

ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, NOVEMBER 13, 2013 AT 6:15 P.M.

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, November 13, 2013.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School gymnasium. The President led the group in the flag salute.

MEMBER PRESENT: Karl Ciak, Melissa Drew, Kate Frankovich, Kevin Nelson, Courtney Parks, Matthew Tsucalas and Chris Urso

MEMBERS ABSENT: None

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

No public at 6:20 p.m.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 4, 2013 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 8, 2013.

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the following resolution was approved:

On November 13, 2013 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, Mr. Tsucalas and Mr. Urso

The board meeting resumed session at 6:45 p.m.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Nelson seconded by Mr. Tsucalas the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

October 9, 2013 -- Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mr. Nelson, Mr. Tsucalas and Mr. Urso

ABSTAIN: Mrs. Parks, Mrs. Frankovich

Upon motion of Mr. Nelson seconded by Mr. Tsucalás the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period October 5, 2013 through November 6, 2013 as follows:

Current Account	\$246,208.98
Lunch Account	1,797.85

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of September 30, 2013, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of November 6, 2013, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of November 6, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mr. Nelson, Mrs. Parks, Mr. Tsucalás and Mr. Urso  
ABSTAIN: Mrs. Frankovich

Personnel – Mr. Ciak reported that the committee will be meeting with IHTA to begin negotiations on December 3, 2013.

Mr. Ciak stated that a meeting transpired with Lakehurst Board of Education and Island Heights members Mrs. Fuhring, Mr. Ciak, Mrs. Frankovich and Mrs. Brendel on October 29, 2013. This was to explore an interlocal agreement sharing our superintendent. This would be 2 half days a week. The Lakehurst Board of Education would send over an administrator when Mrs. Fuhring is absent. Mrs. Fuhring stated the board meetings would never conflict with one another.

Mr. Ciak wanted to say that the 6<sup>th</sup> grade Pasta Dinner was a huge success. Special thanks to Lenny's Pizza and Pasta Restaurant. He also wanted to thank McDonalds for all of their donations for this event. Mrs. Parks stated that we should look into gluten free pasta for next year and year's to come.

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENTS

Zero Incidences for October

APPROVE THE FOLLOWING CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trips:

- Grade 3 to attend Petco & Jersey Shore Animal Center on December 18, 2013 at no cost transportation only
- School wide trip to attend Central Regional High School for the rehearsal of the Winter Concert on December 2, 2013 at no cost transportation only

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Lili Brendel to attend Administrative Food Service Training for our SMI review on November 19, 2013 at the Burlington Eco Complex at no cost mileage not to exceed \$26.61.
- Nina Dosio to attend Literacy Across Content Areas at SRI & ETTC in Galloway, NJ on December 2, 2013 at no cost mileage not to exceed \$28.16
- Nina Dosio to attend Retention & Study Skills on April 3, 2014 at Monmouth Mall, Eatontown, NJ at no cost mileage not to exceed \$20.00

APPROVE THE SECURITY & FIRE DRILLS FOR OCTOBER 2013

RESOLVED, That the Board of Education approve the fire and security drills for October 2013

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, Mr. Tsucalás and Mr. Urso

Upon motion of Mr. Tsucalás seconded by Mrs. Drew the following resolution was approved:

APPROVE THE FOLLOWING TRANSFERS FOR THE 2013-14 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following transfers for the 2013-14 school year as presented.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mr. Nelson, Mrs. Parks, Mr. Tsucalás and Mr. Urso  
ABSTAIN: Mrs. Frankovich

Upon motion of Mr. Tsucalás the following resolution was approved:

APPROVE THE 2012-13 AUDIT

RESOLVED, That the Board of Education approve the audit for the 2012-13 school year performed by Robert Hulsart & Company. There were no recommendations.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mr. Nelson, Mrs. Parks, Mr. Tsucalás and Mr. Urso

Upon motion of Mr. Tsucalás seconded by Mrs. Drew the following resolution was approved:

APPROVE SPANISH TEACHER FOR THE 2013-14 SCHOOL YEAR

RESOLVED, That the Board of Education approve Beth Ann Barneman as the Spanish teacher from November 4, 2013 through June 30, 2013 at a cost of \$12,905.29.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mr. Tsucalás and Mr. Urso  
ABSTAIN: Mrs. Parks

Upon motion of Mr. Tsucalás seconded by Mrs. Drew the following resolution was approved:

APPROVE KAITLYN PRIOR TO COMPLETE THE 2013-14 YEARBOOK

RESOLVED, That the Board of Education approve Kaitlyn Prior to complete the 2013-14 yearbook at a cost of \$800.00.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, Mr. Tsucalás and Mr. Urso

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE KAITLYN PRIOR'S NJ FAMILY LEAVE FROM OCTOBER 29, 2013 UNTIL DECEMBER 20, 2013

RESOLVED, That the Board of Education approve Kaitlyn Prior's NJ Family Leave from October 29, 2013 until January 1, 2014.

BE IT FURTHER RESOLVED, to extend Shannon Scott's position until December 20, 2013.

APPROVE THE FOLLOWING SUBSTITUTE

RESOLVED, That the Board of Education approve Brandon Grablachoff as a substitute teacher for the 2013-14 school year

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mr. Nelson seconded by Mrs. Frankovich the following resolution was approved:

APPROVE THE FIRST READING OF THE FOLLOWING MANDATED POLICIES PRESENTED BY STRAUSS ESMAY

RESOLVED, That the Board of Education approve the first reading of the following mandated policies presented by Strauss Esmay.

- Policy 1240 – Evaluation of the Superintendent
- Policy 3142 Nonrenewal of Nontenured Teaching staff member
- Policy 3144 – Certification of Tenure Charges
- Policy 3221 – Evaluation of Teachers
- Policy 3222 – Evaluation of Teaching Staff Members, excluding teachers and administrators
- Policy 4146 – Nonrenewal of nontenured support staff member

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Privilege of the Floor

Mrs. Challoner was interested in the School Choice Program. Mrs. Fuhring stated that we will be a Choice School for the 2014-15 school year applications are due on December 2, 2013. The tuition students will become choice students and the priority would go to the siblings of those students to be considered choice students.

Mrs. Desanto was interested in the Art Program. Mrs. Fuhring stated that this is our number one priority and we are working hard to achieve it.

Mr. Nelson wanted to thank the PTO on their Art Smart Program for the students of Island Heights School.

Announcements

Wednesday, December 11, 2013 – Regular Meeting 6:15 p.m.

Mrs. Fuhring wanted to remind everyone that the Winter Concert is on December 4, 2013 at Central Regional.

Upon motion of Mr. Tsucalas seconded by Mrs. Frankovich the meeting was adjourned at 7:15 pm.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: \_\_\_\_\_