

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, NOVEMBER 14, 2012 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, November 14, 2012.**

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Karl Ciak, Melissa Drew, Kate Frankovich, Kevin Nelson, Courtney Parks and Chris Urso

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On June 1, 2012 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on June 4, 2012.

Upon motion of Mrs. Drew seconded by Mr. Nelson the following resolution was approved:

On November 14, 2012 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

The board meeting resumed session at 7:00 p.m.

**REGULAR MEETING**

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolution was approved:

**BOARD SECRETARY REPORTS**

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

October 10, 2012 – Regular Meeting & Closed Session

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

**ABSTAIN:** Mrs. Drew

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period October 5, 2012 through November 7, 2012 as follows:

Current Account                      \$235,965.10

**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of September 30, 2012, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of November 7, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of November 7, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks and Mr. Urso

Buildings & Grounds – Mrs. Fuhring reported on the damages from Hurricane Sandy and we will be getting estimates for windows and flooring. Serv Pro was here on October 31, 2012 and took care of the water damage mitigation in the gym area. Mr. Frazee added that contractors would be pricing building a berm between gym and kindergarten.

Upon motion of Mrs. Parks seconded by Mrs. Frankovich the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Zero Incidences for October

**APPROVE THE FOLLOWING CLASS TRIPS**

RESOLVED, That the Board of Education approve the following class trips:

- Grade 3 to attend Petco & Jersey Shore Animal Center on December 14, 2012 at no cost transportation only
- Grade K-2 Self contained to attend Chariot Riders on November 16, 2012 at a cost of \$120 plus transportation

**APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS**

RESOLVED, That the Board of Education approve the following workshops:

- Judith Mekles to attend evening workshops on 12/11/12, 3/12/13, 4/13/13, and 5/14/13 at CentraState Health System in Freehold, NJ at a cost of \$175.00 mileage not to exceed \$20.00 per workshop

**APPROVE THE SECURITY & FIRE DRILLS FOR SEPTEMBER AND OCTOBER 2012**

RESOLVED, That the Board of Education approve the security drills on September 11, 2012 and October 26, 2012 and the fire drills on September 6, 2012 and October 12, 2012.

**APPROVE THE FOLLOWING TRANSFERS FOR THE 2012-13 SCHOOL YEAR**

**RESOLVED**, That the Board of Education approve the following transfers for the 2012-13 school year as presented.

**APPROVE REVISED CALENDAR FOR 2012-13**

**RESOLVED**, That the Board of Education approve the following transfers for the 2012-13 school year as presented.

**Announcements**

**Wednesday, December 12, 2012 – Regular Meeting 6:15 p.m.**

**Upon motion of Mrs. Parks seconded by Mrs. Frankovich the meeting was adjourned at 7:15 pm.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary  
APPROVED: LB 12/12/12**