

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, MARCH 7, 2012 AT 7:00 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, March 7, 2012.

The workshop meeting was called to order at 7:00 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Karl Ciak, Melissa Drew, Kate Frankovich, Kevin Nelson and Courtney Parks

MEMBERS ABSENT: None

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 5, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 9, 2011.

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

February 8, 2012 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew and Mrs. Parks

ABSTAIN: Mrs. Frankovich and Mr. Nelson

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills February 4, 2012 through March 2, 2012 as follows:

CURRENT ACCOUNT	\$169,429.95
LUNCH ACCOUNT	1,211.79

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of January 31, 2012, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of March 2, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION’S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of March 2, 2012 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

COMMITTEE REPORTS

Policy Committee – Mrs. Drew reported that we will be adopting the first reading of mandated polices presented by Strauss Esmay.

Finance Committee – Mr. Camburn reported we had our finance meeting prior to the Board meeting and we feel that we have a good solid budget for the 2012-13 school year.

Buildings & Grounds – Mr. Nelson reported the caulking on the exterior of the gymnasium has been completed as well as the grading by the breezeway. We are currently getting prices for window replacement on the east side of the building. Our roof needs some attention about 20-25 feet of the cap. We will look for some pricing on this project.

Curriculum – Mrs. Fuhring reported that the teachers had a workshop on February 28, 2012 and they discussed the new math text and we are awaiting the price.

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolutions were approved:

SUPERINTENDENT’S RECOMMENDATIONS

APPROVE SCHOOL BUDGET FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED to approve Island Heights School District budget for the **FY 2012-2013** School Year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 1,896,919	\$ 1,681,240
Total Special Revenue Fund	\$ 39,895	0
Total Debt Service Fund	\$ 84,790	\$ 84,790
Totals	2,021,604	\$ 1,766,030

Also be it resolved, accept the state aid for the 2012-13 budget in the amount of \$117,341.

The revenue sources for the General Fund are as follows:

Fund Balance (Surplus)	\$ 73,000
Tax Levy	1,681,240
Tuition	21,000
Miscellaneous Revenue	4,338
State Aid	117,341
Total	\$1,896,919

Travel budget for 2012-13 school year \$5,000.00

BE IT RESOLVED that the professional and board member travel budget for the 2012-13 school budget will be \$5,000.

APPROVE THE 2012-2013 SCHOOL CALENDAR

RESOLVED, That the Board of Education approve the 2012-2013 School Calendar.

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: Zero

VIOLENCE & VANDALISM REPORT

Number of Incidences: 1 of HIB in September 2011.

APPROVE THE FOLLOWING POLICIES

RESOLVED, That the Board of Education approve the first reading of the following mandated policies.

- Policy 2431 Athletic Competition
- Policy 5600 Pupil Discipline/Code of Conduct
- Policy 7510 Use of School Facilities
- Policy 9270 Home Schooling and Equivalent Education Outside the Schools

APPROVE KAITLYN PRIOR TO TEACH SPECIAL EDUCATION

RESOLVED, That the Board of Education approve Kaitlyn Prior to teach 2 hours per day as Special Education teacher at the cost of \$5,284.60 beginning February 27, 2012 ending June 13, 2012.

APPROVE THE FOLLOWING WORKSHOP

- Dawn Doherty to attend The College of NJ 3 Day Conference, "Center For Autism: on June 20, 21, 22, 2012 at a cost of \$395 plus mileage not to exceed \$101.00.

CHANGE CLASS TRIP DATE

RESOLVED, That the Board of Education change the date for the second grade field trip to Academy of Natural Sciences from Wednesday, May 16, 2012 to Tuesday, May 15, 2012.

CORRESPONDENCE:

- Letter from Dawn Doherty

APPROVE TUITION RATES FOR THE 2012-2013 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following tuition rates for students enrolled prior to 2011-12 school year the rate is \$3200, all other \$3600.00 for the 2012-13 school years.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mr. Nelson the following resolution was approved:

RATIFY DECISION TO TRANSFER BANKING RELATIONSHIP TO OCEAN FIRST BANK

RESOLVED, That the Board of Education ratify decision to transfer banking relationship to Ocean First Bank.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew and Mr. Nelson

ABSTAIN: Mrs. Frankovich and Mrs. Parks

Announcements

Thursday, March 22, 2012 – Public Hearing at 6:30 p.m.

Wednesday, April 4, 2012 Regular & Workshop Meeting 7:00 p.m. Executive Session 6:15 p.m.

Mr. Urso had questions regarding the seventh grade curriculum for the 5/6 model. Mrs. Fuhring stated there would be a informative meeting by the end April for the upcoming 5th grade class.

Upon motion of Mr. Ciak seconded by Mr. Camburn the meeting was adjourned at 7:17 p.m.

Respectfully Submitted:

Lil Brendel, Board Secretary

Approved: LB 4/4/12