

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, JANUARY 11, 2012 AT 7:00 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, January 11, 2012.**

The workshop meeting was called to order at 7:00 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Douglas Camburn, Karl Ciak, Melissa Drew, Kate Frankovich, Kevin Nelson and Courtney Parks

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 5, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 9, 2011.

**WORKSHOP**

**REGULAR MEETING**

**BOARD SECRETARY REPORTS**

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

December 14, 2011 – Regular Meeting & Closed Session

**ROLL CALL:**

**AYES:** Mr. Camburn, Mr. Ciak, Mrs. Drew, Mr. Nelson and Mrs. Parks

**ABSTAIN:** Mrs. Frankovich

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

**RESOLVED,** That the Board of Education approve the payment of bills December 10, 2011 through January 6, 2012, as follows:

CURRENT ACCOUNT	\$190,349.67
LUNCH ACCOUNT	1,297.26

**APPROVE FINANCIAL REPORTS**

**RESOLVED,** That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of November 30, 2011, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of January 6, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of January 6, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Frankovich, Mr. Nelson and Mrs. Parks

**COMMITTEE REPORTS**

**Policy Committee** – Mrs. Drew stated we will be approving the second reading of the mandated policy on Nutrition presented by Strauss Esmay.

**Finance Committee** – Mr. Frazee stated we had our first preliminary budget meeting and the committee will keep everyone posted in the weeks to come regarding the 2012-13 budget.

**Curriculum** – Mrs. Parks stated we will meet once the math texts come in.

**Buildings & Grounds** – Mr. Nelson asked if we were permitted to install electric baseboards if we had problems with the heat in the building. Mrs. Fuhring stated the heat was fixed within the hour. He also reported the remembrance garden wall stones were loose. Mrs. Fuhring stated we will have a spring cleanup in garden as we get closer to spring. Mr. Nelson also stated that the PTO may donate some trees. Discussion arose.

Upon motion of Mr. Camburn seconded by Mr. Nelson the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS****MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Number of Incidences: Zero

**APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS**

**RESOLVED**, That the Board of Education approve the following professional workshops:

- Michele LeBlanc and Kaitlyn Prior to attend Basic Sign Language Class from February 15, 2012 – March 21, 2012 at Ocean County College at a cost of \$169 each.

**APPROVE THE FOLLOWING BUDGET TRANSFERS**

**RESOLVED**, That the Board of Education approve the following budget transfers for the 2011-12 school year.

**APPROVE THE FOLLOWING MANDATED POLICY**

**RESOLVED**, That the Board of Education approve the second reading of the mandated policy as presented by Strauss Esmay Associates.

- Policy 8505 School Nutrition

**Unfinished New Business**

Mrs. Fuhring gave a legal update from Mr. Montenegro. Dissolution is currently at the appellate level and awaiting an answer. The Berkeley Township lawsuit is ongoing.

**Announcements**

Wednesday, February 8, 2012 – Regular & Workshop Meeting 7:00 p.m. Executive Session 6:15 p.m.

Upon motion of Mr. Ciak seconded by Mr. Camburn the meeting was adjourned at 7:20 p.m.

Respectfully Submitted:

Lil Brendel, Board Secretary  
Approved: LB 2/8/12