

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, DECEMBER 12, 2012 AT 6:15 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, December 12, 2012.

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

MEMBER PRESENT: Karl Ciak, Kate Frankovich, Courtney Parks and Chris Urso

MEMBERS ABSENT: Melissa Drew and Kevin Nelson

ALSO PRESENT: Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary.

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On June 1, 2012 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on June 4, 2012.

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:

On December 12, 2012 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mrs. Parks and Mr. Urso

The board meeting resumed session at 7:00 p.m.

REGULAR MEETING

Upon motion of Mrs. Frankovich seconded by Mr. Urso the following resolution was approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

November 14, 2012 – Regular Meeting & Closed Session

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mrs. Frankovich seconded by Mrs. Parks the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period November 10, 2012 through December 7, 2012 as follows:

Current Account	\$174,674.40
Lunch Account	1,189.59

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of October 31, 2012, which are in agreement.

APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of December 7, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of December 7, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Mr. Ciak, Mrs. Frankovich, Mrs. Parks and Mr. Urso

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES

Number of Incidences: Zero

APPROVE THE FOLLOWING PROFESSIONAL WORKSHOPS

RESOLVED, That the Board of Education approve the following professional workshops:

- Lil Brendel to attend Systems 3000, Eatontown, NJ end of year payroll training on November 19, 2012 at no cost mileage not to exceed \$ 21.60.
- Loren Fuhring & Brooke Borel to attend Harassment Intimidation & Bullying Seminar at Strauss Esmay at a cost of \$295 each on December 6 and 13, 2012.
- Dawn Doherty to attend Restraint Training: Strategies for Crisis Intervention and Prevention at Monmouth Mall rescheduled from November 13, 2012 until April 10, 2013 mileage not to exceed \$21.60.

APPROVE THE FOLLOWING PAYROLL CHANGES

RESOLVED, That the Board of Education approve the following payroll changes for the 2012-13 school year

- Kaitlyn Prior – New Salary from 10/22/12 is \$24,887.68 until 6/30/12 per IEP's.
- Judith Mekles Longevity Increase \$450 per contract

APPROVE THE 2011-12 SCHOOL AUDIT

RESOLVED, That the Board of Education approve the 2011-12 School Audit performed by Robert S. Hulsart & Company. There were no recommendations.

APPROVE BUDGET CALENDAR

RESOLVED, That the Board of Education approve the 2013-14 budget calendar as follows:

- 1/9/13 Finance Committee meets to discuss the 2013-14 budget
- 1/18/13 All budget requests are due to board office
- 2/13/13 the Board of Education reviews the Budget
- 3/6/13 the Board of Education approves the Budget
- 3/25/13 the budget is submitted to the County Office

REQUEST A WAIVER FOR SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

RESOLVED, That the Board of Education request a waiver for the Special Education Medicaid Initiative (SEMI) Program for the 2013-14 school year.

APPROVE THE SECURITY & FIRE DRILLS FOR NOVEMBER 2012

RESOLVED, That the Board of Education approve the security drill on November 27, 2012 and the fire drill on November 28, 2012 (see attached).

APPROVE TUITION STUDENT

RESOLVED, That the Board of Education approve tuition student P.T. from January 2013-June 2013 at a cost of \$360.00 per month.

APPROVE THE FOLLOWING SUBSTITUTE TEACHER

RESOLVED, That the Board of Education approve the following substitute teacher.

- Deborah Mcguire

CORRESPONDENCE:

Letter from Mr. Urso

APPROVE MONMOUTH OCEAN COUNTIES SHARED SERVICE INSURANCE FUND

RESOLVED, That the Board of Education approve MOCCSIF a fund within the NJSBA Insurance Group from 2011-2014.

APPROVE SUBSTITUTE TEACHER

RESOLVED, That the Board of Education approve Breana Rehak as a substitute teacher for the 2012-13 school year.

ACCEPT DONATION FROM NJEA

RESOLVED, That the Board of Education accept \$200 gift cards from NJEA.

ADOPT DANIELSON TEACHER EVALUATION MODEL

RESOLVED, That the Board of Education adopt state approved Danielson Teacher Evaluation Model as the new teacher evaluation instrument.

APPROVE SUBMISSION OF IDEA GRANT 2012-2013

RESOLVED, That the Board of Education approve the submission of the following grant:

IDEA 2012-13	AMOUNT
Basic	\$31,551
Preschool	636

APPROVE PROFESSIONAL WORKSHOP

RESOLVED, That the Board of Education approve Loren Fuhring to attend Techspo at Bally's in Atlantic City on January 31, 2013-February 1, 2013 at a cost of \$375.00 plus overnight accommodations not to exceed \$300.00.

Announcements

Thursday, January 3, 2013 Reorganization Meeting 5:00 p.m.

Wednesday, January 9, 2013 Regular Meeting 6:15 p.m.

Upon motion of Mrs. Parks seconded by Mrs. Frankovich the meeting was adjourned at 6:50 pm.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 1/9/13