

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
WORKSHOP MEETING, FEBRUARY 9, 2011 AT 7:00 P.M.
REGULAR MEETING, FEBRUARY 9, 2011 AT 7:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, February 9, 2011.

The workshop meeting was called to order at 7:00 p.m. by Mr. Wilber, President, in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Douglas Camburn, Karl Ciak, Melissa Drew, Courtney Parks and Robert Wilber

MEMBERS ABSENT: Debra Challoner and Kevin Nelson

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 7, 2010 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 8, 2010.

WORKSHOP

REGULAR MEETING

BOARD SECRETARY REPORTS

Upon motion of Mr. Wilber seconded by Mr. Camburn the following resolution was approved:

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

January 12, 2011 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew and Mr. Wilber

ABSTAIN: Mrs. Parks

Upon motion of Mr. Wilber seconded by Mr. Camburn the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period January 8, 2011 through February 4, 2011 as follows:

Current Account \$161,109.67

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of December 31, 2010, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of February 4, 2011, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of February 4, 2011 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

Mr. Wilber asked if there were any questions regarding minutes, bill list, etc. there were no questions and we moved on to committee reports.

COMMITTEE REPORTS

Policy Committee – Mrs. Drew reported that we would have our second reading of the mandated policies presented by Strauss Esmay and two new first reading policies. The Policy Committee will conduct a meeting regarding electronic devices in school in the near future.

Buildings & Grounds – Mr. Camburn reported we still have snow and the custodial staff is doing a good job with removal along with Borough of Island Heights.

Personnel Committee – Mr. Wilber reported that we are meeting with IHTA next week to discuss the Teacher's Contract.

Curriculum Committee – Mrs. Parks reported that the ETTC will be doing Story Town workshops for the teachers on two afternoons in March. The next Curriculum meeting will be later in March.

Upon motion of Mr. Wilber seconded by Mr. Ciak the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS**APPROVE SUBSTITUTE TEACHER**

RESOLVED, That the Board of Education approve Matthew Lange as a substitute teacher.

APPROVE THE FOLLOWING MANDATED POLICIES AND REGULATIONS

RESOLVED, That the Board of Education approve the second reading of themandated policies and regulations as presented by Strauss Esmay Associates.

- Policy 1140 Affirmative Action Program
- Policy 1523 Comprehensive Equity Plan
- Policy 1530 Equal Opportunities
- Policy 1550 Affirmative Action Program for Employment and Contract Practices
- Policy 2260 Affirmative Action Program for School and Classroom Practices
- Policy 2415.01 Academic Standards, Academic Assessments and Accountability
- Policy 2423 Bilingual and ESL Education
- Policy 6360 Political Contribution Disclosure Requirements
- Policy 6362 Contributions to Board Members and Contract Rewards
- Policy 8420 Emergency and Crisis Situations
- Policy 8740 Bonding
- Regulation 1530 Equal Opportunity (Revised)
- Regulation 1550 Affirmative Action Program for Employment and Contract Practices Complaint Procedure
- Regulation 2423 Bilingual and ESL Education
- Regulation 8420 Emergency and Non-Fire Evacuation Plan
- Regulation 8420.2 Bomb Threat
- Regulation 8420.7 Lockdown Procedures
- Regulation 8420.10 Active Shooter

APPROVE PROPOSAL OF SAVIN COPIER 9060SP

RESOLVED, That the Board of Education approve proposal of the copy machine, scanner, fax board with mainframe as well as faxing from desktop replacing existing copier in main office paying off existing lease agreement on machine in Board Office and Nurse's Area. Lease payment is \$641.87 per month; we currently pay \$650 per month.

APPROVE PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshop:

- Loren Fuhring to attend NJ ASK Training at the Clarion Hotel, Egg Harbor Twp. at no cost mileage not to exceed \$27.00 on March 24, 2011.

APPROVE COLLEGE STUDENT OBSERVATION

RESOLVED, That the Board of Education approve Thomas Guarascio from University of Scranton to observe Mrs. Fuhring for 150 hours as principal at the Island Heights Grade School.

APPROVE USE OF FACILITIES

RESOLVED, That the Board of Education approve Island Heights Cultural Heritage Association use of the facilities on November 5, 2011 at a cost of custodial services.

APPROVE THE FOLLOWING MANDATED POLICY

RESOLVED, That the Board of Education approve the first reading of the following mandated policy.

- Policy 3431.1 Family Leave

APPROVE THE FOLLOWING POLICY

RESOLVED, That the Board of Education approve the first reading of the following policy.

- Policy 3431.3 NJ's Family Leave Insurance Program

ACCEPT DONATION FROM IH RECREATION/PTO

RESOLVED, That the Board of Education accept a youth size basketball net from the Island Heights Recreation/PTO.

APPROVE AXA EQUITABLE EDC 457 TAX SHELTER

RESOLVED, That the Board of Education approve AXA Equitable EDC 457 Tax Shelter.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

Upon motion of Mr. Wilber seconded by Mrs. Parks the following resolutions were approved:

APPROVE THE FOLLOWING TRANSFERS

RESOLVED, That the Board of Education approve the following transfers.

APPROVE INCREASE IN SPEECH TEACHING TIME

RESOLVED, That the Board of Education approve Dawn Jacobus from 4/5 time to full time tentative start date 2/28/11. Her salary will increase to \$57,892.00 pro-rated.

ROLL CALL:

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, Mrs. Parks and Mr. Wilber

ANNOUNCEMENTS

Wednesday, March 16, 2011 – Regular Meeting & Workshop – 7:00 p.m. Executive Session – 6:15 p.m.

Mrs. Matthews asked the Board if there would be a tuition increase for the 2011-12 school year. She praised our district and wants her daughter to continue to attend Island Heights. Mr. Wilber answered by saying budget is tight and we will have a better idea in March and April when Governor Christie releases our state aide numbers, if there will be an increase. Mrs. Matthews feels her child is getting a great education and the Island Heights Grade School is one big giant family. Mr. Matthews added that Island Heights Grade School is great and they want to attend and are hoping for no increase in tuition.

Mrs. Fuhring reported that under the direction of Mrs. Caputo grades 4-6 enrichment Class will have a presentation and a Living History Museum in honor of Black History Month. The tentative date is February 24, 2011; more information will follow on the website. Mrs. Caputo is also doing a fundraiser for Shoes For Haiti. Men's dress shoes are needed.

Upon motion of Mr. Wilber seconded by Mrs. Parks the meeting was adjourned at 7:20 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary
APPROVED: LB 3/2/11