

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, JUNE 6, 2012 AT 6:15 p.m.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, June 6, 2012.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Karl Ciak, Melissa Drew, Kate Frankovich, Courtney Parks and Christopher Urso

MEMBERS ABSENT: Kevin Nelson

ALSO PRESENT: Loren Fuhring, Superintendent, Ben Montenegro, Board Attorney and Lil Brendel, Board Secretary

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On June 1, 2012 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on June 4, 2012.

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

On June 6, 2012 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

The board meeting resumed session at 7:00 p.m.

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

BOARD SECRETARY REPORTS

Upon motion of Mr. Camburn seconded by Mrs. Frankovich the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

May 9, 2012 – Regular Meeting & Closed Session

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mr. Camburn seconded by Mrs. Parks the following resolution was approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills May 5, 2012 through June 1, 2012 as follows:

CURRENT ACCOUNT	\$194,117.73
LUNCH ACCOUNT	960.94

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mr. Camburn seconded by Mrs. Frankovich the following resolution was approved:

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of April 30, 2012, which are in agreement.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mr. Camburn the following resolution was approved:

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of June 1, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Drew seconded by Mrs. Parks the following resolution was approved:

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of June 1, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

COMMITTEE REPORTS

Buildings & Grounds – Mrs. Fuhring reported that Mrs. Parks had noticed some fleshing from the roof was hanging in the front of walkway as you enter the school. Golden Renovations will do this project sometime within the next couple of weeks.

Mrs. Frankovich reported that she attended a meeting a Central Regional and Mr. Tom Dowd spoke about the HIB programs and the grants for the HIB are in and we should be notified as to what funds your district will receive. Mrs. Frankovich also reported that Island Heights was recognized as one of the top schools in the State of NJ.

Finance – Mr. Camburn discussed having a meeting in July and Mrs. Fuhring stated we should wait until August so we have the June 30, 2012 numbers closed out and verified.

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

SUPERINTENDENT'S RECOMMENDATIONS

APPROVE SALARY RESOLUTIONS

RESEOLVED, That the Board of Education approve the salary resolutions as presented for the 2012-13 school year.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mr. Urso
ABSTAIN: Mrs. Parks

Upon motion of Mr. Camburn seconded by Mrs. Parks the following resolution was approved:

APPROVE TUITION STUDENTS

RESOLVED, That the Board of Education approve K.H., D.Y. and L.S. in Kindergarten, C.P., O.C. in 1st Grade, V.B. in 3rd Grade and S.B. in 6th Grade.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolution was approved:

APPROVE PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following workshops:

- Loren Fuhring to attend Annual Legal Workshop performed by Strauss Esmay on June 12, 2012 at Brookdale Community College.
- Lil Brendel to attend Systems 3000 for end of year training in Eatontown, NJ on June 18, 2012 mileage not to exceed \$25.00.
- Lil Brendel to attend IDEA training on June 22, 2012 at Neptune High School from 9:30 am to 12:00 p.m. mileage not to exceed \$18.00.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Melissa Drew seconded by Mrs. Parks the following resolution was approved:

APPROVE PAYMENT FOR UNUSED SICK AND PERSONAL TIME

RESOLVED, That the Board of Education authorize the Board Secretary to make payment for unused sick and personal time in accordance with the provisions of the contracts.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolution was approved:

APPROVE PETTY CASH FUND

RESOLVED, That the Board of Education approve a petty cash fund for the 2012-13 school year in the amount of \$350.00.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Melissa Drew seconded by Mrs. Frankovich the following resolutions were approved:

APPROVE REPRICING OF APPRAISAL RECORDS AND PROPERTY RECORD REPORT

RESOLVED, That the Board of Education approve the contract with Industrial Appraisal Company for the reviewing and preparing your report as of July 1, 2012 at a cost of \$360.00.

APPROVE GENERAL FUND AND DEBT SERVICES TAXES FOR THE 2012-13 SCHOOL YEAR

<u>CURRENT EXPENSE</u>	<u>DUE DATE</u>	<u>AMOUNT</u>
	July 3, 2012	\$140,107
	August 1, 2012	140,103
	September 5, 2012	140,103
	October 3, 2012	140,103
	November 7, 2012	140,103
	December 5, 2012	140,103
	January 2, 2013	140,103
	February 6, 2013	140,103
	March 6, 2013	140,103
	April 3, 2013	140,103
	May 1, 2013	140,103
	June 5, 2013	140,103
		\$1,681,240
DEBT SERVICE		
	October 5, 2012	\$72,938
	April 4, 2013	11,852

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

APPROVE NECESSARY TRANSFERS AND PAYMENT OF BILLS IN THE 2011-12 BUDGET

RESOLVED, That the Board of Education authorize the Board Secretary, with the approval of the Superintendent to make any transfers necessary between June 16 and June 30, 2012. The transfers and bills list will be approved at the July 2012 board meeting.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

APPROVE INTERLOCAL AGREEMENT WITH CENTRAL REGIONAL SCHOOL DISTRICT FOR THE 2012-2013 SCHOOL YEAR

RESOLVED, That the Board of Education approve interlocal agreement with Central Regional District for the 2012-13 school year at a cost of \$2.50 per lunch.

APPROVE AN INTERLOCAL AGREEMENT WITH BERKELEY TOWNSHIP FOR CUSTODIAL SERVICES

RESOLVED, That the Board of Education enter into an interlocal agreement with Berkeley Township School District for the 2012-13 school year at a rate of \$73,000.

APPROVE AN INTERLOCAL AGREEMENT WITH BERKELEY TOWNSHIP FOR CHILD STUDY TEAM SERVICES

RESOLVED, That the Board of Education enter into an interlocal agreement with Berkeley Township School District for the 2012-13 School Year at a rate of \$30,000.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Parks seconded by Mr. Camburn the following resolution was approved:

APPROVE ESY FOR SPECIAL EDUCATION STUDENT

RESOLVED, That the Board of Education approve L.V. to attend Berkeley School District from July 9, 2012 to August 9, 2012 from 8:00 a.m. to 1:00 p.m. (Monday-Thursdays) at a cost of \$2,600.60 and transportation is \$858.80.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

APPROVE THE MAINTENANCE AGREEMENT FOR SOFTWARE FOR THE 2012-2013 SCHOOL YEAR

RESOLVED, That the Board of Education approve the contract for software support with Morris Computer Systems LLC for the annual amount of \$1,500 and \$500 per month beginning July 1, 2012 – June 30, 2013.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mr. Camburn the following resolution was approved:

APPROVE BETH SMUTZ AS PART-TIME SECRETARY

RESOLVED, That the Board of Education approve Beth Smutz as part time secretary from July 10, 2012 to August 16, 2012 (Tuesdays-Thursdays 9:00 a.m. to 12:00 p.m.) at a cost of \$750.00.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mr. Camburn seconded by Mrs. Frankovich the following resolution was approved:

APPROVE BROWN & BROWN

RESOLVED, That the Board approve Brown & Brown for renewal of dental and vision rates for the 12-13 school year as follows:

Dental per month

Single	\$ 50.64
Parent/Child	100.49
Employee Spouse	100.49
Family	151.17

Vision per month

10.21

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

APPROVE MR. FRAZEE TO ACT ON MRS. FUHRING'S BEHALF

RESOLVED, That the Board of Education approve Mr. Frazee to act on Mrs. Fuhiring's behalf as the acting superintendent when she is on medical leave.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mr. Camburn seconded by Mrs. Frankovich the following resolution was approved:

APPROVE REVISED CALENDAR

RESOLVED, That the Board of Education approve the revised calendar for the 2012-13 school year.

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Parks seconded by Mr. Camburn the following resolutions were approved:

APPROVE COMPREHENSIVE EQUITY PLAN

RESOLVED, That the Board of Education approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2012-13 School Year.

APPROVE ON-TECH CONSULTING FOR THE 2012-13 SCHOOL YEAR

RESOLVED, That the Board of Education approve On-Tech Consulting as our e-rate vendor for the 2012-13 school year.

Accept Mrs. Royer's letter for medical leave from September 4, 2012 until December 31, 2012.

APPROVE SARA PALUCHOWSKI AS FIRST GRADE TEACHER

RESOLVED, That the Board of Education approve Sara Paluchowski as the first grade teacher from September 1, 2012 – December 21, 2012 at a cost of \$5,250.00

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: Zero

ROLL CALL: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mrs. Parks and Mr. Urso
Announcements

Wednesday, July 11, 2012 – Regular Meeting 6:15 p.m.

New Business – Discussion arose about our school becoming a blue ribbon school and also a banner for the school. Tree donations would be planted in front of the school.

Privilege of the Floor – No public comments at this time

Upon motion of Mr. Ciak seconded by Mrs. Drew the meeting was adjourned at 7:50 p.m.

Respectfully Submitted:

**Lil Brendel, Board Secretary
Approved: lb 7/11/12**