

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, MARCH 2, 2011 AT 7:00 P.M.
REGULAR MEETING, MARCH 2, 2011 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, March 2, 2011.

The workshop meeting was called to order at 7:00 p.m. by Mr. Wilber, President, in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Karl Ciak, Melissa Drew, Kevin Nelson and Robert Wilber

MEMBERS ABSENT: Debra Challoner and Courtney Parks

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

A. On February 25, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on February 28, 2011.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

February 9, 2011 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew and Mr. Wilber

ABSTAIN: Mr. Nelson

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period February 5, 2011 through February 25, 2011 as follows:

Current Account	\$172,164.39
Lunch Account	1,386.98

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of December 31, 2010, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of February 25, 2011, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION’S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of February 25, 2011 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mr. Wilber

Mr. Wilber asked if there were any questions regarding minutes, bill list, etc. there were no questions and we moved on to committee reports.

COMMITTEE REPORTS

Policy Committee – Mrs. Drew reported that we would have our second reading of the policies presented by Strauss Esmay.

Finance Committee – Mr. Ciak reported that the Finance Committee met on Monday, February 28, 2011 and we went line for line on each budget item and we feel we are proposing a well put together liberal budget for the upcoming 2011-12 school year.

Buildings & Grounds – Mr. Camburn stated there was nothing new to report.

Personnel Committee – Mr. Wilber reported that we discussed this in closed session.

Community Goals – Mr. Nelson reported on a new project called the Art Puzzle Project which would be a school and town outreach program. The Puzzle Art installation and Collaborative Project is a growing art exhibition nationwide. Artists’ young and old have contributed their individual voice collectively with other artists to form this historic puzzle art project. Mr. Nelson will gather more information and inquire if the Artists Guild would be interested in joining together to do this. It’s a way that our students as well as town can be heard through art.

Upon motion of Mr. Wilber seconded by Mr. Camburn the following resolutions were approved:

SUPERINTENDENT’S RECOMMENDATIONS

APPROVE SCHOOL BUDGET FOR THE 2011-2012 SCHOOL YEAR

BE IT RESOLVED to approve Island Heights School District budget for the **FY 2011-2012 School Year for submission to the voters as follows:**

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 1,833,294	\$ 1,631,883
Total Special Revenue Fund	\$ 39,895	0
Total Debt Service Fund	\$ 86,928	\$ 86,910
<u>Totals</u>	<u>1,960,117</u>	<u>\$ 1,718,793</u>

Also be it resolved, accept the state aid for the 2011-12 budget in the amount of \$105,208.

The revenue sources for the General Fund are as follows:

Fund Balance (Surplus)	\$ 65,000
Tax Levy	1,631,883
Tuition	21,000
Interest in Capital Reserve	100
Miscellaneous Revenue	4,000
State Aid	105,208
Education Jobs Aid	6,103
Total	\$1,833,294

Travel budget for 2011-12 school year \$5,000

BE IT RESOLVED that the professional and board member travel budget for the 2011-12 school budget will be 5,000.

APPROVE ACKNOWLEDGEMENT RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

RESOLVED, That the Board of Education approve the acknowledgement receipt of code of ethics for school board members.

APPROVE THE 2011-2012 SCHOOL CALENDAR

RESOLVED, That the Board of Education approve the 2011-2012 School Calendar.

APPROVE THE FOLLOWING POLICIES

RESOLVED, That the Board of Education approve the second reading of the following policies.

- Policy 3431.1 Family Leave
- Policy 3431.3 NJ's Family Leave Insurance Program

APPROVE PARAPROFESSIONAL

RESOLVED, That the Board of Education approve Jennifer Gates as paraprofessional for the Island Heights Grade School beginning the week of February 28, 2011 through June 30, 2011 at a salary of \$4,900.00 no medical benefits (two sick days and one personal day).

APPROVE THE FOLLOWING WORKSHOP

Donna Lister to attend Foreign Language Educators of NJ Annual Spring Conference in Somerset, NJ at the Double Tree Hotel on March 18, 2011 at a cost of \$115 plus mileage not to exceed \$40.00.

CORRESPONDENCE:

Letter from Dawn Doherty

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mr. Wilber

Mrs. Fuhring discussed Dawn Dougherty's letter about the Parents of Autistic Children Walk to be held on April 2, 2011. Miss Dougherty's wants permission to create a team to participate and the goal is for the school to raise \$500 to donate to this foundation. Mrs. Fuhring commended Miss Dougherty on this fundraiser.

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolution was approved:

APPROVE PARAPROFESSIONAL

RESOLVED, That the Board of Education approve Kimberly Carles as paraprofessional for the Island Heights Grade School Special Education Program beginning March 7, 2011 through June 30, 2011 at a salary of \$4,464.00 no medical benefits (two sick days and one personal day).

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mr. Wilber

Upon motion of Mr. Wilber seconded by Mr. Nelson the following resolution was approved:

The Public Hearing will be held on Tuesday, March 22, 2011 at 6:00 p.m.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mr. Wilber

Announcements

Wednesay, April 13, 2011 – Regular Meeting & Workshop – 7:00 p.m. Executive Session

Upon motion of Mr. Wilber seconded by Mr. Camburn the meeting was adjourned at 7:10 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 4/13/11