

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, FEBRUARY 8, 2012 AT 7:00 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, February 8, 2012.**

The workshop meeting was called to order at 7:00 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Douglas Camburn, Karl Ciak, Melissa Drew and Courtney Parks

**MEMBERS ABSENT:** Kate Frankovich and Kevin Nelson

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 5, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 9, 2011.

**REGULAR MEETING**

**BOARD SECRETARY REPORTS**

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolution was approved:

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

January 11, 2012 – Regular Meeting & Closed Session

**ROLL CALL:**

**AYES:** Mr. Camburn, Mr. Ciak, Mrs. Drew and Mrs. Parks

**APPROVE PAYMENT OF BILLS**

**RESOLVED,** That the Board of Education approve the payment of bills January 7, 2012 through February 3, 2012 as follows:

CURRENT ACCOUNT	\$171,305.53
LUNCH ACCOUNT	1,364.45

**APPROVE FINANCIAL REPORTS**

**RESOLVED,** That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of December 31, 2011, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of February 3, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of February 8, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mr. Camburn, Mr. Ciak, Mrs. Drew and Mrs. Parks

**COMMITTEE REPORTS**

Policy Committee – Mrs. Drew had nothing new to report.

Finance Committee – Mr. Camburn reported we will have our next finance meeting prior to the next Board meeting on March 7, 2012 at 5:15 p.m.

Curriculum – Mrs. Parks stated we will meet after the professional development workshop to choose a new math text.

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Number of Incidences: Zero

**ACKNOWLEDGE RESOLUTION 2012-09 FROM BOROUGH OF ISLAND HEIGHTS IN MOVING ISLAND HEIGHTS SCHOOL BOARD ELECTIONS FROM APRIL TO NOVEMBER**

RESOLVED, That the Board of Education acknowledge resolution 2012-09 from Borough of Island Heights in moving Island Heights school board elections from April to November.

**APPROVE SUBSTITUTE TEACHERS**

RESOLVED, That the Board of Education approve the following substitute teachers.

- Sara Paluchowski
- Gayle Young

**APPROVE PROFESSIONAL WORKSHOPS**

**RESOLVED, That the Board of Education approve the following professional workshops:**

- Loren Fuhring to attend NJ Ask Training at the Clarion Hotel, Egg Harbor Twp. at no cost mileage not to exceed 27.00 on March 22, 2012.
- Dawn Doherty to attend workshop on Friday, March 30, 2012 Council for Exceptional Children, Ramapo University, Mahwah, NJ at a cost of \$90.00 plus mileage not to exceed \$60.00.

**APPROVE USE OF FACILITIES**

RESOLVED, That the Board of Education approve the Island Heights Cultural Heritage Association use of facilities on November 3, 2012 at a cost of custodial services.

**APPROVE ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS**

RESOLVED, That the Board of Education approve the acknowledgement of receipt code of ethics for school board members.

**ROLL CALL:**

**AYES:** Mr. Camburn, Mr. Ciak, Mrs. Drew and Mrs. Parks

**Announcements**

Wednesday, March 7, 2012 – Regular & Workshop Meeting 7:00 p.m. Executive Session 6:15 p.m.

Upon motion of Mr. Ciak seconded by Mr. Camburn the meeting was adjourned at 7:20 p.m.

Upon a phone poll the following board resolution was approved:

**APPROVED OFFICIAL DEPOSITORY**

**RESOLVED**, That the Board of Education designate the following as Official Depositories of funds of the Island Heights School District for the remainder of the 2011-12 School Year.

- Ocean First Bank

**ROLL CALL:**

**AYES:** Mr. Camburn, Mr. Ciak, and Mrs. Drew

**ABSTAIN:** Mrs. Parks

**Respectfully Submitted:**

**Lil Brendel, Board Secretary**

**Approved: LB 3/7/12**