

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, MARCH 12, 2014 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, March 12, 2014.**

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich, and Courtney Parks

**MEMBERS ABSENT:** Matthew Tsucalas

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator Ben Montenegro, Board Attorney and Lil Brendel, Board Secretary.

No public present.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On March 7, 2014 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on March 8, 2014.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

On March 12, 2014 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, and Mrs. Parks

The board meeting resumed session at 7:10 p.m.

**REGULAR MEETING**

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolutions were approved:

**BOARD SECRETARY REPORTS**

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

February 12, 2014 - Regular Meeting & Closed Session  
February 24, 2014 – Special Meeting

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period February 8, 2014 through March 7, 2014 as follows:

Current Account	\$196,676.08
Lunch Account	2,287.07

**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of January 31, 2014, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of March 7, 2014, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of March 7, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich, and Mrs. Parks

**COMMITTEE REPORTS**

Finance Committee – Mr. Frazee reported the finance committee met this evening prior to this meeting and discussed the budget. There is no vote required as the district is in the 2% guidelines. Mr. Frazee wanted to commend Mrs. Fuhring on all her hard work on School Choice. This is very good for Island Heights Grade School as our state aid for School Choice is \$165,000. We need to keep in mind that School Choice funding could go away at anytime. The plans for Island Heights Grade School for the 2014-15 year is to reinstate the art program, reinstate Guidance to a full time position, make Spanish half-time, increase technology and security spending, change Child Study Team to Lakehurst Board of Education and terminate custodial agreement with Berkeley Schools.

Mrs. Parks spoke to NJSBA and had presented the Board with a committee report template this way each committee chair could use these guidelines.

Mr. Frazee presented the budget for the 2014-15 school year. Mrs. Fuhring thanked Mr. Frazee and Mrs. Brendel for all their hard work on this budget.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

**SUPERINTENDENT'S RECOMMENDATIONS****ADOPTION OF THE TENTATIVE BUDGET 2014-2015**

Travel and Related Expense Reimbursement  
2014-2015

WHEREAS, the Island Heights Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1000.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$5,000.00 for all staff and board members.

Adoption of Tentative Budget  
2014-2015

BE IT RESOLVED that the tentative budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	Total
2014-15 Total Expenditures	2,156,800	32,216	80,290	2,269,306
Less: Anticipated Revenues:				
State Aid	285,708			285,708
Special Revenues		32,216		32,216
Revenue from another LEA	40,000			40,000
Miscellaneous	4,992			4992
Budgeted Fund Balance	50,000			50,000
Taxes to be Raised	1,776,100	0	80,290	1,856,390

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Island Heights Grade School, Island Heights, New Jersey on April 28, 2014 at 5:15 p.m. for the purpose of conducting a public hearing on the budget for the 2014-2015 School Year.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences February: Zero

**VIOLENCE & VANDALISM REPORT**

Number of Incidences: Zero (September 2013-December 2013)

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

**APPROVE THE FOLLOWING CLASS TRIP**

RESOLVED, That the Board of Education approve the following class trip.

- 6<sup>th</sup> grade to attend Adventure Aquarium on Wednesday, May 28, 2014 at no cost to district.

ROLL CALL:

AYES: Mrs. Batyr, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

ABSTAIN: Mr. Ciak

Upon motion of Mrs. Drew seconded by Mrs. Frankovich following resolutions were approved:

**APPROVE THE FOLLOWING WORKSHOPS**

RESOLVED, That the Board of Education approve the following workshops:

- Loren Fuhring, Brooke Borel and Kaitlyn Prior to attend workshop on March 13, 2014 in Monroe Township, NJ "School Safety (Climate) Team Training Series Understanding the Real Role of the School Safety Team at a cost of \$149.00 per person plus mileage not to exceed \$29.00.
- Loren Fuhring to attend NJASA 32<sup>nd</sup> Annual Spring Conference at Bally's Atlantic City from May 21-24, 2014 at a cost of \$450.00. plus hotel stay and mileage not to exceed \$400.00.

**APPROVE SUBMISSION OF BULLYING GRANT**

RESOLVED, That the Board of Education approve the submission of the Anti-Bullying Grant for the 2013-14 school year.

**APPROVE THE BUDGET TRANSFERS**

RESOLVED, That the Board of Education approve the budget transfers for January 2014

The letter from Mrs. Baumann will be tabled to the next board meeting.

**APPROVE THE REVISED CALENDAR**

RESOLVED, That the Board of Education approve the revised calendar for the 2013-14 school year to add two days in June. Graduation will be June 20, 2014.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

**APPROVE AMENDMENT TO SUPERINTENDENT OF SCHOOLS CONTRACT**

RESOLVED, That the Board of Education approve amendment to Superintendent of Schools (Loren Fuhring's) contract from February 24, 2014 – June 30, 2016 as per approval of Current Interim Executive County Superintendent of Schools. This motion is to ratify the February 24, 2014 agreement.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. Drew and Mrs. Frankovich

RECUSE: Mrs. DeSanto

NAYES: Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

**NOTIFY BERKELEY SCHOOLS OF TERMINATION OF CHILD STUDY TEAM AND CUSTODIAL SERVICES EFFECTIVE JULY 1, 2014**

RESOLVED, That the Board of Education notify Berkeley Schools of termination of Child Study Team and Custodial Services effective July 1, 2014.

ROLL CALL:

AYES: Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

New Business:

Mrs. Drew wanted the Board and administration to look at Island Heights Board of Education becoming a K-8 district. Discussion arose.

**Announcements**

**Wednesday, April 9, 2014 – Regular Meeting 6:15 p.m.**

**Monday, April 28, 2014 – Public Hearing 5:15 p.m.**

**Upon motion of Mrs. Drew seconded by Mrs. Frankovich the meeting was adjourned at 7:30 pm.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary**

**APPROVED: LB 4/9/14**