

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, JULY 13, 2011 AT 7:00 P.M.
REGULAR MEETING, JULY 13, 2011 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, July 13, 2011.

The workshop meeting was called to order at 7:00 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Debra Challoner, Karl Ciak, Kate Frankovich and Kevin Nelson

MEMBERS ABSENT: Doug Camburn, Melissa Drew and Courtney Parks

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 5, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 9, 2011.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Ciak seconded by Mrs. Challoner the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

May 11, 2011 Regular Meeting & Closed Session

ROLL CALL:

AYES: Mrs. Challoner, Mrs. Frankovich and Mr. Nelson

ABSTAIN: Mr. Ciak

Upon motion of Mr. Ciak seconded by Mrs. Challoner the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period June 11, 2011 through July 8, 2011 as follows:

Current Account July	\$67,687.22
Current Account June	\$36,719.53
Lunch Account June	1,999.30

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of May 31, 2011, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of July 8, 2011, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of July 8, 2011 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mrs. Challoner, Mr. Ciak, Mrs. Frankovich and Mr. Nelson

COMMITTEE REPORTS

Buildings & Grounds – Mrs. Brendel reported for Mr. Camburn that the tree removal in front of school was completed. It was a liability to the district as the branches kept falling during storms and the tree was dead. Mr. Ciak stated the PTO might want to get a new tree to replace the old one. Mrs. Fuhring stated she would talk to PTO about this project to see if they would be interested in this.

Finance Committee – Mrs. Challoner reported that Mrs. Fuhring, Mr. Frazee and herself met with Mr. Montenegro to discuss our legal bills. Discussion arose regarding shared service with Borough of Island Heights for legal services.

Curriculum – Mrs. Fuhring reported that she received positive feedback on the new 5th and 6th language arts and math program and she reported that she sent a letter home to inform the Island Heights parents.

Upon motion of Mr. Ciak seconded by Mrs. Challoner the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

APPROVE PART TIME WORK IN ANOTHER DISTRICT

RESOLVED, That the Board of Education approve Robert Czarniewski to work as a coach for the Toms River Regional School District.

APPROVE SUBSTITUTE TEACHER SUB LIST

RESOLVED, That the Board of Education approve the attached list of substitute teachers.

APPROVE STUDENT VOLUNTARY INSURANCE

RESOLVED, That the Board of Education approve T.S. Groseclose as carriers for the Student Voluntary Insurance for the 2011-12 school year.

APPROVE PROFESSIONAL TRAINING

RESOLVED, That the Board of Education approve Loren Fuhring to attend Grant Writing Workshop in Deptford, NJ on July 25, 2011 and July 26, 2011 at a cost of \$425.00 plus mileage not to exceed \$85.00.

APPROVE REGISTRATION FOR 2011 ANNUAL NJSBA WORKSHOP

RESOLVED, That the Board of Education approve the registration for the 2011 Annual NJSBA workshop held in Atlantic City, NJ October 24-26, 2011 for no cost as School Boards has given an \$800.00 credit for Loren Fuhring, Karl Ciak, Courtney Parks, Douglas Camburn, Debra Challoner, Karl Ciak, Melissa Drew, Kevin Nelson, Kate Frankovich, and Lillian Brendel.

ACCEPT DONATION OF COMPUTERS

RESOLVED, That the Board of Education accept donation of 15 computer towers from St. Bernard's School in Manhattan.

APPROVE THE FOLLOWING MANDATED POLICIES:

RESOLVED, That the Board of Education approve the second reading of the following mandated policies:

- 5512 – Harassment, Intimidation & Bullying
- 5600 - Pupil Discipline/Code of Conduct
- 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and other Drug Abuse

APPROVE MEMBERSHIP DUES

RESOLVED, That the Board of Education approve the membership dues for the 2011-12 school year as follows:

Board	NJSBA	\$1,576.05
Superintendent	NJ PSA	\$ 800.00

APPROVE THE FOLLOWING TRANSFERS

RESOLVED, That the Board of Education approve the following transfers as presented.

APPROVE INSURANCE FOR THE 7/1/11-6/30/12 POLICY TERM

RESOLVED, That the Board of Education approve New Jersey School Boards Insurance Group through Centric Insurance Agency, to provide the insurance package that includes Property, General Liability, Automobile (Hired & non-owner), Electronic Data Processing, DIC Flood/Earthquake, Crime (Public Employees), Boiler Machinery, School Leaders, Excess Liability and Workmen's Compensation for a total cost of \$29,149.00.

ROLL CALL:

AYES: Mrs. Challoner, Mr. Ciak, Mrs. Frankovich and Mr. Nelson

Upon motion of Mr. Ciak seconded by Mrs. Challoner the following resolution was approved:

APPROVE RENEWAL WITH GRINSPEC GROUP INSURANCE FOR DENTAL AND VISION FOR THE 2011-12 SCHOOL YEAR

RESOLVED, That the Board of Education approve Grinspec Group Insurance Trust Renewal Agreement for the period July 1, 2011-June 30, 2012.

Vision	\$ 10.21
Dental	
Single	\$ 49.65
Employee/Spouse	\$ 98.52
Family	\$148.21

ROLL CALL:

AYES: Mrs. Challoner, Mr. Ciak and Mrs. Frankovich

ABSTAIN: Mr. Nelson

Announcements

Wednesday, August 10, 2011 – Regular & Workshop Meeting 7:00 p.m. Executive Session 6:15 p.m.

Upon motion of Mrs. Frankovich seconded by Debra Challoner the meeting was adjourned at 7:30 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary
APPROVED: lb 8/11/11