

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, JANUARY 12, 2011 AT 7:00 P.M.
REGULAR MEETING, JANUARY 12, 2011 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, January 12, 2011.

The workshop meeting was called to order at 7:00 p.m. by Mr. Wilber, President, in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Debra Challoner, Karl Ciak, Melissa Drew, Kevin Nelson and Robert Wilber

MEMBERS ABSENT: Courtney Parks

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 7, 2010 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 8, 2010.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Wilber seconded by Mr. Camburn the following resolutions were approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

December 8, 2010 – Regular Meeting & Closed Session

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period December 4, 2010 through January 7, 2011 as follows:

Current Account	\$190,331.63
Lunch Account	2,889.91

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of November 30, 2010, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of January 7, 2011, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of January 7, 2011 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mr. Wilber

Mr. Wilber asked if there were any questions regarding minutes, bill list, etc. there were no questions and we moved on to committee reports.

COMMITTEE REPORTS

Policy Committee – Mrs. Drew reported that we would have our first reading of the mandated policies presented by Strauss Esmay.

Buildings & Grounds – Mr. Camburn reported we have had an extreme amount of snow over this month and borough and custodial staff are doing a good job removing it. Mrs. Fuhring added that Mr. Damiano of Berkeley Schools had a handle on the Christmas storm as far as communicating with borough, Mrs. Brendel and myself. The boroughs equipment was not working and Mr. Damiano brought a backhoe from Berkeley and helped clear the parking lot. Mr. Wilber added he had a meeting with borough regarding snow and salt and the district decided to purchase our own salt which would be kept on site and borough would use accordingly.

Finance Committee – Mrs. Challoner reported that the Finance Committee met prior to this meeting and it went very well. We went over this year's budget and we went line for line on the budget and how we are doing. We discussed ways of keeping expenses down and the tax rate flat as well as generating new revenue. Mr. Frazee pointed out we are only in the preliminary stages of the 2011-12 budget.

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONSAPPROVE SUBSTITUTE TEACHER

RESOLVED, That the Board of Education approve Jennifer Gates as a substitute teacher.

APPROVE THE FOLLOWING MANDATED POLICIES AND REGULATIONS

RESOLVED, That the Board of Education approve the first reading of the mandated policies and regulations as presented by Strauss Esmay Associates.

- Policy 1140 Affirmative Action Program
- Policy 1523 Comprehensive Equity Plan
- Policy 1530 Equal Opportunities
- Policy 1550 Affirmative Action Program for Employment and Contract Practices
- Policy 2260 Affirmative Action Program for School and Classroom Practices
- Policy 2415.01 Academic Standards, Academic Assessments and Accountability
- Policy 2423 Bilingual and ESL Education
- Policy 6360 Political Contribution Disclosure Requirements
- Policy 6362 Contributions to Board Members and Contract Rewards
- Policy 8420 Emergency and Crisis Situations
- Policy 8740 Bonding
- Regulation 1530 Equal Opportunity (Revised)
- Regulation 1550 Affirmative Action Program for Employment and Contract Practices Complaint Procedure
- Regulation 2423 Bilingual and ESL Education
- Regulation 8420 Emergency and Non-Fire Evacuation Plan
- Regulation 8420.2 Bomb Threat
- Regulation 8420.7 Lockdown Procedures
- Regulation 8420.10 Active Shooter

RECOMMENDATION TO REQUEST A WAIVER FOR SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

RESOLVED, That the Board of Education request a waiver for the Special Education Medicaid Initiative (SEMI) Program for the 2011-12 school year.

APPROVE PROFESSIONAL DEVELOPMENT PLAN 2011-2012

RESOLVED, That the Board of Education approve the Island Heights Grade School Ocean County Professional Development Plan 2011-2012.

RECOMMENDATION TO APPROVE PARAPROFESSIONAL FOR SPECIAL ED PROGRAM

RESOLVED, That the Board of Education approve Nina Reffie as paraprofessional for the Island Heights Special Education program beginning January 3, 2011 through June 30, 2011 at a salary of \$7,630.00 no medical benefits (two sick days and one personal day).

Correspondence:

Letter from Mrs. Decker

APPROVE MICHELE LEBLANC AS MATH CLUB ADVISOR

RESOLVED, That the Board of Education approve Michele LeBlanc to complete the year as Math Club advisor for the amount not to exceed \$320.00.

ROLL CALL:

AYES: Mr. Camburn, Mrs. Challoner, Mr. Ciak, Mrs. Drew, Mr. Nelson, and Mr. Wilber

ANNOUNCEMENTS

Wednesday, February 9, 2011 – Regular Meeting & Workshop – 7:00 p.m. Executive Session – 6:15 p.m.

Discussion arose regarding electronic games during recess in the gym.

Upon motion of Mr. Wilber seconded by Mrs. Challoner the meeting was adjourned at 7:45 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary
APPROVED: LB 2/9/11