

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, MAY 15, 2013 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, May 15, 2013.

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Karl Ciak, Melissa Drew, Kate Frankovich, Matthew Tsucalás, Kevin Nelson and Chris Urso

MEMBERS ABSENT: Courtney Parks

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 8, 2013 advance written notice of this meeting was posted at the Island Heights Post Office and Island Heights Grade School. The meeting from May 8, 2013 was changed due to conflicts.

Upon motion of Mr. Tsucalás seconded by Mrs. Drew the following resolution was approved:

On May 15, 2013 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Tsucalás and Mr. Urso

The board meeting resumed session at 6:45 p.m.

Mrs. Fuhring and the Board of Education recognized Dawn Doherty as Teacher of the Year 2013 and Hannah Malcolm as Student of the Year 2013.

REGULAR MEETING

Upon motion of Mrs. Drew seconded by Mr. Tsucalás the following resolution was approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

April 10, 2013 Regular Meeting & Closed Session

April 17, 2013 Special Meeting NJSBA

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mr. Tsucalás and Mr. Urso

ABSTAIN: Mrs. Drew and Mr. Nelson

Upon motion of Mrs. Drew seconded by Mr. Tsucalas the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period April 6, 2013 through May 10, 2013 as follows:

Current Account \$194,422.18

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of March 31, 2013, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of May 10, 2013, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of May 10, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson, Mr. Tsucalas and Mr. Urso

COMMITTEE REPORTS:

Buildings & Grounds – Mr. Nelson reported that the committee met this evening prior to the meeting. The gym has some areas that will be fixed over the summer. Mrs. Fuhring also reported that we had a problem in the boiler room with our hot water heater, which was replaced. The boiler will be worked on over the summer. The heat is off for the rest of the year.

Mrs. Fuhring also reported that the School Choice Application was sent out on April 30, 2013 and we will hear sometime in August.

SUPERINTENDENT'S RECOMMENDATIONS

Upon motion of Mrs. Drew seconded by Mr. Nelson the following resolutions were approved:

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: Zero

APPROVE THE SECURITY & FIRE DRILLS FOR APRIL & MAY 2013

RESOLVED, That the Board of Education approve the fire and security drills for April and May, 2013.

SUBMIT THE DISTRICT PROFESSIONAL DEVELOPMENT PLAN

RESOLVED, That the Island Heights Board of Education submits the District Professional Development Plan.

HIRE LONG TERM SUBSTITUTE FOR 5TH GRADE CLASS

RESOLVED, That the Board of Education approve Melissa Kelley for the long term substitute position for Mrs. Major from April 15, 2013 until June 30, 2013 at a cost of \$9897.36 and from September 4, 2013 until November 22, 2013 at a cost of \$12,430.00.

RESOLVED, That the Board of Education approve Beth Smutz as secretary from July 9, 2013 August 8, 2013 at a cost of \$750.00.

APPROVE THE NURSE FOR THE ESY PROGRAM FROM JULY 9-AUGUST 8, 2013

RESOLVED, That the Board of Education approve Judith Mekles as the nurse for the 2013 ESY program from July 9, 2013-August 8, 2013 at a cost of \$1200.00.

APPROVE JILLIAN SCHAAD TO VOLUNTEER IN THE ESY SCHOOL YEAR PROGRAM

RESOLVED, That the Board of Education approve Jillian Schaad to volunteer in the ESY program from July 9, 2013-August 8, 2013.

APPROVE THE FOLLOWING TRANSFERS

RESOLVED, That the Board of Education approve the following transfers as presented.

APPROVE THE FOLLOWING TUITION STUDENTS

RESOLVED, That the Board of Education approve the following tuition students O.C., C.P., I.G., V.B., J.M., V.G., N.S. and B.W. for the 2013-14 school year.

APPROVE THE FOLLOWING STAFF HIRES FOR THE 2013-14 SCHOOL YEAR

- Beth Smutz
- Gloria Leonard

APPROVE THE FOLLOWING SUBSTITUTES

- Christina Penman
- Maria D'Agostaro

APPROVE THE FOLLOWING CLASS TRIP

RESOLVED, That the Board of Education approve the following class trip:

- 5th Grade Field Trip to Summit Beach at no cost to the district on June 7, 2013

Announcements

Wednesday, June 12, 2013 Regular Meeting – 6:15 p.m.

Privilege of the Floor - Mr. Tsucalas reported on the dedication to Mr. CZ to be held on June 4, 2013. Since it was not difficult to fundraise for this event there will be a one time scholarship in the amount of \$500.00. Kevin Williams from WOBM will be speaking and it will be a wonderful event all are invited.

Mrs. Fuhring also stated that the Spring Concert will be held on June 3, 2013 at 7:00 p.m.

Upon motion of Mrs. Frankovich seconded by Mr. Tsucalas the meeting was adjourned at 7:10 pm.

Respectfully submitted:

**Lil Brendel, Board Secretary
APPROVED: LB 6/12/13**