

**ISLAND HEIGHTS BOARD OF EDUCATION  
ISLAND HEIGHTS, NEW JERSEY  
REGULAR MEETING, APRIL 4, 2012 AT 7:00 P.M.**

**M I N U T E S**

**MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, April 4, 2012.**

The workshop meeting was called to order at 7:00 p.m. by Karl Ciak, President in the Island Heights Grade School large group room. The President led the group in the flag salute.

**MEMBER PRESENT:** Karl Ciak, Melissa Drew, Kate Frankovich and Courtney Parks

**MEMBERS ABSENT:** Douglas Camburn and Kevin Nelson

**ALSO PRESENT:** Loren Fuhring, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary

**OPEN PUBLIC MEETINGS ACT**

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On May 5, 2011 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Post Office and Island Heights Grade School. The meeting notice was published in the Asbury Park Press on May 9, 2011.

**REGULAR MEETING**

**BOARD SECRETARY REPORTS**

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE MINUTES**

**RESOLVED**, That the Board of Education approve the minutes of the following meetings:

March 7, 2012 – Regular Meeting & Closed Session  
March 22, 2012 – Public Hearing & Closed Session

**ROLL CALL:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE PAYMENT OF BILLS**

**RESOLVED**, That the Board of Education approve the payment of bills March 3, 2012 through March 30, 2012 as follows:

CURRENT ACCOUNT	\$201,025.37
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**ROLL CALL:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Drew the following resolution was approved:

**APPROVE FINANCIAL REPORTS**

**RESOLVED**, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of February 29, 2012, which are in agreement.

**ROLL CALL:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE BOARD SECRETARY'S CERTIFICATION OF NO OVER EXPENDITURES**

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of March 30, 2012, no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

**ROLL CALL:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of March 30, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL:** Mr. Ciak, Mrs. Drew, Mrs. Frankovich and Mrs. Parks

**COMMITTEE REPORTS**

**Policy Committee** – Mrs. Drew reported that we will be adopting the second reading of mandated polices presented by Strauss Esmay.

**Curriculum** – Mrs. Parks reported that there was a meeting formalizing the survey for the 5/6 model. The surveys went out and hopefully there will be more responses. The parent meeting will be held later in the month for the new fifth graders and sixth graders.

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

**SUPERINTENDENT'S RECOMMENDATIONS**

**APPROVE TENURED, NON-CERTIFICATED AND NON-TENURED STAFF**

**RESOLVED**, That the Board of Education approve the following list of personnel for employment for the 2012-13 school year.

Frank J. Frazee, CPA Business Administrator  
Lil Brendel, Board Secretary  
Cheryl Thomas, School Secretary  
Dawn Doherty, Special Education Teacher (Non-tenured)  
Jayne Baumann, Kindergarten Teacher  
Lisa Royer, 1<sup>st</sup> Grade Teacher  
Lynn Templeton, 2<sup>nd</sup> Grade Teacher  
Nina Rispoli, 3<sup>rd</sup> Grade Teacher (Non-tenured)  
Charlene Mass, 4<sup>th</sup> Grade Teacher  
Elizabeth Major 5<sup>th</sup> Grade Teacher  
Lori Romano, 6<sup>th</sup> Grade Teacher  
Michele LeBlanc, Special Ed Teacher  
Brooke Nelson, Special Ed Teacher  
Robert Czarniewski, Physical Education Teacher (50%)  
Judith Mekles, Nurse  
Diane Caputo, Computer, BSIP, GTE  
Donna Lister, World Language Teacher, (50%)  
Debra Parks, Lunchroom Aide  
Barbara Parisi, Hands on Science Teacher & Playground Aide  
Cynthia Wood, Lunch Worker  
Nina Reffie, Aide  
Kaitlyn Prior, Aide  
Robert Czarniewski, Groundskeeper  
George Perwo, Music Teacher (20%)  
Carl Brodbeck, Instrumental Music

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew and Mrs. Frankovich,

**ABSTAIN:** Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:

**APPROVE THE FOLLOWING WORKSHOP**

**RESOLVED**, That the Board of Education approve Loren Fuhring to attend NJASA workshop at the Caesars Atlantic City at a cost of \$425 on May 21-23, 2012 and overnight stay at Caesars not to exceed \$400.00

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew and Mrs. Frankovich and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Parks the following resolution was approved:

**APPROVE THE FOLLOWING CLASS TRIP**

**RESOLVED**, That the Board of Education approve preschool trip to Chariot Riders on April 20, 2012 from 9:00 to 1:00 p.m. at no cost, transportation only not to exceed \$78.00.

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew and Mrs. Frankovich and Mrs. Parks

Upon motion of Mr. Ciak seconded by Mrs. Frankovich the following resolution was approved:

**APPROVE THE FOLLOWING MANDATED POLICIES**

**RESOLVED**, That the Board of Education approve the second reading of the following mandated policies presented by Strauss Esmay.

- Policy 2431 Athletic Competition
- Policy 5600 Pupil Discipline/Code of Conduct
- Policy 7510 Use of School Facilities
- Policy 9270 Home Schooling and Equivalent Education Outside the Schools

**ROLL CALL:**

**AYES:** Mr. Ciak, Mrs. Drew and Mrs. Frankovich and Mrs. Parks

Mrs. Royer's letter was tabled until the next Board Meeting.

**Announcements**

Wednesday, May 9, 2012 Regular Meeting 7:00 p.m., Executive Session 6:15 p.m.

Mr. Urso had questions regarding the meeting of the seventh grade curriculum. Mrs. Fuhring stated the meeting will be April 24, 2012 at 6:00 p.m. A notice will go home regarding this. Mr. Urso also asked how many seats are open on the Board, Mr. Ciak responded one seat. Mr. Urso wanted to know how to become a board member. Mr. Frazee stated that you would send a letter of interest and if there were more than one applicants you would be interviewed in closed session and then be appointed after the board's decision. The term expires in December 2012 and you would need to run in the November election if you wanted to be a member for the next term.

Upon motion of Mr. Ciak seconded by Mrs. Parks the meeting was adjourned at 7:17 p.m.

Respectfully Submitted:

Lil Brendel, Board Secretary

Approved: LB 5/9/12