

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, FEBRUARY 13, 2013 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, February 13, 2013.

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Karl Ciak, Melissa Drew, Courtney Parks, Matthew Tsucalas and Chris Urso

MEMBERS ABSENT: Kate Frankovich and Kevin Nelson

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On January 4, 2013 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on January 8, 2013.

Upon motion of Mrs. Drew seconded by Mrs. Parks the following resolution was approved:

On February 13, 2013 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Parks, Mr. Tsucalas and Mr. Urso

The board meeting resumed session at 6:50 p.m.

REGULAR MEETING

Upon motion of Mrs. Drew seconded by Mrs. Parks the following resolution was approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

January 3, 2013 – Reorganization Meeting
January 9, 2013 Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mrs. Drew seconded by Mr. Tsucalas the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period January 5, 2013 through February 8, 2013 as follows:

| | |
|-----------------|--------------|
| Current Account | \$200,793.40 |
| Lunch Account | 1,768.23 |

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of December 31, 2012, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of February 8, 2013, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of February 8, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mr. Urso seconded by Mrs. Parks the following resolution was approved:

APPROVE THE COMMITTEE REPORTS

Finance Committee – Mr. Frazee reported the finance committee met this evening prior to this meeting and the committee will recommend that we take \$87,000 from this current budget and apply it to the 2013-14 budget. We also will need to watch what the state aide figures are and during the next meeting we will present the budget for approval to county.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Upon motion of Mr. Urso seconded by Mrs. Parks the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: Zero

APPROVE ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

RESOLVED, That the Board of Education approve the acknowledgement of receipt code of ethics for school board members.

APPROVE SECURITY AND FIRE DRILLS FOR DECEMBER 2012 AND JANUARY 2013

RESOLVED, That the Board of Education approve the security and fire drills for December 2012 and January 2013.

APPROVE PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Loren Fuhring and Brooke Borel to attend NJ Ask Training at the Clarion Hotel, Egg Harbor Twp. at no cost mileage not to exceed 27.00 on March 22, 2013.
- Beth Smutz to attend workshop on Restraint Training: Strategies for Crisis Intervention and Prevention on April 10, 2013 at Monmouth Mall mileage only not to exceed \$25.00.

APPROVE LONG TERM SUBSTITUTE FROM FEBRUARY 14, 2013 UNTIL THE END OF THE SCHOOL YEAR

RESOLVED, That the Board of Education of approve Sara Paluchowski for long term substitute from February 14, 2013 until the end of school year at a cost of \$18,895.80.

APPROVE THE FOLLOWING BUDGET TRANSFERS

RESOLVED, That the Board of Education approve the following budget transfers for the 2012-13 school year as presented.

APPROVE STAFF MEDICAL LEAVES AS PRESENTED

RESOLVED, That the Board of Education approve Mrs. Major and Mrs. Caputo on staff medical leave as presented.

APPROVED REVISED STANDARD OPERATING PROCEDURES

RESOLVED, That the Board of Education approve the revised standard operating procedures for the Island Heights School District.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Drew, Mrs. Parks, Mr. Tsucalas and Mr. Urso

Announcements

Wednesday, March 6, 2013 Regular Meeting 6:15 p.m.

Monday, March 25, 2013 – Public Hearing 5:15 p.m.

Upon motion of Mrs. Drew seconded by Mrs. Parks the meeting was adjourned at 7:10 pm.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 3/6/13