

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, MAY 9, 2012 AT 6:15 p.m.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, May 9, 2012.**

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Douglas Camburn, Karl Ciak, Melissa Drew, Kate Frankovich and Courtney Parks

**MEMBERS ABSENT:** Kevin Nelson

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 3, 2012 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 4, 2012.

On May 9, 2012 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

The regular board meeting resumed session at 7:00 p.m.

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

**RESOLVED**, That the Board of Education appoint Christopher Urso as new board member from now until the school board election in November.

**ROLL CALL:** Mr. Camburn, Mr. Ciak, Mrs. Drew and Mrs. Frankovich  
**ABSTAIN:** Mrs. Parks

Mr. Frazee performed the oath of office.

Mr. Ciak reminded everyone that the petitions for the November election needed to be submitted by June 5, 2012 at the Ocean County Clerks Office.

Mrs. Fuhring and the Board of Education recognized Donna Lister as 2012 Teacher of the Year and Dylan Craparo as 2012 student of the year.

**BOARD SECRETARY REPORTS**

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolution was approved:

**APPROVE MINUTES**

**RESOLVED**, That the Board of Education approve the minutes of the following meetings:

April 4, 2012 – Regular Meeting & Closed Session

**ROLL CALL:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks  
**ABSTAIN:** Mr. Camburn and Mr. Urso

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills April 1, 2012 through May 4, 2012 as follows:

CURRENT ACCOUNT	\$171,999.91
LUNCH ACCOUNT	1,685.22

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks  
ABSTAIN: Mr. Urso

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolution was approved:

**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of March 31, 2012, which are in agreement.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks  
ABSTAIN: Mr. Urso

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of March 30, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks  
ABSTAIN: Mr. Urso

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of March 30, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks  
ABSTAIN: Mr. Urso

**COMMITTEE REPORTS**

Buildings & Grounds – Mrs. Frankovich reported for Mr. Nelson the safety grant through NJSBAIG MOCSSIF Subfund in the amount of \$1202.91 will pay for additional lighting outside of the building, which we will receive in December. The window project will begin right after school closes. The anticipated date for completion is between June 25-30, 2012, weather permitting. The roof and grading project will begin this weekend. Golden Renovations will remove the cap and replace it and grading will entail supplying new topsoil as well as fixing erosion problem. We also received a quote on replacing the stairs and railing in front of 3<sup>rd</sup> grade, this will be done over the summer. If budget allows we will paint the nurses office over the summer.

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Number of Incidences: Zero

**APPROVE THE FOLLOWING APPOINTMENTS**

RESOLVED, That the Board of Education approve the following appointments for the 2012-13 school year. (See attached).

**SUBMIT THE FOLLOWING SAFETY GRANT FOR THE 2012-13 SCHOOL YEAR**

RESOLVED, That the Island Heights Board of Education hereby approves the submission of grant application for the 2012 Safety Grant Program through the NJ School Boards Association Insurance Group's MOCSSIF Subfund for the purposes described in the application in the amount of \$1,211.00 for the Period July 1, 2012- June 30, 2013.

**SUBMIT THE ANTI-BULLYING BILL OF RIGHTS ACT GRANT**

RESOLVED, That the Island Heights Board of Education certifies that permission has been granted to apply for funds to support implementation of the Anti-Bullying Bill of Rights Act for the purposes described in the application, in the amount of \$1295.00 starting on July 1, 2011 and ending on June 30, 2012.

**SUBMIT THE DISTRICT PROFESSIONAL DEVELOPMENT PLAN**

RESOLVED, That the Island Heights Board of Education submits the District Professional Development Plan.

**APPROVE THE FOLLOWING CLASS TRIP**

RESOLVED, That the Board of Education approve the following class trip:

- 6<sup>th</sup> Grade Field Trip to Summit Beach at no cost to the district on June 8, 2012

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks  
ABSTAIN: Mr. Urso

Upon motion of Mr. Ciak, seconded by Mrs. Drew the following resolution was approved:

RESOLVED, That the Board of Education allow T.B. to finish out the school year at Island Heights Grade School.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Park and Mr. Urso

Upon motion of Karl Ciak seconded by Mr. Camburn th following resolution was approved:

RESOLVED, That the Board of Education allow Mr. Perwo to take a leave absence for the month of June to finish his Masters in Music.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Park and Mr. Urso

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolutions were approved:

**APPROVE EXTENDED SCHOOL YEAR PROGRAM FOR SUMMER 2012**

RESOLVED, That the Board of Education approve extended school year program from July 10, 2012-August 16, 2012 (Tuesday-Thursdays) from 9:00 am to 12:00 pm.

**APPROVE EXTENDED SCHOOL YEAR EMPLOYEES**

RESOLVED, That the Board of Education approve Dawn Doherty as our extended school year teacher for the extended school year at a cost of \$1800.

Also be it RESOLVED, That the Board of Education approve Judy Mekles as our nurse at a cost of \$1200.00.

Also be it RESOLVED, That the Board of Education approve one paraprofessional aid at a cost of \$750.00.

**APPROVE THE DISTRICT MENTORING PROGRAM**

**RESOLVED**, That the Board of Education approve the continuation of the 2008-11 District Mentoring Plan for the 2012-13 school year as per state memo dated May 7, 2012.

Mrs. Royer's letter was tabled until the next Board Meeting.

**ROLL CALL:** Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Park and Mr. Urso

**Announcements**

**Wednesday, June 6, 2012 – Regular Meeting 6:15 p.m.**

**Respectfully Submitted:**

**Lil Brendel, Board Secretary  
Approved: LB 6/6/12**