by legal counsel from NJSBA on the New Teacher Evaluation. Teachers will be grandfathered in for the three year timeline for tenure. All new employees will not be tenured until four years of service. From the NJDEP they informed us about October 18, 2012 was the Barnegat Bay Blitz.

Mrs. Fuhring stated that for the Barnegat Bay Blitz the 3-6<sup>th</sup> graders would be cleaning up around the community and the younger grades would be doing a cleanup on the playground and garden areas.

Mrs. Fuhring also stated we did not receive the grant from Ocean First Bank, however Mrs. Parks from Brick and Mr. Frazee's OCVTS Districts did receive them and wished congratulations to those districts and stated we would try again next year.

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Zero Incidences for September

**APPROVE DYFS LIAISON**

RESOLVED, That the Board of Education approve Brooke Borel as the district liaison to DYFS.

**APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS**

RESOLVED, That the Board of Education approve the following professional workshops:

- Brooke Borel to attend Ocean County CIACC meetings at Lacey Township High School on the following dates: 9/27/12, 10/19/12, 11/16/12, 12/7/12, 1/18/13, 02/8/13, 03/8/13, 4/12/13 and 05/31/13 at no cost, mileage only – not to exceed \$9.00.
- Dawn Doherty to attend Restraint Training: Strategies for Crisis Intervention and Prevention at Monmouth Mall, on 11/13/12 mileage only not to exceed \$20.00.
- Loren Fuhring to attend NJPSA/FEA/NJASC Annual Conference on October 18 & 19, 2012 at Ocean Place, Long Branch, NJ at a cost of \$245.00 mileage not to exceed \$25.00 per day.
- Nina Reffie and Elizabeth Smutz to attend Paraprofessionals Supporting Students with Autism in General Education Settings at Monmouth Mall on 11/29/12, mileage not to exceed \$20.00.
- Dawn Doherty to attend Communication Needs of Nonverbal Students at Monmouth Mall on 5/21/13, mileage not to exceed \$20.00.

**ROLL CALL:**

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

**APPROVE EMERGENCY ADMINISTRATION OF POTASSIUM IODIDE**

RESOLVED, That the Board of Education approve emergency administration of potassium iodide (Available in Board Office).

**APPROVE SUBSTITUTE TEACHERS**

RESOLVED, That the Board of Education approve the following substitute teachers:

- Carole Lerch
- Joyce Kane

**APPROVE "WEEK OF RESPECT"**

WHEREAS, The Island Heights Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with safe and secure learning environment free from intimidation;

WHEREAS, The Island Heights Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. Now therefore be it

RESOLVED, That the Board of Education declares October 1-4, 2012 as a "Week of Respect".

**ROLL CALL:**

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

**APPROVE "SCHOOL VIOLENCE AWARENESS WEEK" AND HOLD PUBLIC HEARING ON SCHOOL VIOLENCE**

RESOLVED, That the Board of Education approve "Violence Awareness Week", October 15-19, 2012.

It is further approved that the Board Secretary designate the October 10, 2012, Board of Education meeting as a public hearing on which the School Superintendent shall report to the Board of Education all acts of violence and vandalism which occurred in the school district during the previous year.

**APPROVE SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documented “require” maintenance activities for each of its public facilities, and

WHEREAS, the required maintenance activities as listed in the document of school facility of the Island Heights School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

NOW THEREFORE, Be it Resolved, that Island Heights Board of Education hereby authorizes the Superintendent to submit the Comprehensive Maintenance Plan for the Island Heights Board of Education in compliance with the Department of Education requirements.

**APPROVE MEMBERSHIP DUES**

RESOLVED, That the Board of Education approve the membership dues for the 2012-13 school year as follows:

Superintendent	AASA	\$195.00
	OCASA	\$250.00
Board	OCSBA	\$200.00

**ROLL CALL:**

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

**APPROVE THE FOLLOWING CLASS TRIPS**

RESOLVED, That the Board of Education approve the following class trips:

- Grade 6 to attend Shop Rite on November 5, 2012 on Fischer Blvd at no cost transportation only
- Grade 4 to attend Holmdel Activity Center to build Lenape Longhouses on October 17, 2012 at a cost of \$145.60 plus transportation
- Grade 2 to attend The Academy of Natural Sciences on May 14, 2013 at a cost of \$364.50 plus transportation

**APPROVE MUSIC TEACHER & SPANISH TEACHER FOR THE 2012-13 SCHOOL YEAR**

RESOLVED, That the Board of Education approve Jessica Thompson as the music teacher for the 2012-13 school year at a cost of \$9,095.85 (pro-rated) and Christine Velardi as the Spanish teacher at a cost of \$22,312.00 (pro-rated depending on start date).

**APPROVE TEACHER EVALUATION COMMITTEE**

RESOLVED, That the Board of Education approve Loren Fuhring, Elizabeth Major, Charlene Mass, Dawn Doherty, Karl Ciak and Kate Frankovich for the Teacher Evaluation Committee.

**APPROVE QSAC COMMITTEE**

RESOLVED, That the Board of Education approve Loren Fuhring, Frank Frazee, Karl Ciak, Judy Mekles and Lil Brendel for the QSAC Committee.

**APPROVE THE SUBMISSION OF THE QSAC STATEMENT ASSURANCES AND DISTRICT PERFORMANCE REVIEW FOR 2012-13**

RESOLVED, That the Board of Education approve the submission of the QSAC Statement of Assurances and district performance review for 2012-13.

**AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso**

**Upon motion of Mr. Ciak seconded by Mr. Nelson the following resolution was approved:**

**APPROVE SCHOOL SAFETY & SECURITY PLAN FOR 2012-13**

**RESOLVED, That the Board of Education the School Safety & Security Plan for the 2012-13 school year.**

**ROLL CALL:**

**AYES: Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso**

**Announcements**

**Wednesday, November 14, 2012 – Regular Meeting 6:15 p.m.**

**Mr. Ciak informed the public that meetings begin at 6:15 p.m. and then if closed session is needed we move into closed session and then resume after our business is complete.**

**Upon motion of Mrs. Parks seconded by Mrs. Frankovich the meeting was adjourned at 7:10 pm.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary  
APPROVED: LB 11/14/12**