

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, FEBRUARY 12, 2014 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, February 12, 2014.**

The meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Laura Batyr, Karl Ciak, Maureen DeSanto, Melissa Drew, Kate Frankovich and Courtney Parks

**MEMBERS ABSENT:** Matthew Tsucalas

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On February 5, 2014 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on February 10, 2014.

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following resolution was approved:

On February 12, 2014 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

The board meeting resumed session at 7:15 p.m.

**REGULAR MEETING**

Upon motion of Mrs. Drew seconded by Mrs. Frankovich the following resolution was approved:

**BOARD SECRETARY REPORTS**

**APPROVE MINUTES**

**RESOLVED,** That the Board of Education approve the minutes of the following meetings:

January 8, 2014 – Reorganization Meeting  
January 8, 2014 - Regular Meeting

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period January 5, 2014 through February 7, 2014 as follows:

Current Account                      \$181,020.02

**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of December 31, 2013, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of February 7, 2014, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of February 7, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Drew the following committees were approved:

**APPROVE THE 2014 BOARD OF EDUCATION COMMITTEES**

Mr. Ciak assigned the different committees and stated that the chairs are responsible for holding meetings. We hope to have quarterly meeting for the 2014 school year. The committees are: Curriculum & Technological Committee - Courtney Parks, Chair, Laura Batyr, and Maureen DeSanto, Policy Committee - Melissa Drew, Chair, Maureen DeSanto, Buildings & Grounds Committee – Matt Tsucalás, Chair, Courtney Parks and Karl Ciak, Personnel Committee – Karl Ciak, Chair, Kate Frankovich and Matt Tsucalás, Finance and Grants – Kate Frankovich, Chair, Courtney Parks and Laura Batyr, Ocean County School Boards Liaison – Melissa Drew, Chair, Maureen DeSanto, Laura Batyr and Matt Tsucalás (alternate).

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**APPROVE THE SECURITY & FIRE DRILLS FOR JANUARY 2014 AND FEBRUARY 2014**

RESOLVED, That the Board of Education approve the fire and security drills for January and February 2014.

**MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES**

Number of Incidences: Zero

**APPROVE THE FOLLOWING CLASS TRIPS**

RESOLVED, That the Board of Education approve the following class trips:

- Grade 2 to attend Academy of Natural Sciences on May 13, 2014 at a cost of \$339.00.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolutions were approved:

**APPROVE INTERLOCAL AGREEMENT BETWEEN ISLAND HEIGHTS BOARD OF EDUCATION AND LAKEHURST BOARD OF EDUCATION**

**RESOLVED,** That the Board of Education approve interlocal agreement between Island Heights Board of Education and Lakehurst Board of Education for a shared superintendent from February 12, 2014 through June 30, 2016.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. Frankovich

**ABSTAIN:** Mrs. Drew, Mrs. DeSanto

**NAYES:** Mrs. Parks

Mr. Ciak stated Mrs. DeSanto would not be allowed to be part of the CSA contract or evaluation or any discussion with the interlocal agreement with Lakehurst Board of Education.

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolutions were approved:

**APPROVE ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS**

**RESOLVED,** That the Board of Education approve acknowledgement of receipt of code of ethics for school board members

**APPROVE PROFESSIONALWORKSHOPS**

- Brooke Borel and Loren Fuhring to attend NJ ASK Training at the Enterprise Center, Mt. Laurel, NJ on March 20, 2014 and March 21, 2014 respectively mileage only not to exceed \$29.00.
- Judith Mekles to attend training on February 10, March 11, and June 5, 2014 at the Student Wellness Center, Freehold, NJ at a cost of \$135.00 mileage not to exceed \$25.00.
- Dawn Doherty to attend training on ABA Crisis Intervention and Teaching Procedures in a practical application for a special education population on February 24-February 26, 2014 at no cost to the district.

**APPROVE THE FOLLOWING SUBSTITUTE TEACHER**

**RESOLVED,** That the Board of Education approve Harmony Fogle as a substitute teacher.

**CORRESPONDENCE:**

Letter from Jillian Schaad to volunteer for the ESY program.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

**APPROVE CONTRACT FOR SHARING SUPERINTENDENT WITH LAKEHURST BOARD OF EDUCATION**

**RESOLVED,** That the Board of Education approve contract for sharing superintendent with Lakehurst Board of Education subject to the approval of Commissioner of Education and Executive County Superintendent.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. Frankovich

**ABSTAIN:** Mrs. Drew, Mrs. DeSanto

**NAYES:** Mrs. Parks

Upon motion of Mrs. Frankovich seconded by Mrs. Batyr the following resolution was approved:

**APPROVE JOB DESCRIPTIONS**

**RESOLVED**, That the Board of Education approve all job descriptions for the Island Heights Grade School.

**APPROVE THE TENTATIVE CALENDAR FOR THE 2014-15 SCHOOL YEAR**

**RESOLVED**, That the Board of Education approve the tentative calendar for the 2014-15 school year.

**AMEND 2013-14 SCHOOL CALENDAR**

**RESOLVED**, That the Board of Education amend the 2013-14 school calendar to add three snow days at the end of year and look to spring break for additional days.

**ROLL CALL:**

**AYES:** Mrs. Batyr, Mr. Ciak, Mrs. DeSanto, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

**Announcements**

**Wednesday, March 12, 2014 Regular Meeting 6:15 p.m.**

**Wednesday, March 12, 2014 Finance Committee Meeting at 5:30 p.m.**

**Mrs. Parks had questions regarding the Techspo conference and asked if it was informative. Mrs. Fuhring stated that she attended many workshops on PARCC and technology upgrades to the Island Heights School District. Mr. Ciak suggested a possible shared service agreement between Island Heights and OCVTS. Mr. Frazee responded we would look into this.**

**Mrs. DeSanto asked Mrs. Fuhring if she would be performing her evaluation at Lakehurst and Mrs. Fuhring responded she would not be performing Mrs. DeSanto's evaluations.**

**Privilege of the Floor – No privilege of the floor.**

**Upon motion of Mrs. Drew seconded by Mrs. Parks the meeting was adjourned at 7:45 pm.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary**

**APPROVED: LB 3/12/14**