

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, AUGUST 8, 2012 AT 6:15 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, August 8, 2012.**

The workshop meeting was called to order at 6:15 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Doug Camburn, Karl Ciak, Melissa Drew and Kevin Nelson

**MEMBERS ABSENT:** Kate Frankovich, Courtney Parks and Chris Urso

**ALSO PRESENT:** Frank Frazee, Acting Superintendent and Lil Brendel, Board Secretary.

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On June 1, 2012 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on June 4, 2012.

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

On August 8, 2012 at 6:20 p.m. the Island Heights Board of Education will move into Executive Session for the purpose of discussing matters excluded from public discussion/deliberation, including but not limited to confidential student information, personnel matters, contracts and litigation.

WHEREAS, Section 8 of the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Island Heights, in the county of Ocean, State of NJ, as follows:

The subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken.

**ROLL CALL:**

**AYES:** Mr. Camburn, Mr. Ciak, Mrs. Drew, and Mr. Nelson

The board meeting resumed session at 7:00 p.m.

**REGULAR MEETING**

**BOARD SECRETARY REPORTS**

Upon motion of Mr. Ciak seconded by Mr. Nelson the following resolutions were approved:

**APPROVE MINUTES**

RESOLVED, That the Board of Education approve the minutes of the following meetings:

July 11, 2012 – Regular Meeting

**APPROVE PAYMENT OF BILLS**

RESOLVED, That the Board of Education approve the payment of bills for the period July 7, 2012 through August 3, 2012 as follows:

Current Account	\$79,766.31
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**APPROVE FINANCIAL REPORTS**

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of June 30, 2012, which are in agreement.

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of August 3, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of July 6, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:**

AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew and Mr. Nelson

**COMMITTEE REPORTS**

Buildings & Grounds – Mr. Nelson reported the nurse's room was painted and looks great. New windows upstairs are completed. School is coming along nicely. There will be a voluntary cleanup of the garden area in the Fall. Custodial staff are working hard cleaning for the open of school.

Finance Committee – Mr. Camburn reported there was a meeting at 5:15 p.m. this evening. Island Heights' budget is looking good for the upcoming school year.

Upon motion of Mr. Ciak seconded by Mr. Camburn the following resolutions were approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**APPROVE ALL CURRICULUMS FOR THE 2012-13 SCHOOL YEAR**

RESOLVED, That the Board of Education approve all curriculums for use in the 2012-13 school year.

**READOPT POLICIES AND BYLAWS FOR THE 2012-13 SCHOOL YEAR**

RESOLVED, That the Board of Education readopt policies and bylaws for the 2012-13 school year.

**APPROVE PARAPROFESSIONAL FOR THE 2012-13 SCHOOL YEAR**

RESOLVED That the Board of Education approve Elizabeth Smutz as a paraprofessional at a rate of \$70.00 per day no benefits.

**ACCEPT THE NO CHILD LEFT BEHIND GRANT**

RESOLVED, That the Board of Education approve the submission of the following grant:

GRANT:	DATE:	AMOUNT:
NCLB Title II A	9/1/12-8/31/13	\$5,726
NCLB Title 1 A	9/1/12-8/31/13	\$5,655

**APPROVE REGISTRATION FOR 2012 ANNUAL NJSBA WORKSHOP**

RESOLVED, That the Board of Education approve the registration for the 2012 Annual NJSBA workshop held in Atlantic City, NJ October 23-25, 2012 for Loren Fuhring, Karl Ciak, Courtney Parks, Douglas Camburn, Melissa Drew, Kevin Nelson, Kate Frankovich, Chris Urso and Lillian Brendel at a cost of \$900.00.

**APPROVE OVERNIGHT STAY**

**RESOLVED**, That the Board of Education approve the overnight stay at NJSBA Convention at the Trump Taj Mahal October 23-25, 2012 at a cost not to exceed \$400.00 each for Loren Fuhring and Lillian Brendel.

**APPROVE THE FOLLOWING MANDATED POLICIES:**

**RESOLVED**, That the Board of Education approve the second reading of the following mandated policies:

- 2361 – Acceptable use of computer networks/computers and resources
- 2431.4 - Prevention & Treatment of Sports – Related Concussions & Head Injuries
- 2622 – Pupil Assessment
- 3282 – Use of Social Networking Sites
- 4282 – Use of Social Networking Sites
- 6470 – Payment of Claims

**APPROVE THE VENDOR'S PRICES FOR SCHOOL MILK**

**RESOLVED**, That the Board of Education approve Balford Farms Burlington, NJ to supply milk for the 2012-13 school year as follows: Skim White .18690, Skim Chocolate .18730, Skim Strawberry .18730 plus the Class 1 price which is issued by the State each month.

**BE IT FURTHER RESOLVED**, That the Board approve the price of 35 cents be charged for individual milk for the 2012-13 school year.

**APPROVE PRICE INCREASE OF SCHOOL LUNCH**

**RESOLVED**, That the Board of Education approve the price of \$2.75 per lunch for the 2012-13 school year.

**ACCEPT DONATION OF COMPUTERS**

**RESOLVED**, That the Board of Education accept donation of 27 computer towers from St. Bernards School in Manhattan.

Mr. Frazee wanted to thank John Bendel for going to New York and picking up the computers and delivering them to the school.

**ROLL CALL:**

**AYES:** Mr. Camburn, Mr. Ciak, Mrs. Drew, and Mr. Nelson

Upon Mr. Ciak seconded by Mr. Camburn the following resolutions were approved:

**APPROVE SPECIAL EDUCATION ONE TO ONE AIDE FOR THE 2012-13 SCHOOL YEAR**

**RESOLVED** That the Board of Education approve Michael Keenan to be one to one aide at the Berkley Township School for L.V. at a cost of \$70.00 per day no benefits.

**APPROVE GUIDANCE COUNSELOR**

**RESOLVED**, That the Board of Education approve Brooke Borel as part-time guidance counselor for the 2012-13 school year at a cost of \$25,639.00 Step 3, 3 days a week.

**APPROVE ADVANCE EDUCATION ADVISEMENT CORPORATION FOR THE 2012-13 SCHOOL YEAR**

**RESOLVED**, That the Board of Education approve Advance Education Advisement Corporation as Related Services for Speech Therapy at a rate of \$68.50 per hour, Occupational Therapy at a rate of \$68.50 per hour and Physical Therapy at a rate of \$74.50 per hour beginning September 1, 2012-June 30, 2013.

**ACCEPT THE RESIGNATION OF NED PERWO**

**RESOLVED**, That the Board of Education accept the resignation of Ned Perwo.

**ACCEPT TUITION STUDENT**

**RESOLVED, That the Board of Education approve J.M. as kindergarten tuition student for the 2012-13 school year and B.S. as K-2 tuition student for the 2012-13 school year.**

**APPROVE L.V. TO ATTEND BERKELEY SCHOOL DISTRICT**

**RESOLVED, That the Board of Education approve L.V. to attend Berkeley School District at a cost of \$15,779.00 for the 2012-13 school year.**

**ROLL CALL:**

**AYES: Mr. Camburn, Mr. Ciak, Mrs. Drew, and Mr. Nelson**

**Upon motion of Doug Camburn seconded by Melissa Drew the following resolution was approved:**

**APPROVE ACTIVITY FEE FOR THE 2012-13 SCHOOL YEAR**

**RESOLVED, That the Board of Education approve the activity fee at \$100 for the 2012-13 school year and \$150.00 per family for the 2012-13 school year. If payments cannot be made in full at the beginning of the school year, the payments will be made in the beginning of the school year and in January 2013.**

**Announcements**

**Monday, August 27, 2012 Board Goals Meeting at 5:00 p.m.**

**Wednesday, September 12, 2012 – Regular Meeting 6:15 p.m.**

**A reminder was given from the Board President to not reply all when sending or responding to emails as this is violation of the sunshine law.**

**Upon motion of Mr. Camburn seconded by Mrs. Frankovich the meeting was adjourned at 6:30 pm.**

**Respectfully submitted:**

**Lil Brendel, Board Secretary**

**APPROVED: LB 9/12/12**