

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, NOVEMBER 10, 2010 AT 7:00 P.M.
REGULAR MEETING, NOVEMBER 10, 2010 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, November 10, 2010.

The workshop meeting was called to order at 7:00 p.m. by Mrs. Parks, Vice President, in the Island Heights Grade School large group room. The Vice President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Debra Challoner, Karl Ciak, Melissa Drew and Courtney Parks

MEMBERS ABSENT: Robert Wilber

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 7, 2010 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 8, 2010.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mrs. Parks seconded by Mr. Ciak the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

October 13, 2010 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, and Mrs. Parks

ABSTAIN: Mr. Nelson

Upon motion of Mrs. Parks seconded by Mr. Ciak the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period October 8, 2010 through November 3, 2010 as follows:

Current Account	\$242,122.37
Lunch Account	1,225.17

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of September 30, 2010, which are in agreement.

APPROVE BOARD SECRETARY' S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of November 3, 2010, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION' S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of November 3, 2010 after review of the Secretary' s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district' s financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mrs. Parks

Mrs. Parks asked if there were any questions regarding minutes, bill list, etc. there were no questions and we moved on to committee reports.

COMMITTEE REPORTS

Finance – Mrs. Challoner reported that the Finance Committee met prior to last month' s meeting and she wanted to stress the importance of public awareness of the financial situation of Island Heights School District through our website and establishing a committee of Island Heights Alumni.

Curriculum Committee – Mrs. Fuhring reported on Honor Roll which will begin with the first marking period.

Policy Committee – Mrs. Drew had nothing new to report.

Buildings & Grounds – Mr. Camburn reported that we were looking into HVAC quotes and Central Regional will clean up the garden area and the light will be fixed outside of first grade. He also reported some maintenance work will be done on the side railings and steps next to garden area. He also reported that a few members of Island Heights fixed the panels in the gymnasium. Mrs. Fuhring thanked Mr. Camburn.

Personnel – Mr. Ciak reported that this was discussed in executive session.

Mr. Frazee presented the 2009-10 audit and we are proud there are no recommendations.

Upon motion of Mrs. Parks seconded by Mrs. Challoner the following resolutions were approved:

SUPERINTENDENT' S RECOMMENDATIONS

APPROVE TEACHER IN CHARGE

RESOLVED, That the Board of Education approve John Bradley for 2010-2011 Teacher in Charge at a rate of \$725 (Pro-rated).

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Dawn Doherty to attend Ocean County NJAKE on November 13, 201 at Toms River Intermediate North at a cost of \$35.00.
- Judy Mekles Statewide Meeting for Pre-school Nurses on November 19, 2010 at NJ Dept. of Education, Trenton, NJ at no cost mileage only- not to exceed \$30.00.
- Dawn Doherty to attend workshop on Social Skills Training at Monmouth Mall on April 5, 2011 mileage not to exceed \$20.00.
- Lil Brendel to attend Systems 3000 end of year payroll training on November 29, 2010 in Eatontown, NJ, mileage not to exceed \$20.00.

APPROVE SUBSTITUTE TEACHERS

RESOLVED, That the Board of Education approve the following substitute teachers

- Sally Rossi
- Tiffany Ochat

APPROVE EDUCATIONAL CLASS TRIPS

RESOLVED, That the Board of Education approve the following class trips:

- Mrs. Romano's Grade 3 to attend Petco and Jersey Shore Animal Center on December 20, 2010 at no cost transportation only.
- Mrs. Templeton's Grade 2 to attend Academy of Natural Sciences, Philadelphia PA on May 11, 2011 at a cost of \$347.50 plus transportation.
- Mr. CZ to take 6th grade students to lunch at Toms River Country Club for their Birthday Lunch one day in October, November, December, January, February, March, April and May from 11:45 am-12:45 p.m.

APPROVE EMERGENCY CRISIS MANAGEMENT PLAN

RESOLVED, That the Board of Education approve the Emergency Crisis Management Plan for the school year 2010-11. (Available in Board Office).

APPROVE THE 2009-10 SCHOOL AUDIT

RESOLVED, That the Board of Education approve the 2009-10 School Audit performed by Robert S. Hulsart & Company. There were no recommendations.

ACCEPT RETIREMENT NOTIFICATION

RESOLVED, That the Board of Education accept with regret the retirement notification of John Bradley effective January 1, 2011.

CORRESPONDENCE:

Letter from Ocean County Consumer Affairs, congratulating Noah Smith for being a winner of the Halloween Coloring Contest.

ROLLCALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mrs. Parks

ANNOUNCEMENTS

Wednesday, December 8, 2010 – Regular Meeting & Workshop – 7:00 p.m. Executive Session – 6:15 p.m.

Mrs. Fuhring wanted to thank Mr. Frazee and Mrs. Brendel on their hard work for the 2009-10 audit.

Respectfully submitted:

Lil Brendel, Board Secretary
APPROVED: LB 12/8/10